

Staff Council Meeting
Friday, February 23, 2024
2 PM
Boyd Conference Room

Members Present: Jeanne Moricle, Chair; Rebekah Hatch, ACCE Rep; Tim McKenzie, BOG Staff Rep; Marie Cheeks; Kristi Dawson; Jessica McDaniel; Chris Shrader; Jacob Clarkson; Virginia Shupe; Cynthia Higgins- Atwell; Kevin McMillion; John Brown

Members Absent:

General Order:

Call to Order:

Chair Moricle called the meeting to order at 2:06 PM. She stated that she owes the committee some documentation. In the back of booklet documentation from Carolyn Long and from the attorney at the ethics office that said there's no issue with my being chair for the staff council, that there is no conflict of interest, even though I serve as secretary to the Board of Governors. I'm not a voting member and I have no say in anything that is discussed.

Everyone was emailed the minutes from last meeting. Are there any corrections? If no corrections, we need a motion to accept the minutes as written. A motion was made to accept the minutes.

Chair stated the importance of reviewing the constitution and bylaws for acceptance or revisions.

- Should the constitution be titled Bluefield State University, as the bylaws are titled?
- Clarification of who should pay to use the facilities on campus.
- BOG meeting approaching, please let BOG rep know if there are things to address.
- ACCE rep stated that the first meeting was attended that lasted all day.
- Discussion of payment for staff to attend all athletic events, BOG rep will work on clarification, AD Price working on a solution.
- Chair and Co-Chair will work on Holiday schedule that is to be complete by ● Activities committees tabled until next meeting. Great ideas but we need leaders for events.
- Search committee for the President position, needs two volunteers, Cynthia has agreed to be one. Looking for another, It can be any staff member.
- How will fundraising monies for scholarships be handled. Through foundation or financial aid.
- BOG rep listed as voting and non-voting. We will revisit at the next meeting.
 - Need clarification of bylaws.
- Term for staff council is two-years. Vacancies are by death, termination or resignation in writing. Three or four excused absence from meeting to be terminated, needs to be addressed.
- Chair opened the floor up for nominations for 2 sector representatives to University Council. Mrs. Higgins-Atwell and Mr. McMillion volunteered. All were in favor of Cynthia Higgins-Atwell and Kevin McMillion serving as the representatives on the university council.
- Review and Vote on constitution/by-laws/university council. This was tabled until our next meeting.
- Question in bylaws about increase after holding a position for 6 months, needs clarification.

- Rebekah Hatch and Jeanne Moricle to maintain the account. Flowers for staff and family members.
- Fundraisers: Lunches in house with pre-orders.
- Activity Ideas: Engineering Olympics — City Park, Color Run — On campus, Water Aerobics. Bonfires, Birthday month activities, interview closet — Hatter Hall.

Meeting was adjourned at 3:07 PM

Next scheduled meeting of the Staff Council is Friday, February 23rd at 2 PM in the Boyd Conference Room

Meeting minutes prepared by: Marie Cheeks