

## **Faculty Workload Taskforce Meeting Minutes**

**9-18-23**

In Attendance: Dr. Shelia Sargent-Martin, Ms. Kristin Hicks, Dr. Angie Lambert, Mr. Darrel Malamisura, Dr. Albert Berkoh, Dr. Amanda Matoushek, Dr. Joe Beckett

Taskforce chair has yet to be determined, Dr. Amanda Matoushek will serve as secretary  
Dr. Beckett presented a list of workload issues to be addressed by this taskforce:

- Class size – lecture vs. lab
- New course development
- How many preps vs sections
- Simplify overload pay formula
  - Can be different for individual colleges
- Timeline for assignment of faculty to classes
- Some faculty required to teach in-person and online sections collapsed into one course
- Should full-time faculty be paid extra per-head over 20 students (as adjuncts are paid)
- Consider creation of master schedule spanning 2 years

Dr. Beckett requested the overload pay formula(s) by the end of the calendar year

Dr. Matoushek will request data from Dr. Rhonemus and/or Mr. Hypes on the total cost of faculty overloads for the last 3 years, and the breakeven number of students required to cover faculty compensation for a course.

Dr. Sargent-Martin will look into overload pay formulas/methods at other institutions

Dr. Lambert will try to find old procedures for overload pay

Next meeting will be on September 27<sup>th</sup> at 3pm. Dr. Matoushek will provide a GoogleMeet link.

**Accept The Challenge**