

Memorandum

Meeting Minutes

Date: Thursday, June 20, 2024 **Time:**

4:00 p.m.

Location: Boyd Conference Room

Members Present: Mr. Charlie Cole, Chair; Mr. Shannon Remines, Mr. Anthony Tolley; Mr. Tim McKenzie; Mr. Jack Sheffler; Ms. Cathy Deeb, Mr. Bill Cole, Mrs. Rebecca; Mr. Luke Roberts, Mr. Randy Price

Members Absent: Mr. Mike Hastings

Guests: Interim President Darrin Martin; Mr. Brent Benjamin, EVP; Mr. Ronnie Hypes, CFO; Chancellor Garry Moore; Mr. Barry Blizzard, Foundation President; Dr. Deirdre Guyton; Mrs. Angie Lambert; Mrs. Julie Orr, Faculty President; Mrs. Angie Wassum; Ms. Amanda Matoushek; Ms. Jane Charnock; Mr. Sudhakar Jamkhandi; Mr. Ron Shidemantle; Ms. Christina Sammarco; Mr. Rodney Montague

Welcome, Chair's Remarks, and Call to Order: Mr. Charlie Cole:

Chair Cole determined that a quorum was present and called the annual Board of Governors meeting to order at 4:02 PM. Chair Cole welcomed all in attendance. Welcome Mr. Ed Toman, newly appointed board member by Governor Justice and will be filling Dr. Darrin Martin's unexpired term.

New Board Member:

Chair Cole presented Ed Toman with the Oath of Office. Mr. Toman is the new Board of Governors appointed by Governor Justice and will be filling the opening by Dr. Darrin Martin's unexpired term.

Acceptance of Meeting Minutes: Chair Cole received confirmation that Board members had reviewed minutes of the Board's meeting held on Regular Meeting held on April 25th. Hearing no other requests to correct or revise the minutes, the minutes of the March meeting minutes meeting were accepted by assent of the Board.

Board Committee Reports: Chair Cole confirmed that Board members had reviewed reports of the most recent Athletics, Student Life, Academic Affairs, Development and Executive Committee report. The Housing didn't meet in June. Hearing no other requests to correct or revise the committee reports, the committee reports listed above were accepted by assent of the Board.

Interim President's Report:

Chair Cole turned the meeting over to Dr. Martin for the President's report.

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- **HLC Update:**
 - Final recommendation to be decided by HLC Board on June 27th
- **Transparency:** ○ From administrative, board, faculty and staff – very important.
- **DISC Training:**
 - All Cabinet members attended ○ Communication skill enhancement
- **Strategic Plan:**
 - Committee being formed – BOG, Administration, Faculty, Staff and Students
 - Meetings to begin the first of July once dates are acquired from members ○ 3 months to complete
- **Tiffany Manor:**
 - Opportunity to acquire property
 - Need to begin an analysis of the property to verify if it is worth us going forward with. ○ Collaboration with city and HUD
 - Mr. Bill Cole made a motion that Bluefield State begin the process of analyses of this property and create a MOU to go forward. Mr. Remines 2nd the motion. All present were in favor. The motion carried.
- **Housing Report:** (see attached) ○ Total Housing Applications – 137 ○ Total Beds – 255 ○ Board toured the MEC
 - ✦ High praise for the single, double and triples
 - ✦ Rooms are large and very accommodating ○ Luke Roberts: when will dorms be available on campus
 - ✦ Dr. Martin: MEC was more cost effective and a quick turnaround to provide rooms for students. Still looking at building dorms on campus but cost is still an issues
- **Enrollment Numbers:** (see attached) ○ Headcount (6/19/2024) Total +51
 - 69+ students to be attending New Student Orientation 6/21/2024 provided by Ron Shidemantle
 - Dr. Martin stated that scholarships will start earlier next year – October ○ Admissions has been approved for new positions and those will be posted and the process will begin soon
- **Faculty Assembly President Update**
 - Darrell Malamisura was elected as new president – effective July 1st ○ Chair Cole thanks Julie Orr for all her work and dedication during her term
- **Standing Reports:**
- **Presidential Search Update:** Cathy Deeb, Committee Chair ○ Survey for qualifications was circulated and returned.

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- More specific needs of president to be summarized and sent to Chair first week of July so ads may be placed.
- Resumes to be reviewed the 2nd week after school begins
- Position to be filled by January 2025.
- **Financial & Administrative Affair:** Ronnie Hypes, CFO
 - See attached
 - Review of numbers and new budget for 2024-2025
 - Chair Cole made a motion to approve the 2024-2025 Budget as presented by CFO Hypes. Mr. Sheffler motioned; Mr. Price seconded. A majority of the members present and voting having voted in the affirmative. All present were in favor. The motion carried.
- **Safety and Security:** Brent Benjamin, EVP
 - **Security:**
 - ✦ Fire drills/Active Shooting drills to begin in 6 to 7 weeks.
- Report back during August BOG meeting
 - ✦ Campus Carry – 7/1
- More hype than interest
- Lockers will be available for students at MEC
- Presidential Memorandum will be issued and posted stating BSU's guidelines
- Ansel Ponder will be placing our Campus Carry package on our website week of June 24th
- Disciplinary actions if rules are not followed
- Valid, current and lawful permit required
- Will second floor at MEC follow same guidelines?
 - Will be addressed once it is open

Chancellor's Update – Garry Moore, Chancellor

- Emerging Scholars – July 8 – July 19th
 - 40 total – Raleigh, Tazewell, McDowell and Mercer counties
 - ✦ 13 returning
 - ✦ 27 new
 - They stay at the MEC
 - Various activities
- Ed Toman to attend one of the days
- Toastmasters and Navigating College will be added to their curriculum

Faculty Representative Update: Jack Sheffler, Faculty Representative

- Campus carry is very important
- Working on Promotion and Tenure updates
- Can wording in our alma mater be revised?

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✦ ‘Men may come, Men may go’ •
Women, people, they?

Staff Representative Update: Tim McKenzie, Staff Representative

- Constitution/By-Laws to be reviewed but withdrew so staff can review the wording and make suggestions ○ Meeting June 26th

Student Representative Update: Luke Roberts, Student Representative

- Attended WV New Leadership Conference ○ Take away - Influence students to attend BSU – SGA president to attend with Admissions
 - Ed Toman can assist with this
- 50K Beautification ○ Entrance gate on Rt. 52
 - Fountains ○ Pavers
 - Clock tower – gift from SGA – needs to be set up
- Organize SGA budgets better
- Food surveys – what do the students want ○ Can students share the swipes
 - ✦ Luke to be asked to attend meeting with Aramark

Foundation Report: Barry Blizzard, President/Dr. Deirdre Guyton

- Annual audit report was sent to all board members
- Handout with specific spends presented (see attached)
- Funds are critically low ○ Capital campaign is needed
 - Consultant on board to assist with how to start/set up a campaign
 - Weekly meeting has been set up
 - Board and Cabinet members being asked to contribute
 - Dr. Martin to compile a list of needs – a menu of what benefactors can contribute to

Special Orders: None

Unfinished Business: None

New Business:

- **Election of 2024 – 2025 Chair**
 - Chair Cole yielded the floor to Interim President Martin for the election of the 2024-2025 Chair. Interim President Martin opened the floor for nominations. Mr. Bill Cole recommended Mr. Charlie Cole, there were no other nominations so the nominations were closed. Interim President opened the motion to nominate Charlie Cole as the Chair for 2024 - 2025.

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Mr. Randall Price motioned, Mr. Shannon Remines 2nd. All present were in favor. The motion carried.

- **Election of 2024 – 2025 Vice-Chair**

Interim President Martin opened the floor for nominations. Mr. Randy Price recommended Mr. Shannon Remines, there were no other nominations so the nominations were closed. Interim President opened the motion to nominate Shannon Remines as the Vice-Chair for 2024 - 2025. Mr. Randall Price motioned, Mr. Bill Cole 2nd. All present were in favor. The motion carried

- **Election of 2024 – 2025 Treasurer**

Interim President Martin opened the floor for nominations. Mr. Bill Cole recommended Mr. Mike Hastings, there were no other nominations so the nominations were closed. Interim President opened the motion to nominate Mike Hastings as the Treasurer for 2024 - 2025. Mr. Randall Price motioned, Mrs. Rebecca Peterson 2nd. All present were in favor. The motion carried

- **Approval of Meeting Schedule – 2024 – 2025**

- Chair Cole stated that the 2024-2025 Calendar is presented in the Board Packet for consideration and approval. Mr. Sheffler made a motion to approve the calendar as presented. The motion was seconded by Mr. Tolley. All present were in favor. The motion carried.

- **Approval of Committee Member Assignments -2024 -2025**

- Chair Cole stated that the 2024-2025 Committee is presented in the Board Packet for consideration and approval. Mr. Toman replaced Dr. Martin on the Academic Affairs and Student Life committees. Mr. Remines made a motion to approve the committee members assignments with the changes mentioned above. The motion was seconded by Mr. Price. All present were in favor. The motion carried.

- **Strategic Plan:**

- Committee being formed – BOG, Administration, Faculty, Staff and Students
- Meetings to begin the first of July once dates are acquired from members
- 3 months to complete
- Mike McClanahan to be facilitating this project

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- **Dates for Roundtable with Faculty and Staff** ○ Dates will be scheduled in October 2024 and April 2025

Announcements: None

Comments: None

Possible Executive Session:

- Chair Cole made a motion for the Board to go into Executive Session. Mr. Shannon Remines seconded the motion. Board of Governors went into executive session at 5:49 PM. Chair Cole informed all in attendance that there would be no action coming forth from this executive session.
- Board came out of executive session at 6:25 PM

Adjournment:

Meeting was adjourned at 6:30 PM. Next board of governors meeting will be held on Thursday, August 29th at 4 PM in the Boyd Conference Room.

Minutes submitted by: Jeanne Moricle, Board Liaison

Attachments:

2024 – 2025 Budget
Foundation Update
Enrollment Numbers
Housing/Occupancy Report