

## **Bluefield State University, Faculty Recognition/Awards/ Engagement Task Force**

### **Minutes of October 18<sup>th</sup>, 2023**

#### **Call to Order**

The task force meeting for Faculty Recognition/ Awards/ met in the Mahood Conference Room. The meeting was called to order on Wednesday, October 18, 2023, by the committee chair Tabitha Young.

#### **Attendance**

Dr. Beckett, Dr. Balok, Amy Atwell, Darrell Malamisura. and Tabitha Young

#### **Minutes**

Minutes from previous meeting were approved online before sending to Faculty Assembly.

#### **Unfinished Business**

##### Faculty Recognition/ Awards

Academic Advising

Outstanding New Instructor

Years of Service

Other awards are being evaluated (TBD)

The taskforce will be working on awards and criteria for each award to be announced.

Ideas for awards include a plaque, monetary, and a signed certification from the administration to provide documentation to match resumes. The task force needs to know the budget allotted for awards to move forward.

A big plaque was discussed to record and display each faculty of the year recipient. It was recommended to display the plaque in a designated area.

##### Faculty Engagement

- Listening Tour: Conducted by Dr. Beckett has now been completed.
- November 16, 2023, Faculty Engagement: student center/ pies and light refreshments to be served prior to the end of the semester. It was suggested to get a quote from David's Downtown.
- Christmas Party will be put on hold until next year when the calendar has been extended into December.

- The Faculty/Staff Awards/Years of Service: Dinner April 2024 committee plans to work with other campus recognitions to expand the event and encourage more participation.
- Coffee with the Provost

#### Faculty Service Recognition

- Terms of Service need to be decided upon and monetary award for specific years of service. Kim Daniels will be a great resource to work with on getting names for years of service.

Dr. Beckett suggested the task force establish recognition for faculty/staff, develop criteria for each award and set a deadline for applications. Dr. Beckett encouraged the task force to put together a monthly activity for the faculty to include training, refreshments, and time to collaborate on campus. Once the activity and cost of events are established, the taskforce will submit the report to Dr. Beckett.

The task force will need to decide during the next meeting the exact awards to be given and the awards recognition such as monetary, plaque and letter from administration issuing the award, and establish criteria for each award.

#### Announcements

- Next meeting will be November 6, 2023, in Mahood Conference Room 11:00-12:00.
- Amy Atwell agreed to take the position as Secretary.
- The task force needs more involvement.

#### **Adjournment**

There will be no further business, the meeting was adjourned at 11:43 a.m.