



2001 Union Carbide Drive
South Charleston, West Virginia 25303

FY 2026 Participating RBA Campus MOU for West Virginia Remote Online Collaborative Knowledge System (WVROCKS)

This Memorandum of Understanding (MOU) is effective from July 1, 2026, through June 30, 2027, by and between the following parties: **Bluefield State University** (Institution) and the West Virginia Remote Online Collaborative Knowledge System (WVROCKS).

whereas the parties agree that WVROCKS is an avenue for offering online courses targeted at students receiving their Regents Bachelor of Arts degree. Whereas the parties agree that WVROCKS is a state-wide portal for the delivery of online courses shared with institutions of higher education in West Virginia and is maintained separate and apart from any degree granting institution to maintain data privacy and neutrality.

It is agreed as follows:

1. Institution agrees that all students and faculty participating in WVROCKS are Institution faculty and students.
3. Both parties agree that WVROCKS is provided as a means of sharing courses among West Virginia institutions.
4. Institution agrees to list courses being offered on the WVROCKS portal in their schedule of courses using the coding system identified by WVROCKS or to list the classes using a different coding system and providing a mapping of their coding to the WVROCKS's coding.
4. Institution agrees that, for WVROCKS courses taught by Institution faculty, the lead instructor teaching the course will be listed as the instructor of record. For all non-Institution faculty, the institution is responsible for gathering the information needed if they require the listing of non-institution faculty. Once communicated by WVROCKS, attendance, mid-term, and final grades are the responsibility of the institution, ideally, the coordinator.
5. Both parties agree that courses will be offered during the following five eight-week periods:
 - a. Fall 1: August 17 – October 9, 2026
 - b. Fall 2: October 12 – December 4, 2026
 - c. Spring 1: January 11 – March 5, 2027
 - d. Spring 2: March 8 – April 30, 2027
 - e. Summer: May 17 – July 9, 2027

6. Institution agrees that the tuition rate is \$250.00 per credit hour
7. Institution agrees that 60% of the tuition collected will be sent to WVROCKS. WVROCKS will pay the instructor of record at the agreed upon rate, reimburse the institution 10% of the faculty's base rate of pay, and keep the remaining funds to support continuation of the WVROCKS portal. Institution will retain the other 40% of the tuition.
8. Institution agrees to utilize any marketing materials provided by WVROCKS and make every effort to promote and grow the WVROCKS student population within the Institution.
9. Institution agrees to identify a point of contact for all data transfer. Please complete the following information for the Institution point of contact:
 - Name: Dr. Collin McGee
 - Phone Number: 304. 327. 4072
 - Alternate Phone Number: 304. 327. 4081
 - Email Address: Cmcgee@bluefieldstate.edu
10. Institution agrees to register their students for the classes and provide real-time data to WVROCKS using the ARGOS reporting tool. NOTE: Institution must either grant access to their ARGOS system to WVROCKS Information Specialist for data collection purposes OR Institution must have process in place to send required data to Information Specialist every Monday, Wednesday, and Friday containing all active term(s) enrollment data. Enrollment data will include:
 - Students' first and last names.
 - Students' SPRIDEN id from BANNER.
 - Students' birthday in the format mm/dd/yy.
 - Students' preferred phone number in Banner.
 - Students' campus email address from Banner.
 - Students' primary address from Banner.
 - Students' enrollment data for courses being hosted on the WVROCKS portal.
 - WVROCKS Term
 - WVROCKS part of term
 - WVROCKS Subject/Course Number
 - Student ID
 - Registration Code (add or drop/withdraw)
 - Registration Date
11. WVROCKS agrees that on behalf of the course instructors, they will forward the end-of-term grades back to the Institution who agrees to issue the grades to the students.
12. WVROCKS reserves the right to cancel a class due to low enrollment or other unforeseen issues.
13. WVROCKS agrees to provide 24/7 helpdesk support to students taking and faculty teaching classes on the portal.
14. Both parties agree that should situations occur that require changes to this memorandum, those changes may be made in an expedited manner.

Therefore, the parties have caused this Memorandum of Understanding to be executed in the year and date indicated.

Bluefield State University

Signature: Sarita A. Rhonemus Date: 8/24/2026

Name/Title: Sarita A. Rhonemus / Provost

West Virginia Remote Online Collaborative Knowledge System (WVROCKS)

Signature: L. Kefauver Date: 07/30/2026

Name/Title: Lucy Kefauver, WVROCKS Director of Online Learning