

## Executive Committee Meeting Minutes

**Date:** Thursday, April 18, 2024

**Time:** 3:00 p.m.

**Location:** Boyd Conference Room

**Members Present:** Charlie Cole, Chair – via Google Meet; Shannon Remines, Vice-Chair; Mike Hastings; Bill Cole

**Guests:** Dr. Darrin Martin, Interim President; Brent Benjamin, EVP; Ronnie Hypes, CFO; Chuck McGonagle, VP Capital Projects; Tim McKenzie

### 1. Call to Order:

Chair Cole called the meeting to order at 2:36 PM and turned the meeting over to Dr. Martin.

### 2. Updates

- **HLC Updates – Dr. Martin**
  - i. Report completed and returned to HLC – April 16, 2024
  - ii. Now for the Board of Trustees to review
- **Presidential Search – EVP Benjamin**
  - i. Dr. Martin excused himself for this update
  - ii. Cathy Deeb to present search process to BOG for approval
  - iii. Search to begin August/September when Faculty is back on campus
- **Other Employment Matters – EVP Benjamin**
  - i. New president in place to begin with process of Provost hire
  - ii. Deans – Contracts end 6/30/2024
  - iii. Contracts
    - 1. Reviewing contracts and having expiration dates more consistent
      - a. 1, 2, 3 years
- **Athletics – EVP Benjamin/CFO Hypes**
  - i. CIAA
    - 1. Quarterly payment received
  - ii. Other
    - 1. Baseball Conference needs to be looked into
- **Student Freedom Initiative – EVP Benjamin/CFO Hypes/Tim McKenzie**
  - i. Grant submitted
    - 1. Vendors put up money, build and maintain buildings
    - 2. We guarantee 90% occupancy
    - 3. Investment of revenue – no upfront monies unless we invest
    - 4. Long term lease
      - a. 80% to vendors(investors), 20% to school
- **Campus Carry – EVP Benjamin**
  - i. Online 7/1/2024
  - ii. Meet all legal requirements – not flexible
  - iii. Cost of implementation high

- **Budget – CFO Hypes**
  - i. Waivers being reviewed
  - ii. Spending process being put in place
  - iii. Tuition and fee changes to be present during 4/25 board meeting
    - 1. Not recommending any major increase
- **MEC 2<sup>nd</sup> Floor Build Out – EVP Benjamin/VP McGonagle**
  - i. 2 East – Grant approved and demo has begun for the new Allied Health Area
- **Deferred Maintenance – CFO Hypes/VP McGonagle**
  - i. 25% of Money received
  - ii. Smaller Projects started
- **Heritage Field and Campus Beautification – CFO Hypes/VP McGonagle**
  - i. Heritage field completed
    - 1. Hydro seed applied
    - 2. Contractor and seeding \$29.5K
  - ii. Campus Beautification
    - 1. Weeding around campus started
    - 2. Budget will be established for 2024/2025
- **Housing Update – EVP Benjamin/VP McGonagle**
  - i. Bed space – VP McGonagle
    - 1. 53 more beds by converting singles/doubles to doubles/triples
    - 2. Expense – furniture
    - 3. Move RA's to 1.5 sized rooms
    - 4. Move RD to trailer on MEC lot
      - a. Renovation \$ given to CFO
      - b. 4 beds added by this move
    - 5. Build out middle rooms – VP McGonagle to review and calculate expense
- **Commencement – Dr. Martin**
  - i. Fawn Weaver
    - 1. Arriving late Friday, 4/26
    - 2. Dr. Guyton handling her travel to and from commencement
- **BOG HLC Training – EVP Benjamin**
  - i. May 10
    - 1. Boyd Conference Room – 9 – 1: Lunch to be provided
    - 2. Tom Bordenkircher
      - a. Duties and responsibilities
      - b. Crossed boundaries
      - c. Training opportunities
- **Summer BOG Retreat – Dr. Martin**
  - i. Strategic Planning
    - ii. Review during next board meeting – 6/20

### 3. Executive Session:

- Mr. B Cole made a motion to move into executive session – Mr. Hastings seconded the motion, committee moved into executive session at 4:04 PM.
- Mr. B Cole made a motion to exit executive session at 4:38 PM – Mr. Hastings second. Committee exited executive session.

**4. Actions Emanating from Executive Session:** No action was taken during executive session

**5. Adjournment**

- Chair Cole made a motion to adjourn the executive committee meeting. Meeting was adjourned at 4:40 PM

Minutes submitted by: Jeanne Moricle, Board Liaison