



## Meeting Minutes

**Date:** Thursday, December 19, 2024

**Time:** 4:00 p.m.

**Location:** Boyd Conference Room

**Members Present:** Mr. Charlie Cole, Chair; Mr. Shannon Remines, Mr. Anthony Tolley; Mr. Tim McKenzie; Mr. Jack Sheffler; Mr. Bill Cole; Mrs. Rebecca Peterson; Mr. Ed Toman; Ms. Cathy Deeb

**Members Absent:** Mr. Mike Hastings; Mr. Luke Roberts

**Guests:** Interim President Darrin Martin; Mr. Brent Benjamin, EVP; Mr. Ronnie Hypes, CFO; Dr. Deirdre Guyton; Mr. Ron Shidemantle; Mr. Sudhakar Jamkhani; Rev. Garry Moore; Dr. Sarita Rhonemus; Dr. Angela Lambert – Virtual; Mrs. Vanessa Godfrey; Mr. Ryan Bailey; Dr. Bill Bennett; Mr. Sudhakar Jamkhani; Ms. Christian Sammarco; Dr. Amanda Matoushek; Mr. Darrel Malamisura

### **Welcome, Chair's Remarks, and Call to Order: Mr. Charlie Cole**

Chair Cole Thank you, everybody. I'd like to wish everybody a Merry Christmas, and a healthy and happy and prosperous New Year. I know that most of the faculty is already gone, but I wish everybody the best.

**Acceptance of Meeting Minutes:** Chair Cole received confirmation that Board members had reviewed minutes of the Board's meeting held on Regular Meeting held on October 31, 2024 and the Special Board Meeting held on November 11, 2024. Hearing no other requests to correct or revise the minutes, the minutes of the March meeting minutes meeting were accepted by assent of the Board.

**Board Committee Reports:** Vice Chair Remines confirmed that Board members had reviewed reports of the most recent Academic Affairs, Athletics, Budget, Executive, Housing and Student Life Committee December reports. The Development Committee didn't meet during December 2024. Hearing no other requests to correct or revise the committee reports, the committee reports listed above were accepted by assent of the Board.

## Meeting Minutes

### President's Report:

Chair Cole turned the meeting over to Dr. Martin for the President's report.

- **Hiring**
  - **Provost Position Posting**
    - Posting ended in November
    - Committee has been meeting
    - First set online interviews are being scheduled
      - Due to begin mid to late January
      - Recommendation by early February
- **Athletic Consultant**
  - Hiring a consultant to review our athletic department processes
    - Waivers, Inventory, Programs, Scholarships
- **CIAA Basketball Tournament**
  - Preparations to begin for this event
- **Housing**
  - **Tiffany Manor**
    - Dave Shields has been contacted to start the appraisal
  - **Room and Board Rates**
    - All will be finalized in January – **Follow Up**
- **HLC**
  - Report due February 24<sup>th</sup>
  - They will be on campus March 24<sup>th</sup> and 25<sup>th</sup>
- **Fundraising**
  - Gramham Pelton is on hold until Mid-February
  - School Projects – need a menu and list what we need as an university
- **Faculty/Staff Roundtables:**
  - Held December 6<sup>th</sup> – 3 – 5Pm in the Student Center
  - Good turn out
  - Need more board participation
  - Next roundtable will be scheduled during the Spring – **Follow up**
    - Dates need to be circulated to the board members so they are able to place on their calendars
- **BOG Committee Meetings**
  - Mr. Cole spoke about the tour of Basic Science Bldg. Great tour and very informative. We need to visit all the schools. He was the only one in attendance and disappointed that others were not there. This needs to be rescheduled and invite the entire board to attend. Dr. Rhonemus agreed and will work on planning.
- **Strategic Plan:**
  - Identified goals and KPI's
    - Shared a demo of the KPI Dashboard

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- **Reviewing Post Tenure Review**
  - Faculty very close to identifying goals/objectives
  - Present to Board during February meeting - **Follow Up**
- **Organizational Chart**
  - A few adjustments have been made
  - HR will now be responsible for updates

### Standing Reports:

- **Financial & Administrative Affair:** Ronnie Hypes, CFO
  - **Budget Review:**
    - HPSE – CFI is at 4.83% for 2024
      - Highest in state of WV except for Austin Catholic School
    - Payment plans for Students – **Follow up**
      - Working on a better and clearer process
- **Academic Update:** Interim Provost, Dr. Saria Rhonemus
  - Basic Science Tour was great
  - Will schedule more tours of other schools
- **Safety and Security:** Brent Benjamin, EVP
  - **Security:**
    - Security contract at MEC has been approved by AG
      - 24/7 coverage
      - Start week of January 13<sup>th</sup>
    - Active Shooting
      - First round of training has been completed
      - Looking for a different company for training
- **Enrolment Update:** Ron Shidemantle, VP of Student Affairs
  - Numbers up 4.26%; FTE up 2.9%
- **Faculty Representative Update:** Jack Sheffler, Faculty Representative
  - Retreat was held at Stonewall – 11/8 – 9
  - Issues Identified
    - Inadequate compensation
    - PEIA premium increases
    - Faculty evaluation policies and instruments
    - Post-tenure review policies
    - AI concerns
    - Campus Carry Enforcement
    - Micro-credentialing
  - Need to focus on these and come forward with solutions

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- **Staff Representative Update:** Tim McKenzie, Staff Representative
  - Staff/Faculty held a Chili Cook-Off/Halloween Costume Contest and a Ugly Sweater Luncheon
    - Thanks to Ms. Moricle and those that assisted in hosting these events.
    - They were well attended
  - Mr. McKenzie asked Ms. Moricle if she had any comments to add.
    - Ms. Moricle spoke in regard to the concerns that were voiced to her in regards to Administrations lack of attendance at these events. All were invited via the alluser email that is utilized to advise all BSU employees of events. She also apologized to the board members on not sending these invitations to them and this will be corrected for all future events held on campus
- **Student Representative Update:** Luke Roberts, Student Representative
  - Not in attendance
- **Chancellor's Update:** Rev. Garry Moore
  - Merry Christmas, everyone. And regardless of your religious affiliation, even if you don't have one, just Merry Christmas. And have a Happy New Year.
  - Interview Process:
    - Quite a few interviews have occurred over the pass few months.
    - Questions that have been sent for approval have been excellent
    - Applicant pool has produced excellent candidates
  - Emerging Scholar Program
    - Added an additional school to the program – Pikeview
    - Need a funding source to continue this program
- **Foundation Report:** Dr. Deirdre Guyton
  - Review of Foundation Financials
    - See attachment
  - Giving Months to begin
    - March/June/September/December
    - Plan for fundraising is in place
    - Letters to donors being mailed in January
    - Cabinet giving is at 99%

**Special Orders: None**

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### Unfinished Business:

- Policy Approval
  - Electronic Device Policy
    - No comments were received during the 30-day comment period
    - Chair Cole asked for a motion to accept the Electronic Device Policy. Mr. Bill Cole made a motion to accept, and Mr. Price seconded. A majority of the members present, and voting voted in the affirmative. All were in favor. The motion passed unanimously.
  - AI Policy
    - Comments from one faculty member was received
    - AI Policy will be sent back to Faculty for review and updates
  - Post-tenure Review Policy
    - Is still under review and deferred back to Faculty
    - Final to be presented to Board for approval during February meeting –  
**Follow up**

### New Business: None

### Announcements:

- Chair Cole and Vice-Chair Remines present Ms. Jeanne Moricle with a 5-year service plaque. She will be resigning her board responsibility. Chair Cole thanked her for her service and stated she will be missed. Vice-Chair Remines commended Ms. Moricle for her assistance with the Mining and Engineering start up events
- Dr. Martin presented the board members with a BSU Golf Umbrella and thanked them for all their time and energy supporting BSU.

### Comments:

#### Board Comments:

#### Public Comments:

### Possible Executive Session: None

### Adjournment:

Meeting was adjourned at 5:41 PM. Next board of governors meeting will be held on Thursday, February 29<sup>th</sup> at 4 PM in the Boyd Conference Room.

Minutes submitted by: Jeanne Moricle, Board Liaison