

Executive Committee Meeting Minutes

Date: Thursday, June 13, 2024

Time: 9:00 AM

Location: Boyd Conference Room

Members Present: Charlie Cole, Chair; Shannon Remines, Vice-Chair; Mike Hastings; Bill Cole

Guests: Dr. Darrin Martin, Interim President; Brent Benjamin, EVP

Call to Order:

Chair Cole called the meeting to order at 8:57 AM and turned the meeting over to Dr. Martin.

1. **President's Update** – Dr. Darrin Martin

- **FAFSA** – provided by Tammy Martin:
 - i. Files being uploaded and reviewed by staff
 - 1. Reviewed for errors and missing documentation
 - 2. Follow up via email for missing information
 - a. Need to make calls
 - i. Coaches could assist with that
 - 3. 600 have received estimated award letters
- **Admissions:**
 - i. Adding staff
 - ii. Reorganizing
- **Beckley Campus**
 - i. New site
 - ii. Renegotiate Lease
- **Foundation**
 - i. To present to Board during each meeting
 - ii. Work with Development on fundraising
 - iii. Foundation Members – fundraising
 - iv. Consultant to assist with organizing and training members
- **Campus Carry**
 - i. Begins July 1st
 - ii. Guidelines to be put into place
- **Board of Governors Vacancies**
 - i. Darrin moved into Interim position
 - 1. His place is open
- **Tiffany Manor**
 - i. Pros and Cons discussed
 - 1. Maintenance
 - 2. Cost

2. Executive Session:

- Mr. Hastings made a motion to move into executive session – Mr. Bill Cole seconded the motion, committee moved into executive session at 10:11 AM.
- Mr. Bill Cole made a motion to exit executive session at 10:25 AM – Mr. Hastings second. Committee exited executive session.

3. Adjournment

- Chair Cole made a motion to adjourn the executive committee meeting. Meeting was adjourned at 10:33 AM

Minutes submitted by: Jeanne Moricle, Board Liaison