



Faculty Assembly Executive Committee

Meeting Minutes

October 25th, 2024

Members Present: Darrel Malamisura, Amanda Matoushek, Vanessa Godfrey, Albert Berkoh, Betty Nash, David Balok, Jack Sheffler, Kristin Hogan, Rodney Montague, Roy Pruett, Tabitha Young, Vincent Mateescu

Invited Guests: President Martin and Provost Sarita Rhonemus

Start time: 11:00 am

Approval of Minutes: No amendments needed. Betty Nash made a motion to approve minutes from the previous meeting and Vanessa Seconded the motion. All were in favor.

President Update: Interim President Martin spoke on the enrollment and housing. Last year we lost money at the MEC. We need to increase residents at least by 60 more beds. Also, they are looking at pricing for students. BSU needs to be at the right price point for students and the University.

Regarding Athletes- we are still 100 students shy of what is needed to break even, financially. BSU is working toward a 5% growth while still being selective in the quality of students we recruit.

One Faculty did stress concern related to retention. Students don't always come prepared, they are afraid to ask for help or don't know who to ask. It would be beneficial to be able to beef up tutoring services for all students in need. President Martin recommended the FAEC form a committee with coaches involved to better identify athletes in need of academic support.

Regarding Post Tenure Review, "the board is listening". The President has assured faculty that the board will earnestly support faculty on their suggestions related to an evaluation process related to Post Tenure review.

The President also expressed an observance of our alumni being somewhat disjointed. We have foundational alumni with years of BSU history and then a younger group. It appears there are different goals and ideas between the two. He has the idea to recruit several alumni and offer them associate memberships into the alumni association. He will work with the alumni president on this idea and how to better disjoint the two groups.

Provost Report: BSU's HLC Liaison, Tom Bordenkircher, will be present on campus for the HLC Focused visit on March 24th & 25th. He accepted our invitation.

The Academic Affairs Subcommittee meeting went well. Deans and supervisors will receive training on accountability of faculty and the guidelines to follow. Faculty evaluations will need reworked. There is an all-day meeting Nov. 5th for Deans and the Provost to work on new evaluations. The meeting will be in Mahood Hall. Faculty are invited to drop in to give suggestions.

Final exams: Students must take their final exams the week they are scheduled. Any special considerations/exceptions must be approved by the Dean and the Provost. If students miss the last weeks of class, course objectives aren't being met and we are not in federal compliance for 16 weeks of instruction. FAEC is asked to work statements in the faculty handbook that has some teeth in it for consequences of not following the Final Exam policy. Faculty stated it would be extremely beneficial for faculty to have information related to days/times of exam schedules before the semester starts to be able to place them on our syllabi.

Darrel: Related to the attendance policy, there will be some issues with the proposed 9 cr. hrs. of in person classes. Our course schedules currently do not provide enough options of in seat classes to be able to meet this guideline per each degree program. The policy is looking at 85% attendance in a course with exceptions only after approved by the Dean and/or the Provost. The Immunization policy is still AWOL it was suggested BSU follow the WV Board of Health guidelines.

Darrell asked for the names of each subcommittee's chairs. It is important to have an FAEC member on each subcommittee. Roy made a motion to add a FAEC member to each subcommittee and Amanda seconded the motion. All approved.

Amanda, Vincent, and David will review the attendance policy for any changes or additional clauses needed to be added. We hope to be able to take a vote on this policy at the next meeting. Darrel will invite Athletic reps to the next meeting too.

New Business: Discussion on the possibility of having only M/W and T/TH classes while leaving Fridays for all meetings or labs. We need to find out from all Deans if this is possible and how the schedule would be able to work.

It was suggested that all faculty evals., course evals, CV's and other documents be uploaded to the school's site for reference of any faculty member that needs their documentation.

The issue of Post Tenure Review and why it is needed once again came up. It can't be used for punitive reasons. It should only be considered for a raise. The faculty have contracts, if they breach their contract then they could be terminated for the breach. So, the PTR is a mute document.

Adjournment: With no further information to discuss, Amanda made the motion to adjourn and Roy seconded it. The meeting ended at 12:34 pm.