

Assistant Coach (Part-time)

Location: Bluefield State University

Department: Athletics

Position Type: Full-Time

Reports To: Head Coach

The Graduate Assistant (GA) will work as a collaborative member of the Women's Softball team to carry out the goals and objectives of the Athletics department. The GA will function as an Assistant Coach for Women's Softball and learn how to coach, build and develop a successful softball team. This position will assist in the coordination of practice and game day preparation; and have the opportunity to assist with and learn scouting techniques for assessing the opposition, scouting and evaluating prospective student-athletes, compiling scouting reports, and other duties as assigned. The GA will also perform necessary administrative tasks, including but not limited to social media management, travel, equipment management, etc.

The GA must comply with NCAA Division II and CIAA regulations, and is subject to NCAA enforcement provisions for violations.

The Graduate Assistant is a full-time position. Position provides 100% tuition credit for full-time enrolled student to cover the fall/spring courses of MBA program. A modest stipend of \$5,000 is provided for the year. This position is not eligible for benefits or remote work.

Qualifications

Enrollment in Bluefield State University Master's MBA program is required. (Successful completion of Bachelor's degree required.) Strong record of academic achievement as an undergraduate student with a cumulative GPA of 3.0 or above required. Outstanding interpersonal and organizational skills, as well as satisfactory undergraduate student conduct record required. Must be able to maintain confidentiality, prioritize tasks, and remain self-motivated.

Collegiate softball experience preferred. Ability to communicate effectively with colleagues, student athletes/players, and recruits a must. Ability to lead small groups within a team setting is also required.

Must be willing and available to travel and work a flexible schedule, including weekends, evenings, and some holidays.

Graduate Assistantships are single academic-year appointments only; eligibility for renewal as 2nd-year GA is dependent upon successful completion of 1st-year GA appointment period.

Preferred Qualifications

Some coaching experience preferred. Demonstrated familiarity with current social media platforms and effective problem-solving skills strongly desired. Ability to work independently and take initiative is highly valued. Knowledge of NCAA Division II and CIAA rules/regulations a plus.

For additional inquiries, please contact Chelsea Holliday, Head Women's Softball Coach @ cholliday@bluefieldstate.edu