



## Academic Affairs Committee Meeting Minutes

April 11, 2024

**Members Present:** Sarita Rhonemus, Betty Nash, Darrel Malamisura, Vanessa Godfrey, Rodney Montague, Amanda Matoushek, Julie Orr, and Michelle Taylor.

**Members Absent:** Vincent Mateescu, Scott Rasnik, Tesfaye Belay, Erik Baldwin, Roy Pruett, Albert Berkoh

**Call to Order:** The meeting was called to order at 2:00 pm by the Academic Affairs Committee Chair- Michelle Taylor.

**Opening Discussion:** Sarita explained once this committee made their recommendations, the BOG Academic Affairs Committee would also meet and review the program data. The BOG AA committee will have this meeting on April 25<sup>th</sup> at 2pm. Prior to the BOG meeting.

Amanda asked if all faculty would provide input on all programs. The committee decided this was acceptable since every college/ program for review had equal representation present.

The committee as a whole had many questions on the Budget computations for each program. It is understood that these “budgets” were sent to each Author from the office of Finance. Each Program had the exact same number for “BSU OVERALL TOTAL- #hrs. x #students”. This cannot be accurate since the #of students for each program is a variable. Also, overall there were many questions regarding the cost of “Office supplies/Travel” and how the number given was derived as well as the “Indirect costs” category. The entire committee had very similar concerns on the budget numbers being accurate so we decided to evaluate the other criteria in the reports until we had more clarity on the budget analysis.

### **Voting Results and Comments for Each Program Review:**

**Social Sciences-** All committee members voted unanimously the program had Met the Standards for Program Review Criteria.

**BSN Nursing-** All committee members voted unanimously the program had Met the Standards for Program Review Criteria.

**RBA-** 7 members of the committee voted the Program had Met the Criteria with concerns while 1 committee member voted the Program had Not Met the criteria. Justifications included the report was poorly written by someone that appears disconnected from the workings of the RBA program. The “Opportunity Analysis” and “Internal Demand” sections were ranked as very poor. BSU students cannot take WV Rocks Courses. Sarita pointed out that one challenge of internal demand is advising issues. The students come in with too many courses from many different schools and too many major changes prior to entering.

**Allied Health Educator**-7 members of the committee voted the Program had Not Met the Criteria while 1 member voted Met with Concerns. There was much discussion regarding true job outcomes for this degree and if it is a profitable degree for students. Julie explained that the healthcare environment had more of a need for a certified health professional when it comes to educating a person of the community about health disparities. It is the belief of at least two committee members that these graduates at best may be hired as a medical receptionist thus not reaping any financial benefits of this degree. The majority of the committee feels the financial resources used on this program could be better used for other more marketable programs. With the discussion concluding, Michelle Made a motion to consider the Removal of or Using the degree as a minor. Betty Nash Seconded. The committee recommends, based upon the data provided in the program reviews, that the Board consider the future viability of this program. Shuttering the program or offering it as a minor may be warranted.

**Health Services Management**-All committee members voted the Program had Not Met the Criteria. Along with the questionable Faculty salary on the report for 4 faculty listed (10,000) the "Opportunity Analysis" section stated no future plans. The program has been in place for nearly 10 years and is not accredited. The 3 graduates for the entirety of the program that are working "in the field" what does this mean? What are their job titles? The program has shown no growth in 10 years. A BSN degree student is much more prepared to be in a Health Services Management position than any recipient of this degree according to Betty. With the committee coming to a unified consensus Julie made a motion to consider removal of the Health Services Management Program and use the resources re-appropriated to programs that are growing and perhaps fill empty faculty positions. Betty Nash Seconded the motion. Once Again, the committee recommends, based upon the data provided in the program reviews, that the Board consider the future viability of this program. Shuttering this program or offering it as a minor may be warranted.

**A.S. Radiologic Technology Program**- All committee Members voted the Program Criteria had been Met. There was one concern of the overall cost but with the budget calculations being incorrect, it's hard to know the actual cost. It was also suggested that the Program pursue more Marketing Strategies.

With all programs having been reviewed, Michelle asked for each member's written evaluation rubrics and comments. The meeting was adjourned at 3:08 pm.

Submitted by : Vanessa Godfrey – Academic Affairs Committee Secretary.