



Bluefield State University

Duplicate Diploma Request Form

Duplicate Diplomas are available at the cost of \$25.00

Name: <i>Print full legal name as you wish it to appear on your diploma</i>		Student ID or Social Security Number:	
Mailing Address Street:			
City:	State:	Zip Code:	Telephone:
Email:		Date of Birth:	
Name at Time of Graduation:		Graduation Date:	
		Month:	Year:
Degree: <input type="checkbox"/> Associate of Science <input type="checkbox"/> Bachelor of Arts <input type="checkbox"/> Bachelor of Science <input type="checkbox"/> Regents Bachelor of Arts <input type="checkbox"/> Master of Science	Major:		
	Concentration/Specialization/Area of Emphasis:		
Payment Information: Payments can be made in person or kindly provide your credit card information below <input type="checkbox"/> Cash <input type="checkbox"/> Check or Money Order <input type="checkbox"/> Credit Card (there is a processing fee charged for all credit/debit transactions) Credit Card Number: _____ Credit Card Expiration Date: _____			
Signature:		Date:	

Please return this Form to the Registrar's Office:

registrar@bluefieldstate.edu

304-327-4060
219 Rock Street
Conley Hall, Room 101
Bluefield, WV 24701