



Executive Committee Meeting Minutes

Date: Thursday, June 12, 2025
Time: 3:50 PM
Location: Boyd Conference Room, Conley Hall

Members Present: Charlie Cole, Chair; Shannon Remines; Bill Cole; Mike Hastings.

Guests: Dr. Darrin Martin, President; Brent Benjamin, EVP & General Counsel; Josh Grubb, Chief of Staff

1. Call to Order:

Mr. Charlie Cole called the meeting to order at 3:50 PM in the Boyd Conference Room.

2. Updates by the President – Dr. Darrin Martin

a. Employment Matters – Dr. Martin shared on the hiring of Brodderick Tucker as Director of Athletics. He started on June 2. He shared about the open position of Director of Advancement and that the University had only received two or three applications for the position. Bill C. shared that the job posting could be revised some to help encourage more applications. He felt that some of the language in the job posting could be a deterrent. The President shared about the hiring of Izabella McGuire to serve in Advancement Services – she will be responsible for building the donor/alumni database so the University can more strategically and consistently focus on donor engagement and prospect management.

b. Admissions and Enrollment Services – Dr. Martin shared that Fall enrollment for new and transfer students was trending slightly ahead of where the University was last year at this time.

c. Athletics – Dr. Martin shared that the recruitment goal for all teams is 406 student-athletes. AD Tucker is now providing leadership over that area and will continue to update the President and other leaders on progress toward meeting those goals.

d. Housing – Dr. Martin shared that the University is explore ways to handle a possible short-term need of student housing due to potentially being over-capacity in the fall and the University is continue to explore longer-term solutions for students housing.

e. HLC Focused Visit – An update was given by Dr. Martin. The University received report that we were compliant with one concern. The University has not had enough time to meet regularly in certain committees such as the University Council to prove shared governance. He believes this will be resolved as more meetings are held and more data is collected to prove ongoing compliance.

f. Strategic Planning – The next Strategic Planning Meeting is on June 23. Dr. Martin predicted the plan would be final and distributed in August.

g. Summery BOG Retreat – The President shared that the retreat will be held on July 24 at Fincastle starting at 8:00 AM and ending after lunch. A representative from HLC will provide training to the board during this retreat session. Chair Cole asked the President to ensure the information they are trained on is not identical to the training received in 2024, and the President agreed to do so.

3. Executive Session – The meeting went to executive sessions at 4:50 PM.



4. Adjournment

The meeting was adjourned at 5:32 PM.

Minutes submitted by: Josh Grubb, Chief of Staff