

Academic Affairs Committee Meeting Minutes

Date: Thursday, February 22, 2024

Time: 3:00 p.m.

Location: Boyd Conference Room

Members Present: Darrin Martin, Chair; Bill Cole; Mike Hastings; Rebecca Peterson; Jack Sheffler

Guests: Sarita Rhonemus, Interim Provost; Brent Benjamin, EVP

Call to Order:

Chair Martin called the meeting to order at 3 PM and turned the meeting over to Dr. Rhonemus.

Interim Provost Update: Dr. Sarita Rhonemus

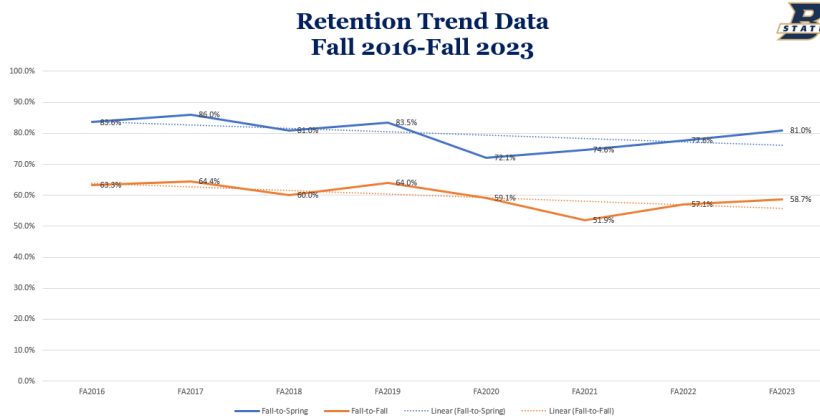
- a. HLC Update
 - i. Meeting on March 12th
 - ii. Charlie Cole, Dr. Martin, Dr. Rhonemus, Carolyn Long, Julie Orr and Michelle Taylor attending
 - iii. HLC Response Report
 1. Hiring Processes, Faculty Senate/Faculty Assembly, Staff Council, Use of Post-Tenure Review Process, and Contract Renewal Process, Other Concerns with Post-Tenure Review
 2. Lack of Faculty Input into Decision-Making Processes, Influence of the President, Oversight of Academics
 3. Changes of Program Length, Time of Offering, and Instructor, Distance Education, Online Certificate Programs
 4. Program Review
 5. Assessment
 6. Shared Governance, Academic Requirements
 7. Hiring Practices
 8. Faculty Oversight of Academic Requirements

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b. Spring 2024 Registration Numbers – 2/20/2024

Overall Total	Spring 2023	Spring 2024	Difference
Continuing	893	873	-20
Graduate	19	22	+3
New	16	11	-5
New Transfer	19	23	+4
Provisional (Dual Credit)	185	152	-33
Readmit	34	35	+1
Special Teacher Cert	38	28	-10
Transient	2	3	+1
Total	1,206	1,147	-59

c. Retention Trend Data

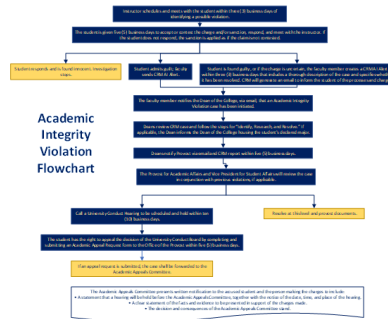




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- d.
- e. Accountability
 - i. Students

Academic Integrity Violation Reporting



- ii. Faculty



MEMO to Faculty

- Faculty Office Hours
- Course Schedule Development Deadlines
- Request for Course Content and Cross-Listed Course Deadline
- Changes to Course Mode of Delivery and/or Program Length
- Final Exam Implementation

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- f. College Updates
 - i. Existing Curriculum Program Modification
 - 1. Radiologic Technology, A.S.
 - a. No Change to Program Requirements; Clarification Only
 - 2. International Studies, B.A.
 - a. International Studies Minor
 - 3. Humanities, B.A.
 - a. Strategic Public Relations Minor
 - 4. Engineering Technology
 - a. Eliminate Surveying Certificate
 - 5. Name Change
 - a. Criminal Justice Administration → Criminal Justice
 - ii. College of STEM
 - 1. Mining Engineering Technology (B.S.) Program Update
 - iii. Approved by WV Higher Education Policy Commission (WVHEPC), Charleston
 - 1. Higher Learning Commission (HLC), Chicago
 - 2. Marketing Materials
 - 3. Job Postings
 - 4. Director, Assistant or Associate Professor of Mining Engineering Technology
 - 5. Assistant or Associate Professor of Mining Technology
- g. Proposed Policy on Faculty Credentials
 - i. Purpose
 - ii. Scope
 - iii. Policy Statement
 - iv. Minimum Qualifications
 - v. Credential Verification
 - vi. Exceptions and Waivers

Adjournment

Meeting was adjourned at 4:05 PM

Minutes submitted by: Jeanne Moricle, Board Liaison