

Staff Council Meeting
Thursday, September 11, 2025
2 PM
Boyd Conference Room

Members Present: Steve Jarvis, Marie Cheeks, Tim McKenzie, Chris Shrader, Erika Morrow, Robbie Faulds, Adam Grygiel, Tammy Martin.

Persons on Zoom: Andrew Vance

Members Absent: Kevin McMillion, Jacob Clarkson, Paul Rutherford.

Call to Order:

Chair Jarvis called the meeting to order at 2:09 PM.

Sector Updates:

- **BOG Rep** – Budget crunch was discussion
- **ACCE Rep** – No report.
- **Minutes** – from July 29, 2025, a motion was made by Erika Morrow and seconded by Tammy Martin to approve with correction of spelling Erika Morrow.

New Business

Holiday schedule, will be revised. We will be given election day, as a extra day this year, also Juneteenth (floating WV Day), to be discussed. Leave Winter break as is.

Flower fund will continue. Discussion about replacement person tabled until next meeting.

Voted that Secretary will be Marie Cheeks, Erica Morrow, vice chairman. Motion was brought before the body and approved. We need additional sector reps for Secretary and Paraprofessional/Technical.

Holiday Dinner – Wednesday before thanksgiving, plans to come.

Standing Committees:

Legislative Affairs: Paul Rutherford

University counsel: Kevin McMillion, Robbie Faulds, Steven Jarvis

Election: Jacob Clarkson/Chris Shrader

Staff Development: Tim Mckenzie/Kevin McMillion

Website: Adam Grygiel/Erika Morrow

Special Events: Marie Cheeks/Tammy Martin

Steven will discuss flex schedule early this year with Dr. Martin.

Flower fund, discussion next meeting about a replacement to handle the duties.

Announcements and Open Comments:

Tammy Martin talked about the new attendance verification. A discussion took place about the appearance, Adam Grygiel said he would take a look at it.

Special Event Ideas:

Hall of Trees for the Holiday. By department or school.

Halloween, Wednesday, October 29, 2025. Costume contest and Chili Cook Off.

Door Decorating contest.

Secret Santa

Discussion to talk with Kim Daniels about the staff award and making Shawn Bales honoree.

Meeting adjourned at 2:33PM

Nest Meeting September 30, 2025 at 1PM

Meeting minutes prepared by: Marie Cheeks