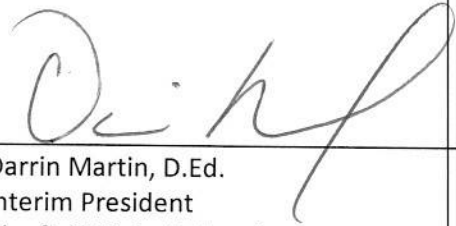


## **EXECUTIVE ORDER NO. 24-003**

### **Minimum Notice Requirement for New and Amended Policies**

Because faculty is not on campus during portions of the calendar year, proposed new policies and policy revisions will be posted for the required 30-day comment period during the official academic year (excluding Summer and Holiday breaks). If the 30-day notice period expires during an official break, the notice period shall be extended an additional 30 days prior to the Board of Governors' consideration of whether to adopt the proposed new policy or policy revision.

Entered this 23rd day of February, 2024.

A handwritten signature in dark ink, appearing to read "D. Martin", is written over a horizontal line.

Darrin Martin, D.Ed.  
Interim President  
Bluefield State University