



Bluefield State
C O L L E G E

BOARD OF GOVERNORS

February 15, 2018

Conley Hall, Room 201, Boyd Conference Room

Meeting @ 6:30 p.m.

To Join By Conference Call:

Access Number: (866) 453-5550

Participant Code: 2975811#

**BOARD OF GOVERNORS
BLUEFIELD STATE COLLEGE
February 15, 2018**

Conley Hall, Room 201, Boyd Conference Room

AGENDA

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| 1. Welcome and Call to Order – Chairman Robert E. Perkinson, Jr. | 6:30 p.m. |
| 2. Public Comment Period | 6:30 p.m. – 7:00 p.m. |
| 3. Chair’s Remarks – Chairman Robert E. Perkinson, Jr. | 7:00 p.m. – 7:10 p.m. |
| 4. President’s Report – Dr. Marsha Krotseng | 7:10 p.m. – 7:20 p.m. |

College Focus

- | | |
|---|-----------------------|
| 5. Report on Delivery of Online Programs – Dr. Angela Lambert | 7:20 p.m. – 7:30 p.m. |
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Current Operations

- | | |
|---|-----------------------|
| 6. *Approval of Minutes of December 7, 2017 Meeting | 7:30 p.m. – 7:35 p.m. |
| 7. Financial Report and Update – Ms. Shelia Johnson | 7:35 p.m. – 7:50 p.m. |

Strategic Issues: Getting to the Vision

- | | |
|---|-----------------------|
| 8. Academics in Action Update – Dr. Angela Lambert | 7:50 p.m. – 8:00 p.m. |
| 9. Recruitment and Retention Update – Dr. Jo-Ann Robinson | 8:00 p.m. – 8:10 p.m. |
| 10. Implementation of Policy 27: Immunization Requirements –
Dr. Jo-Ann Robinson | 8:10 p.m. – 8:30 p.m. |
| 11. Adjournment | 8:30 p.m. |

- Next meeting date: March 15, 2018

ONLINE LEARNING REPORT OF READINESS

Online offerings since 2013 B.S. Business: B.S. Nursing: B.S. Imaging Science: RBA:

Beginning Fall 2017 B.S. Engineering Management: A.S. Electrical Engineering Technology/Industrial track

Each of these programs are centered around the adult learner and fashioned in a manner which permit their need to work and return to college for a degree.

According to the Higher Learning Commission distance learning is defined as:

Distance-delivered courses – Courses in which at least 75 percent of the instruction and interaction occurs via electronic communication, correspondence or equivalent mechanisms, with the faculty and students physically separated from each other.

Distance-delivered programs – Certificate or degree programs in which 50 percent or more of the required courses may be taken as distance-delivered courses.

Distance education – Education that uses one or more of the technologies listed below to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor, either synchronously or asynchronously. The technologies may include:

1. The Internet.
2. One-way and two-way transmissions through open broadcast, closed circuit, cable, microwave, broadband lines, fiber optics, satellite or wireless communications devices.
3. Audio conferencing.
4. Video cassettes, DVDs and CD-ROMs, if the cassettes, DVDs or CD-ROMs are used in a course in conjunction with any of the technologies listed above.

TIMELINE: 2017/18

1/30/17	Planning task force met discussed LMS move and BANNER features not being utilized. Also reviewed the areas of the 2013 report that did not meet an acceptable benchmark as well as addressed the first 3 items required for the SARA application.
February 2017	Recommendation of LMS consolidation presented by Dr. Bolton to Dr. Krotseng and Dr. Lambert
3/3/17	Announcement of change to MOODLE® for all course effective Summer 2017
3/6/17	MOODLE® shell creation began
3/13/17	MOODLE® training for summer faculty began
3/27/17	Planning task force met
March 2017	All summer and fall courses successfully moved to MOODLE®
April 2017	Training for all faculty teaching in summer and fall in the MOODLE® LMS
June 1, 2017	Submit SARA application

Summer 2017

Complete intellectual property & copyright policies completed for Fall 17 faculty review and approval

Establish process by which to assure each course meeting the Quality Matters Standards for online education

Establish proctoring process and software to be utilized

Work with admissions and PR to market the current fully online program offerings

Confirm the organization structure of the department of academic technology (current instructional technology/digital learning)

Complete checklist for faculty teaching online courses for Fall 2017 faculty institute distribution

Ongoing student and faculty orientations

Installation of equipment for improved interactive streaming

Fall 2017

Continuance of faculty/staff/student training for MOODLE®

Establish processes for evaluation of courses for effectiveness with established goals and objectives

Seek to assure all forms are able to be submitted electronically

Continuance of work with the BANNER features across the board to incorporate into the online needs

Approval of intellectual property and copyright policies for implementation

Completion of the web page for BSCONLINE

Continuance of needs in financial aid to assure an electronic means by which to process aid/payments.

Approval of proctoring policy and software for implementation campus wide

Completion of all online program assessment procedures

Work to integrate MOODLE® with the portal and BANNER

Spring 2018

Advertise positions within Academic Technology to begin hiring process

Continued equipment installation and training

MOODLE® training for faculty and students continued

Begin scheduling for Quality Matters training

Finalize Intellectual Property policy

Online Program Readiness Calendar for Institution, Technology, Program, and Student Support for Anticipated Program Offerings

Item	STATUS OF COMPLETION
1.System performance monitoring procedures in place	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began
2.Banner Accounts Receivable Implementation Calendar	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began
3.Implement state's payment system.	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
4.Campus-wide LMS selected	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
5.Online Learning Advisory Board established	<input type="checkbox"/> Completed <input type="checkbox"/> In Process <input checked="" type="checkbox"/> Not Began
6.Person responsible for writing the institution's Distance Learning/Intellectual Property policy selected	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
7.Person responsible for writing the institution's Copyright Policy selected	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
8.Committee to develop Distance Education/Intellectual Property Policy established	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
9.Committee to develop Copyright Policy established	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
10. Meeting with Regents Bachelor of Arts chair completed	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
11. Communications protocol between academic and student support services developed. * +	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began

12. Recruiting/Admissions codes for online programs added to BANNER and tested.	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began
13. Electronic means of distributing recruiting and admissions letters/materials developed.	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
14. Faculty Live Text Champions Selected	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
15. Admissions staff trained on new procedures/technology.	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
16. Develop standard template, either for the campus or for each program, so faculty can focus on content and not supporting technology. It is recommended that this be campus-wide due to the uniqueness of the Regents Bachelor of Arts program.	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began
17. Imaging Sciences Program curriculum map completed	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
18. Arts and Sciences exit surveys digitized.	<input type="checkbox"/> Completed <input type="checkbox"/> In Process <input checked="" type="checkbox"/> Not Began
19. Acceptable Use/Technology Policy completed and approved by the Board of Governors (<i>Policy #54 effective April 2014</i>)	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
20. Electronic means of applying for graduation completed	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began
1. Draft of intellectual property policy completed and ready for Board of Governor's approval	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began

<p>22. Draft of Copyright Policy completed and ready for Board of Governors approval</p>	<p>_____ completed <input checked="" type="checkbox"/> In process _____ Not Began</p>
<p>23. Distance Education/Online Learning Website Completed Note: This is an ongoing process with additional items added as they are completed, i.e. link to student orientation.</p>	<p>_____ Completed <input checked="" type="checkbox"/> In Process _____ Not Began</p>
<p>24. Create a section on the Online Learning web site for supported technologies that includes information on how to access or obtain them and that includes the vendors accessibility statement. Note: This is an ongoing process with additional items technologies added as they are adopted campus wide</p>	<p>_____ Completed _____ In Process <input checked="" type="checkbox"/> Not Began</p>

<p>25. Create a section on the Online Learning web site for student support services that includes links to the library, Smarthinking, accessibility, academic policies, etc. As an alternative, this could be included within the LMS.</p>	<p style="text-align: right;"> <input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began </p>
<p>26. Develop a checklist of items faculty teaching courses in the online program should adhere to, i.e. check and respond to email within 24 hours, post an announcement at least five times a week etc. + #</p>	<p style="text-align: right;"> <input type="checkbox"/> Completed <input type="checkbox"/> In Process <input checked="" type="checkbox"/> Not Began </p>
<p>27. Program retention tracking procedures completed * + #</p>	<p style="text-align: right;"> <input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began </p>
<p>28. Program assessment procedures, including dates, instruments, etc. completed for each program. * + #</p>	<p style="text-align: right;"> <input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began </p>
<p>29. Procedures and five year calendar for program and course goal reviews completed for each program</p>	<p style="text-align: right;"> <input type="checkbox"/> Completed <input type="checkbox"/> In Process <input checked="" type="checkbox"/> Not Began </p>
<p>30. Develop a process for initial and regular review of online courses.</p>	<p style="text-align: right;"> <input type="checkbox"/> Completed <input type="checkbox"/> In Process <input checked="" type="checkbox"/> Not Began </p>
<p>31. Conduct a mandatory faculty training session (in conjunction with the Academic Affairs office) for all faculty teaching in the online programs on copyright, Fair Use, plagiarism, and other relevant legal and ethical concepts. #</p>	<p style="text-align: right;"> <input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began </p>
<p>32. Conduct a mandatory faculty training session for all faculty teaching in the online programs assuring ADA compliance.</p>	<p style="text-align: right;"> <input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began </p>
<p>33. Helpdesk location and personnel selected</p>	<p style="text-align: right;"> <input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began </p>

34. Online student orientation completed.* #	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began
35. Helpdesk manual created and staff trained	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began
36. Integrate the selected LMS with the portal and banner.	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began
37. Live Text implementation completed for institution, programs, and courses.	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
38. Live Text testing completed.	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> In Process <input type="checkbox"/> Not Began
39. Method for assessing student support services for students enrolled in online programs established.* For online programs assessment is in process however across the board for online assessment there are not processes	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Began

*Indicates BSN program completed

+ W. Paul Cole Jr. School of Business notes at the programmatic level item 11, 26 & 28 in process

Item 27 not began

RBA item 26, 31, 33, 34, completed through the WVROCKS Item 28 RBA in process

BOARD OF GOVERNORS
BLUEFIELD STATE COLLEGE
December 7, 2017

Conley Hall, Room 201, Boyd Conference Room

MINUTES

Members Present: Chairman Robert E. Perkinson, Jr., Vice Chairman Garry Moore, Bob Buzzo, Cathy Deeb, Norris Kantor, Esq., Lois Manns (via conference call), Harold Wells (arrived at 6:53 p.m.), Dr. Norman Mirsky, and Daniel Frost.

President's Staff: Dr. Marsha Krotseng, Shelia Johnson, Kimberly Gross, Dr. Tracey Anderson, Betty Carroll, Dr. Angela Lambert, Jonette Aughenbaugh, John Lewis, Dr. Jo-Ann Robinson, and Dr. Guy Sims.

Guests: Josh Smith, Chris Knopik, Michele Noe, Lisa Bennett, Amanda Matoushek, Jason Brooks, Carolyn Kirby, Jelena Jevtic, Jim Schlimmer, Dr. Deirdre Guyton, and Shelia Hallman-Warner.

Welcome and Call to Order – Chairman Robert E. Perkinson, Jr.

Chairman Perkinson called the meeting to order at 6:30 p.m. and welcomed all in attendance.

Public Comment Period

No one signed up to speak during the Public Comment Period. Therefore, the meeting continued with the next agenda item.

CliftonLarsonAllen, Financial Audit – June 30, 2017

Ms. Shelia Johnson introduced Chris Knopik, Auditor. Mr. Knopik provided an explanation of the audit process, audit results, governance communication, and risk assessment for the Board. Mr. Knopik explained that a risk-based audit approach was used. Thorough discussion took place with the staff and the audit team. Mr. Knopik reported that BSC received an unmodified or a clean audit opinion this year. He stated that this is the best the College can do. Mr. Knopik stated that the audit was issued by October 17th. This was a good improvement from last year. The HEPC audit was released by October 30th this year. When considering the cash monitoring sanctions, Mr. Knopik stated that BSC has done everything it can that is within its control. He stated that the colleges have held up their end of the deal. Mr. Knopik answered questions from members of the Board pertaining to the audit.

Chair's Remarks – Chairman Robert E. Perkinson, Jr.

Chairman Perkinson thanked everyone for attending the meeting.

President's Report – Dr. Marsha Krotseng

Dr. Krotseng reported on a number of topics, including: progress on the new Compensation Management Program and Policy 25; the discontinuance of the EOC grant as of December 31, 2017; the 1.2% enrollment increase this Fall; BSC's significant economic impact as shown in the "HBCUs Make America Strong" handout; the status of the USDA application for the residence hall and the current total received toward the Shott Challenge (\$184,459); and numerous campus events held this semester, including SGA's successful recycling campaign.

Dr. Krotseng mentioned HB 2815 and the requirement for HEPC to present a statewide higher education funding model to the legislature. The model is likely to include certain student outcome measures, and different weights may be assigned to the various measures. The Chancellor has scheduled another update for next week. Dr. Krotseng stated that the Chancellor has made assurances that whatever comes into play will be phased in. She also discussed proposed federal legislation and the Alliance for the Economic Development of Southern West Virginia that will be officially announced in early January. Dr. Krotseng concluded her report by thanking the engineering technology students and faculty for the beautiful light displays. Discussion followed.

BSC Staff Presentation – Ms. Michele Noe

Ms. Noe indicated that she wanted to draw the Board's attention to where staff fits into the big picture and mission of BSC. Her presentation included the number of classified staff and the number with bachelor's and graduate degrees; staff accomplishments; changes in WV State Code and HEPC and BSC policy related to classified staff; benefits as well as concerns about the new compensation management policy. In August, Dr. Krotseng met with the Chair of Classified Staff Council and Faculty Senate in order to plan for the coming year. Ms. Noe stated that Mr. Frost brought the acronym CAT to that meeting (communication, accountability, transparency). Ms. Noe stated that progress has been made in some of those areas, but progress is also still lacking in some of those areas. Ms. Noe proposed the use of CAR (collaboration, access, review) to further CAT. Discussion followed. Chairman Perkinson thanked Ms. Noe for the staff presentation.

Report on Delivery of Online Programs – Dr. Angela Lambert

Dr. Lambert stated that an e-catalog format is being looked at by the Registrar and IT to streamline the work that goes into developing the catalog. She noted that Dr. Bolton and Cody Chambers are working using the older IVN to assist the Beckley campus on a method of streaming instead. Regarding the transition to Moodle, Dr. Lambert responded that there have been some gradebook challenges. She stated that there would be a focused training on the gradebook in particular. There will be a steering committee that meets a couple of times a month. Any problems will be prioritized and addressed.

Approval of Minutes of October 24, 2017 Meeting

The first action item was approval of the minutes from the October 24, 2017 meeting. Vice Chairman Moore and Mr. Kantor made a motion to approve

the minutes from the October 24, 2017 meeting. The motion was seconded by Mr. Buzzo. Discussion followed. The motion to approve the minutes from the October 24, 2017 meeting carried with one nay vote, Mr. Frost.

Financial Report and Update – Ms. Shelia Johnson

Ms. Johnson reported that according to the news, there will be no budget cut this year. She reviewed and clarified the report as of the end of October in the meeting materials packet. Following discussion, Ms. Johnson said cash on hand at the end of the calendar year depends on when funds are withdrawn for the final December payroll.

Policy 11: Awarding of Undergraduate Tuition and Fee Waivers

At the October 24, 2017 meeting, the Board was asked to consider revisions to Policy 11. Comments received during the thirty-day comment period were included in the Board meeting materials packet. The Board was asked to consider approving the policy. Chairman Perkinson invited SGA President, Jelena Jevtic, to present the student prospective on Policy 11 in the absence of student Board representative, Amber Sagady. Ms. Jevtic expressed thanks to BSC administration for meeting with SGA about Policy 11. Ms. Jevtic emphasized that the SGA does support this policy. She stated that there needs to be a clarification of what is being done. Mr. Kantor made a motion to approve Policy 11 as presented. The motion was seconded by Vice Chairman Moore. The motion carried.

Academics in Action Update – Dr. Angela Lambert

Dr. Lambert stated that the Academics in Action report is in the Board meeting materials packet. There are new programs with resources and new faculty. Requests for new programs are not falling on deaf ears.

Recruitment and Retention Update – Dr. Jo-Ann Robinson

Dr. Robinson referenced the last page of the Board meeting materials packet and discussed the number of students enrolled by high school. She reported on spring application numbers and noted that progress is being made with getting students registered. The snapshot for fall of 2018 is as follows: for fall, BSC has accepted 138 students. Dr. Robinson also reported an increase in the total number of campus visits.

Adjournment

A motion was made by Mr. Frost to adjourn the meeting. The motion was seconded by Mr. Kantor. The meeting adjourned at 8:53 p.m.

Respectfully submitted,

Robert E. Perkinson, Jr.

West Virginia Higher Education Policy Commission

Institutions	FY 18 Base Budget	FY 19 Appropriation Request	Adjustments	Salary Enhancement	PEIA	OASIS	FY 19 Governor Justice's Budget	Difference in Request and Governor's Budget
Bluefield State College	\$5,379,199	\$5,379,199		\$42,314	4,234	6,837	5,432,564	53,365
Concord University	8,278,077	8,278,077		51,266	11,659	9,109	8,350,111	72,034
Fairmont State University	14,579,417	14,579,417		97,635	36,723	14,807	14,728,582	149,165
Glenville State College	5,622,099	5,622,099		49,037	13,481	7,631	5,692,248	70,149
Shepherd University	9,360,954	9,360,954		57,654	17,650	8,648	9,444,816	83,852
West Liberty University	7,592,693	7,592,693		43,753	6,695	6,931	7,650,052	57,369
Marshall University	42,171,166	42,171,166	597,993	280,657	73,450	42,641	43,165,907	994,741
Luke Lee Listening Language and Learning Lab	93,441	93,441		513	152	75	94,181	740
VISTA E-Learning	229,019	229,019					229,019	0
MU Brownfield Professional Development	309,606	309,606					309,606	0
Marshall University Graduate College Writing Project	25,412	25,412					25,412	0
WV Autism Training Center	1,671,280	1,671,280						
Marshall Medical School	11,859,733	11,859,733		13,327	2,778	2,078	1,689,463	18,183
Marshall Medical School Rural Health Outreach Programs	163,219	163,219	-535,887	84,353	20,756	12,827	11,441,482	-418,251
Forensic Lab	235,104	235,104	-7,375		222			
Center for Rural Health	155,964	155,964	-10,623	256	252	47	156,066	-10,068
Marshall University Medical School Brim Subsidy	909,673	909,673	-7,047	769	249	113	225,036	-5,916
Marshall Medical School - RHI Program and Site Support	386,249	386,249	-37,061				872,612	-37,061
Vice Chancellor for Health Sciences - Rural Health Residency Program	163,858	163,858		2,225	644	326	389,444	3,195
Total Marshall University	58,383,724	58,383,724	0	382,628	96,747	57,884	58,922,993	539,259
WV School of Osteopathic Medicine	6,487,489	6,487,489		36,315	10,706	5,389	6,539,899	52,410
WVSOM Rural Health Outreach Programs	160,659	160,659		513		75	161,247	588
WVSOM Brim Subsidy	153,405	153,405					153,405	0
WVSOM Rural Health Medical School Support	386,457	386,457		1,025	295	150	387,927	1,470
Total WV School of Osteopathic Medicine	7,188,010	7,188,010	0	37,853	11,001	5,614	7,242,478	54,468
West Virginia State University	9,514,960	9,514,960		64,543	16,995	9,969	9,606,467	91,507
West Virginia State University Land Grant	1,584,947	1,584,947		256	94	38	1,585,335	388
Total West Virginia State University	11,099,907	11,099,907	0	64,799	17,089	10,007	11,191,802	91,895
West Virginia University	91,057,983	91,057,983		465,954	129,870	68,510	91,722,217	664,234
Jackson's Mill	472,960	472,960		1,344	1,252	197	475,753	2,793
WVU - State Priorities Brownfield Professional Development	314,188	314,188		384	490	56	315,118	930
West Virginia University Institute of Technology	7,436,007	7,436,007		53,894	5,172	7,899	7,503,062	67,055
West Virginia University - Potomac State	3,650,589	3,650,589		34,383	9,253	5,031	3,689,256	48,667
WVU School of Health Sciences	14,443,996	14,443,996		62,473	15,640	9,272	14,531,381	87,385
WVU School of Health Sciences - Eastern Division	2,093,146	2,093,146		12,000	4,321	1,756	2,111,223	18,077
WVU School of Health Sciences - Charleston Division	2,152,767	2,152,767		12,221	3,672	1,788	2,170,448	17,681
WVU Rural Health Outreach Programs	158,372	158,372		774	206	113	159,465	1,093
WVU School of Medicine BRIM Subsidy	1,203,087	1,203,087					1,203,087	0
WVU Health Sciences RHI Program and Site Support	1,107,486	1,107,486		4,120	5,178	603	1,117,367	9,901

West Virginia Higher Education Policy Commission

Institutions	FY 18 Base Budget	FY 19 Appropriation Request	Adjustments	Salary Enhancement	PEIA	OASIS	FY 19 Governor Justice's Budget	Difference in Request and Governor's Budget
MA Public Health Program and Health Science Technology	52,387	52,387			72		52,459	72
Health Sciences Career Opportunities Program	319,587	319,587		974	672	143	321,376	1,789
HSTA Program	1,630,169	1,630,169		9,011	4,622	1,319	1,645,121	14,952
Center for Excellence in Disabilities	292,554	292,554		2,163	86	317	295,100	2,546
Total West Virginia University (1)	126,385,258	126,385,258	0	659,695	180,466	97,004	127,322,433	937,175
Total Institutions	253,869,328	253,869,328	0	1,486,534	397,755	224,472	255,978,089	2,108,761

West Virginia Council for Community & Technical College Education	FY 2018	FY 19 Appropriation Request	Salary Enhancements	PEIA	OASIS	FY 19 Governor Justice's Budget	Difference in Request and Governor's Budget	Percentage Change
Blue Ridge CTC	4,880,509	4,880,509	41,011	9,226	6,301	4,937,047	56,538	1.16%
BridgeValley CTC	7,158,055	7,158,055	48,919	13,136	7,489	7,227,599	69,544	0.97%
Eastern WV CTC	1,751,421	1,751,421	11,328	3,050	2,036	1,767,835	16,414	0.94%
Mountwest CTC	5,314,947	5,314,947	34,880	13,337	5,104	5,368,268	53,321	1.00%
New River CTC	5,247,765	5,247,765	37,879	12,162	5,918	5,303,724	55,959	1.07%
Pierpont CTC	6,989,036	6,989,036	46,762	17,094	7,722	7,060,614	71,578	1.02%
Southern WV CTC	7,626,471	7,626,471	58,809	18,069	9,243	7,712,592	86,121	1.13%
WV Northern CTC	6,583,128	6,583,128	45,634	18,732	7,215	6,654,709	71,581	1.09%
WVU - Parkersburg	9,086,528	9,086,528	76,270	19,905	11,235	9,193,938	107,410	1.18%
Total Community and Technical Colleges	54,637,860	54,637,860	401,492	124,711	62,263	55,226,326	588,466	1.08%

Johnson, Shelia

From: All Higher Education CFO's <CFO-ALL@LISTSERV.WVNET.EDU> on behalf of Edward Magee <Edward.Magee@WVHEPC.EDU>
Sent: Wednesday, January 31, 2018 9:43 AM
To: CFO-ALL@LISTSERV.WVNET.EDU
Subject: Governor's budget

Here are parameters used by the Budget Office to determine the changes in the Governor's budget:

Oasis increased by \$75/FTE.

PEIA funding includes a 2% increase

Pay raises are flat \$404 for public education teachers, \$220 for service personnel and \$432 for all other state workers, averaging 1% increase overall.

Ed Magee, Ed.D., CPA
Vice Chancellor for Finance
West Virginia Higher Education Policy Commission
West Virginia Council for Community and Technical College Education
1018 Kanawha Boulevard, East
Suite 700
Charleston, West Virginia 25301
Telephone: 304-558-0281
Fax: 304-558-0259
edward.magee@wvhepc.edu

BLUEFIELD STATE COLLEGE
 BUDGET VS ACTUAL (STATE ACCOUNTS)
 COMPARISON OF DECEMBER 31, 2016 AND DECEMBER 31, 2017
 CASH BASIS*

UPDATED 02/09/2018

DESCRIPTION	ACTUAL DEC/31/2016	ACTUAL DEC/31/2017	DIFFERENCE	% OF DIFFERENCE
BEGINNING BALANCE 07/01/2017-2018	819,795	716,529	(103,266)	
ADDITIONS:				
REVENUE				
STATE APPROPRIATIONS	2,367,482	2,259,263	(108,219)	-4.57%
TUITION & FEES	3,851,735	3,591,443	(260,292)	-6.76%
CAPITAL FEES	379,000	297,722	(81,278)	-21.45%
SALES & SERVICES	32,295	37,915	5,620	17.40%
GRANTS & CONTRACTS	2,992,408	3,991,469	999,061	33.39%
INVESTMENT EARNINGS	2,847	4,301	1,454	100.00%
AUXILIARY	470,842	385,776	(85,066)	-18.07%
DEBT ASSESSMENT	(23,306)	(20,500)	2,806	
HERA ASSESSMENT	(33,643)	(30,667)	2,976	100.00%
TOTAL REVENUES	10,039,660	10,516,722	477,062	4.75%
DEDUCTIONS:				
EXPENDITURE				
PERSONAL SERVICES	5,583,682	5,301,190	(282,492)	-5.06%
EMPLOYEE BENEFITS	1,454,290	1,377,389	(76,901)	-5.29%
CURRENT EXPENSE	1,808,349	1,812,885	4,536	0.25%
REPAIRS/ASSETS/BLDG CONSTRUCTION	255,935	275,082	19,147	7.48%
SCHOLARSHIP, AWARDS	1,227,865	1,122,031	(105,834)	-8.62%
TOTAL EXPENDITURES	10,330,121	9,888,577	(441,544)	-4.27%
ENDING CASH AND IN TRANSIT 08/31/2017 - 2018	529,334	1,344,674	815,340	
LESS: ENCUMBRANCES	(62,298)	(703,560)	(641,262)	
Balance (Cash Less Encumbrances)	467,036	641,114	174,078	

*Excludes Clearing Account

**Encumbrances \$530,900.00 to be paid from AHE Engineering Grant

BLUEFIELD STATE COLLEGE
 BUDGET VS ACTUAL (STATE ACCOUNTS)
 FISCAL YEAR 18, AS OF
 DECEMBER 31, 2017
 CASH BASIS*

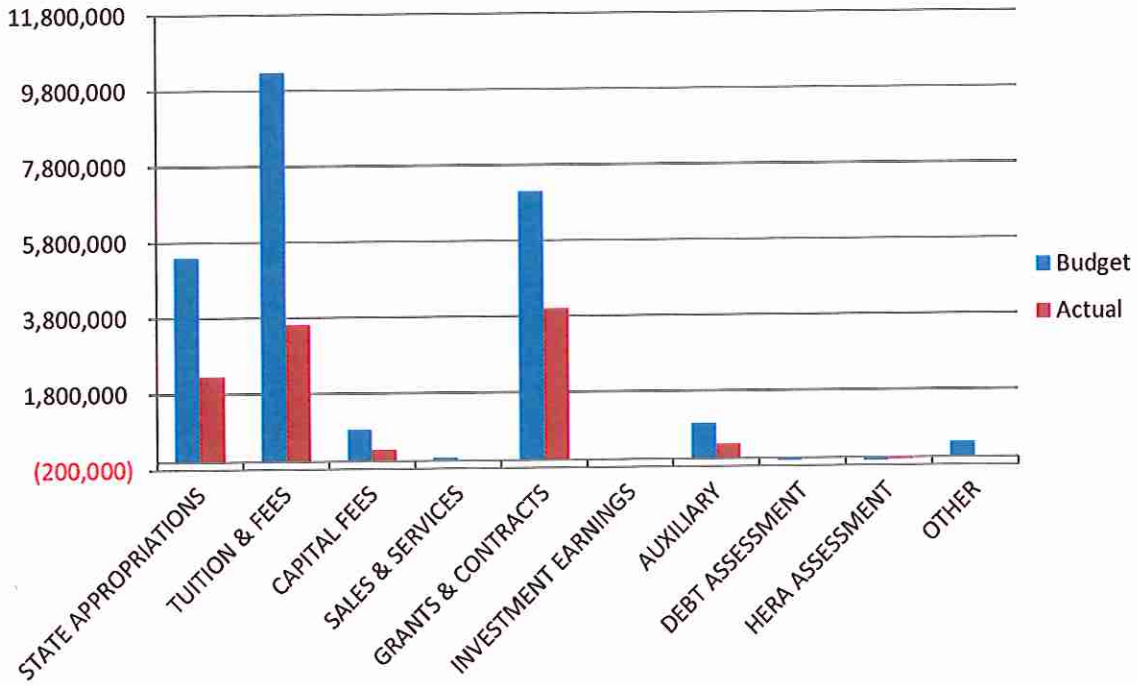
UPDATED 01/25/2018

DESCRIPTION	BUDGETED 2018 FY	% OF BUDGETED	ACTUAL 12/31/2017	% OF ACTUAL	% OF BUDGET
BEGINNING CASH 07/01/17			716,529		
ADDITIONS:					
REVENUE					
STATE APPROPRIATIONS	5,379,199	21.64%	2,259,263	21.48%	42.00%
TUITION & FEES	10,253,163	41.25%	3,591,443	34.15%	35.03%
CAPITAL FEES	825,000	3.32%	297,722	2.83%	36.09%
SALES & SERVICES	85,000	0.34%	37,915	0.36%	44.61%
GRANTS & CONTRACTS	7,090,991	28.53%	3,991,469	37.95%	56.29%
INVESTMENT EARNINGS	2,000	0.01%	4,301	0.04%	215.05%
AUXILIARY	930,000	3.74%	385,776	3.67%	41.48%
DEBT ASSESSMENT	(46,545)	-0.19%	(20,500)	-0.19%	44.04%
HERA ASSESSMENT	(61,334)	-0.25%	(30,667)	-0.29%	50.00%
OTHER	400,000				
TOTAL REVENUES	24,857,474	100.00%	10,516,722	100.00%	42.31%
DEDUCTIONS:					
EXPENDITURE					
PERSONAL SERVICES	12,647,912 *	51.34%	5,301,190	53.60%	41.91%
EMPLOYEE BENEFITS	3,236,134	13.14%	1,377,389	13.93%	42.56%
CURRENT EXPENSE	4,227,536	17.16%	1,812,885	18.33%	42.88%
REPAIRS/ASSETS/BLDG CONSTRUCTION	2,359,554	9.58%	275,082	2.78%	11.66%
SCHOLARSHIP, AWARDS	2,164,000	8.78%	1,122,031	11.35%	51.85%
TOTAL EXPENDITURES	24,635,136	100.00%	9,888,577	100.00%	40.14%
ENDING CASH AND IN TRANSIT 12/31/2017			1,344,674		
LESS: ENCUMBRANCES			(703,560)		
Balance (Cash Less Encumbrances)			641,114		

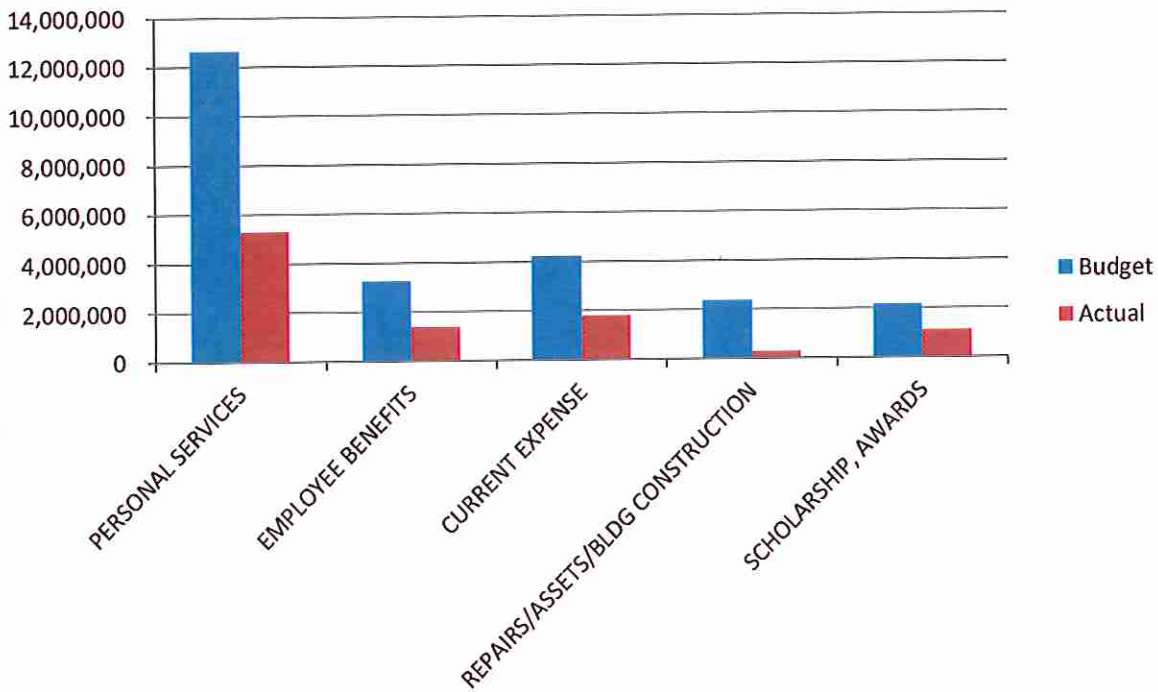
*Fees and personal services inflated by \$950,000 due to personal services vacancies held.

**Encumbrances in the amount of \$530,900 to be paid from AHE Engineering Grant

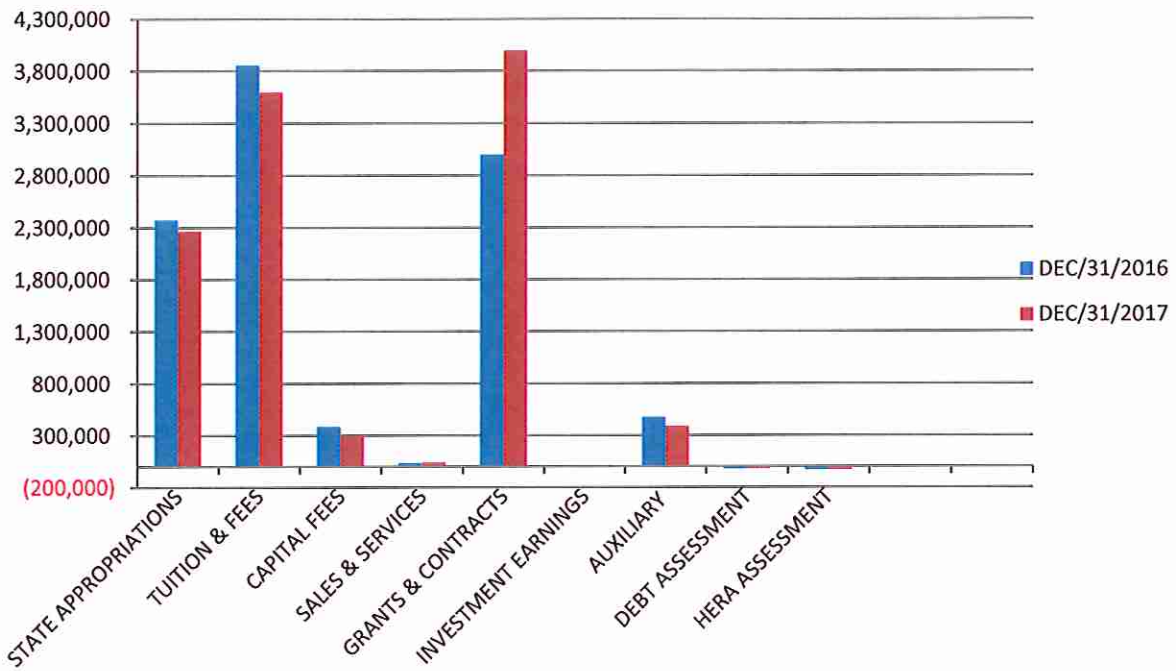
Bluefield State College
2017 Budget vs Actual Revenue
as of Dec 2017



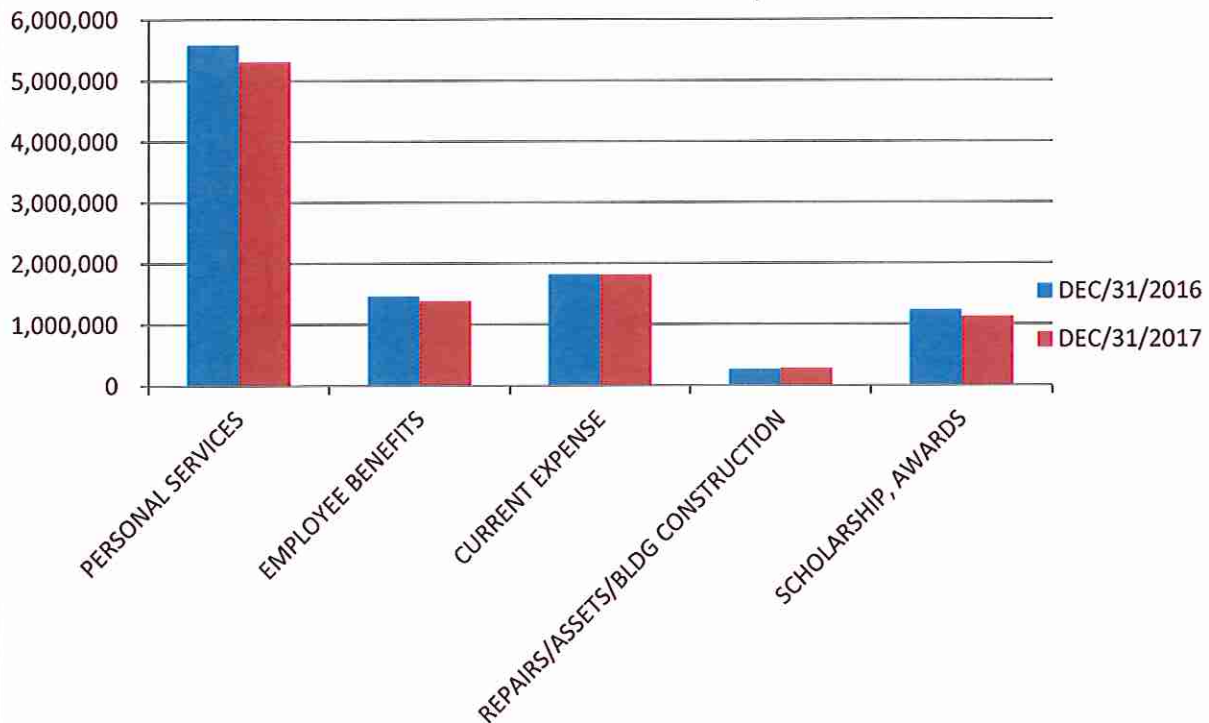
Bluefield State College
2017 Budget vs Actual Expenditures
as of Dec 2017



Bluefield State College
Actual vs Actual
Dec 2016 vs Dec 2017 Revenue



Bluefield State College
Actual vs Actual
Dec 2016 vs June 2017 Expenditures



BLUEFIELD STATE COLLEGE
ENCUMBRANCES SUMMARY
DECEMBER 31, 2017

UPDATED 01/26/2018

PO #	NAME	TOTAL FUND
BSC375	ORACLE ELEVATOR CO	(27,420.00)
BSC406	THOMPSON & LITTON OF WV INC	(145,240.00)
BSC418	* FARO TECHNOLOGIES	(64,768.00)
BSC419	* CARL ZEISS INDUSTRIAL METROLOGY	(60,577.00)
BSC420	* MAZAK CORPORATION	(290,000.00)
BSC421	* OMAX CORPORATION	(115,555.00)
GRAND TOTAL ENCUMBRANCES		<u>(703,560.00)</u>

* ENCUMBRANCES IN THE AMOUNT OF \$530,900 PAID FROM AHE ENGINEERING GRANT

BLUEFIELD STATE COLLEGE
 FEDERAL FINANCIAL AID BALANCES
 FISCAL YEAR 2018
 AS OF DECEMBER 31, 2017

DESCRIPTION	PELL	DIRECT LOAN	SEOG	TOTAL 12/31/2017
BEGINNING CASH 07/01/17	2,992.53	2,985.43	0.82	5,978.78
<u>ADDITIONS:</u>				
REVENUE	1,904,448.39	2,875,219.91	20,616.00	4,800,284.30
TOTAL REVENUES	1,904,448.39	2,875,219.91	20,616.00	4,800,284.30
<u>DEDUCTIONS:</u>				
AWARDS & LOANS	1,978,188.00	2,951,172.00	21,616.00	4,950,976.00
Redeposits	(65,176.00)	(62,991.00)	(1,000.00)	(129,167.00)
Recoveries	(6,427.00)	(13,383.00)		(19,810.00)
TOTAL EXPENDITURES	1,906,585.00	2,874,798.00	20,616.00	4,801,999.00
ENDING CASH 12/31/2017	855.92	3,407.34	0.82	4,264.08
2017FY TOTALS				
TOTAL EXPENDITURES	4,374,706.00	8,103,731.00	53,701.00	12,532,138.00
% OF FINANCIAL AID 2018FY COMPARED TO 2017FY	43.58%	35.47%	38.39%	38.32%

ACADEMICS IN ACTION

BSC—February 15, 2018

REPORT TO BOARD OF GOVERNORS

- A Memorandum of Understanding has been signed by the McDowell County Board of Education in support of granting credit for students in their technical education center who complete the Law Enforcement program.
- Ongoing need for dean of W. Paul Cole Jr. School of Business currently being filled by Dr. Deb Halsey-Hunter for Spring 2018.
- The re-affirmation visit for accreditation by the JRCERT for programs in Radiologic Technology was conducted and maximum 8 years re-accreditation awarded.
- An articulation agreement for guaranteed admission MOU that NRCTC has with other schools in the state signed on 2/12/18.
- Office of the provost is sponsoring and academic integrity workshop for all faculty on 2/27/18.
- An articulation agreement will be signed on 2/16/18 with The Bluefield State College School of Engineering Technology and Computer Science and Wytheville Community College
- MOODLE® and improved streaming course technologies are ongoing within the area of digital learning. Over 20 faculty participated in MOODLE® training the beginning of Spring term. Equipment is being installed campus wide to enhance the online delivery and delivery to the EBHEC.
- Collaborative efforts are underway with Concord University to provide a shared schedule at the EBHEC. This plan will aid students from both schools to have a larger variety in course offerings as well as reduce duplication.
- The office of Research and Sponsored Programs (RASP) is currently being covered M/W/F by Mr. Tim Mckenzie
- The registrar is making visits to the EBHEC twice monthly to assure students on that campus have information regarding graduation needs, withdrawal information, etc.

- Dr. Michael Smith is serving as the interim dean of Arts and Sciences.
- The Accreditation Commission for Education in Nursing has completed their visit and a final report will be forthcoming. Recommendations were made in the areas of final program outcome assessments and updated grievance policy.

ARTICULATION AGREEMENT

Wytheville Community College
AA&S Specialization in Engineering

Bluefield State College
School of Engineering Technology and Computer Science

Entered into this _____ day of _____, 2017
(date) (month)

Dr. Marsha Krotseng
President
Bluefield State College

Dr. Dean Sprinkle
President
Wytheville Community College

Dr. Angela Lambert, Interim Provost
Vice President of Academic Affairs
Bluefield State College

Dr. Lorri Huffard
Vice President of Instruction
Wytheville Community College

Dr. Shannon Bowling, Dean
School of Engineering Technology
and Computer Science
Bluefield State College

Jacob Surratt
Dean- Transfer, Business, and Social Science
Wytheville Community College

Dr. Mike Smith, Interim Dean
School of Arts and Sciences
Bluefield State College

Stanley Jones
Lead Faculty- Chemistry
Wytheville Community College

This agreement is effective with new Bluefield State College admits Fall 2017.
This agreement will be reviewed biennially.

ARTICULATION AGREEMENT

Wytheville Community College and Bluefield State College, School Engineering Technology and Computer Science.

Wytheville Community College (hereafter referred to as WCC), a community college located in Wytheville, VA and Bluefield State College (hereafter referred to as BSC), a 4-year state college in Bluefield, West Virginia agree to offer an articulated program allowing students who have completed the AA&S degree in Science with a Specialization in Engineering at WCC to transfer credits into Engineering Technology programs at Bluefield State College. They further agree that students from WCC will be accepted into the B.S. programs that are offered by the School of Engineering Technology and Computer Science program given that the students meet the required acceptance criteria. The following general principles guide the operation of this Agreement:

1. The program is designed for students who have completed the AA&S degree at WCC. A maximum of 72 credit hours from WCC will be allowed toward fulfillment of the minimum 120 credit hours required for baccalaureate completion at BSC.
2. Students must maintain a 2.0 cumulative overall grade point average in order to transfer courses.
3. Students must complete and submit an enrollment form from BSC to receive transfer credit.
4. WCC students will be given every consideration for financial assistance and will be eligible to compete for academic scholarships once they are enrolled as a full-time student at BSC.
5. This agreement becomes effective on the date set forth on the first page of this document. WCC and BSC agree to publicize this program. They further agree to monitor the performance of this agreement and to revise it as necessary. The agreement may be terminated by either party for due cause and after adequate notice to the other. Termination of the agreement will not affect any students currently enrolled at WCC at the time of termination, and they shall be able to transfer credits pursuant to this agreement.
6. Courses that count towards the English, social science, humanities and history elective requirements at WCC will also count towards the fine arts, social science and history elective requirements at BSC.
7. Students that complete their AA&S degree from WCC and transfer to BSC under the terms of this agreement will be eligible for the tuition metro rate at BSC regardless of where their residence is, so long as they transfer to BSC within two years of completing their degree from WCC. The fee structure for BSC can be found at, <https://www.bluefieldstate.edu/tuition/tuition-and-fees> .

PURPOSE OF AGREEMENT

This agreement is entered into to serve the instructional needs of WCC students and graduates. The general purpose of this agreement is to make clear the terms of this articulation agreement.

There are three specific goals under this agreement. First, it is the intent that this articulation agreement will facilitate a smooth transition from WCC to Engineering Technology programs at BSC as efficiently as possible. WCC graduates will understand how BSC transfers the credits they earn at WCC, as well as the changes in requirements that may permit more flexible scheduling once the student has been admitted to and enrolled at BSC. This agreement provides a systematic plan for students to continue their higher education beyond the AA&S degree from WCC.

Second, this agreement is a publication of a clear set of understandings and expectations for both institutions and programs. Making our expectations clear to students and between institutions not only contributes to the first goal, but also allows institutions to work collaboratively to meet the needs of WCC graduates. Like any policy agreement, this articulation agreement will need to be updated, revised and refined as instructional programs are revised.

Third, WCC encourages graduates to continue their educational pathway for both personal and professional development, as well as career advancement in a technical profession. This articulation agreement facilitates students' successful achievement of credentials in the field.

The following sections describe the specifics of the agreement.

Students graduating from WCC will have the option of completing their BS degree(s) in Civil Engineering Technology, Electrical Engineering Technology, Mechanical Engineering Technology, Computer Science, or Engineering Management.

While it may be possible for a student to complete one of the Engineering Technology degrees at BSC in two years, the recommended plan is for a student to complete a double major in a technology field and engineering management in three years (e.g. BS in Electrical Engineering Technology and BS in Engineering Management, BS in Mechanical Engineering Technology and BS in Engineering Management, BS in Civil Engineering Technology and BS in Engineering Management). With minimal effort, the student can also receive a minor in Applied Mathematics and Statistics from BSC.

A recommended sequence of courses is presented for each of the programs of study.

AA&S with Specialization in Engineering and BS in Electrical Engineering Technology

First Semester

Semester	Course #	Course Title	Substitute	Hours
WCC	ENGL 101	Composition 1	ENG 111	3
WCC	GNET 102	Tech Physics 2	PHY 242	4
WCC	GNET 115	Tech Math 1	MTH 263 Prereq	4
WCC	Core Skills	FA/H/SS Core Skill	HUMN Elective	3

Second Semester

Semester	Course #	Course Title	Substitute	Hours
Summer 1	ELET 110	Circuit Analysis 1		4
Summer 1	ELET 112	Electrical Measurements		1
WCC	ENGL 102	Composition 2	ENG 112	3
WCC	GNET 101	Tech Physics 1	PHY 241	4
WCC	GNET 116	Tech Math 2	MTH 263 Prereq	4

Third Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 1	ELET 201	Solid State Electronics		4
Fall 1	ELET 205	AC/DC Machinery		4
Fall 1	ELET 209	Power Systems		3
WCC	MATH 220	Calculus 1	MTH 263	4
WCC	COSC 210	Visual Basic	Programming	3

Fourth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 1	ELET 202	Semiconductor Devices		4
Spring 1	ELET 216	Electrical Control Systems		4
Spring 1	ELET 218	Fund. of Computers		4
WCC	MEET 112	Computer Aided Drafting	STEM CAD Elective	3

Fifth Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 2	ELET 305	Microprocessors		4
Fall 2	ELET 307	Circuits Analysis 2		3
WCC	MATH 230	Calculus 2	MTH 264	4
WCC	Core Skills	Literature	WCC Lit. Course HUMN Elective	3
WCC	COMM 208	Fund. of Speech	CST 110	3

Sixth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 2	ELET 304	Integrated Circuit Tech.		4
Spring 2	ELET 316	Programmable Controllers		3
Spring 2	MEET 206	Instrumentation		3
Fall 2	ENGR 315	Engineering Economics		3
Fall 2	EGMT 317	Fund. of Speech	CST 110	3

Seventh Semester

Semester	Course #	Course Title	Substitute	Hours
WCC	CHEM 101	General Chemistry	CHM 111	3
WCC	CHEM 103	Chemistry Lab	CHM 111	1
WCC	ENGR 201	Statics	ENG 140	3
WCC	Core Skills	FA/H/SS Core Skills	History Elective	3
WCC	Elective	Technical Elective	ENG 245	3

Eighth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 3	EGMT 410	Operations Research		3
Spring 2	ELET 408	Communications Electronics		4
Spring 2	ELET 492	Senior Project		2
WCC	Core Skills	FA/H/SS Core Skills	SS Elective	3
WCC	Core Skill	Health and Wellness	Phys Ed	2

Courses required for double major in BS Electrical Engineering Technology and BS Engineering Management

Fifth Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 2	ENGR 315	Engineering Economics		3
Fall 3	EGMT 323	Technology Entrepreneurship		3
WCC	MATH 230	Calculus 2	MTH 264	4
Summer 1	ENGR 311	Engineering Statistics		3
Fall 1	ACCT 201 or MGMT 330	Principles of Accounting or Organizational Behavior	CST 110	3

Sixth Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 2	EGMT 317	Project Management		4
Spring 3	EGMT 362	Discrete Event Simulation		3
WCC	COMM 208	Fund. of Speech	CST 110	4
Spring 3	MGMT 210	Principles of Management		3
WCC	Core Skills	FA/H/SS Core Skills		3

Seventh Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 3	EGMT 443	Statistical Process Control		3
Fall 3	EGMT 465	Supply Chain Management		1
Fall 3	EGMT 401	Business Planning for Engineers		3
WCC	Core Skills	FA/H/SS Core Skills	History Elective	3
WCC	Science/Math Elective	CHEM 101, or MATH 240, 310, 311 or ENGR 325	CHM 111	3

Eighth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 3	EGMT 410	Operations Research		3
Spring 2	EGMT 413	Undergraduate Research	ELET 492	4
Spring 3	EGMT 472	Facilities Planning		2
Spring 3	MGMT 482	Collective Bargaining		3
WCC	Core Skill	Health and Wellness	Phys Ed	2
Fall 1	Core Skills	Literature	WCC Lit. Course	3

AA&S with Specialization in Engineering and BS in Mechanical Engineering Technology**First Semester**

Semester	Course #	Course Title	Substitute	Hours
Fall 1	MEET 101	Industrial Materials		3
Fall 1	MEET 111	Engineering Drafting		3
WCC	ENGL 101	Composition	ENG 111	3
WCC	GNET 101	Tech Physics 1	PHY 241	4
WCC	GNET 115	Tech Math 1	MTH 263 Prereq	4

Second Semester

Semester	Course #	Course Title	Substitute	Hours
WCC	MEET 112	Computer Aided Drafting	STEM CAD Elective	3
WCC	ENGL 102	Composition 2	ENG 112	3
WCC	GNET 102	Tech Physics 2	PHY 242	4
WCC	GNET 116	Tech Math 2	MTH 263 Prereq	4

Third Semester

Semester	Course #	Course Title	Substitute	Hours
WCC	ENGR 201	Statics	EGR 140	3
Fall 1	MEET 201	Manufacturing Processes		3
WCC	MATH 220	Calculus 1	MTH 263	4
WCC	COSC 210	Visual Basic	Programming	3
WCC	Core Skills	FA/H/SS Core Skills	HUMN Elective	3

Fourth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 1	ENGR 202	Strength of Materials		3
Spring 2	MEET 202	Computer Aided Manufacturing		3
Spring 1	MEET 206	Instrumentation		3
Spring 1	MEET 214	Hydraulics and Fluid Power		3
Summer 1	ELET 110	Circuit Analysis		4
Summer 1	ELET 112	Electrical Measurements		1

Fifth Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 1	MEET 305	Applied Thermodynamics		3
Fall 1	MEET 311	Machine Elements 1		3
WCC	MATH 230	Calculus 2	MTH 264	4
WCC	COMM 208	Fund. of Speech	CST 110	3
Fall 2	ELET 205	AC/DC Machinery		4

Sixth Semester

Semester	Course #	Course Title	Substitute	Hours
WCC	ENGR 302	Dynamics	EGR 245	4
Spring 1	MEET 306	Heat Transfer		3
Spring 1	MEET 302	Machine Elements		4
Spring 1	ELET 216	Electrical Control Systems		3
WCC	Core Skills	FA/H/SS Core Skills	History Elective	3

Seventh Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 1	MEET 403	Kinematics		4
Fall 2	MEET 421	Senior Design 1		1
WCC	CHEM 101	General Chemistry	CHM 111	3
WCC	CHEM 103	Chemistry Lab	CHM 111	1
Fall 2	ENGR 315	Engineering Economics		3
WCC	Core Skills	FA/H/SS Core Skills	SS Elective	3

Eighth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 2	MEET 422	Senior Design 2		1
Spring 2	EGMT 410	Operations Research		3
Spring 2	EGMT 472	Facilities Planning		3
WCC	Core Skills	Literature	WCC Lit. Course HUMN Elective	3
WCC	Core Skill	Health and Wellness	Phys Ed	2

Courses required for double major in BS Mechanical Engineering Technology and BS Engineering Management**Fifth Semester**

Semester	Course #	Course Title	Substitute	Hours
Fall 2	ENGR 315	Engineering Economics		3
Fall 3	EGMT 323	Technology Entrepreneurship		3
WCC	MATH 230	Calculus 2	MTH 264	4
Summer 1	ENGR 311	Engineering Statistics		3
Spring 3	ACCT 201 or MGMT 330	Principles of Accounting or Organizational Behavior		3

Sixth Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 2	EGMT 317	Project Management		4
Spring 3	EGMT 362	Discrete Event Simulation		3
WCC	COMM 208	Fund. of Speech	CST 110	4
Spring 3	MGMT 210	Principles of Management		3
WCC	Core Skills	FA/H/SS Core Skills		3

Seventh Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 3	EGMT 443	Statistical Process Control		3
Fall 3	EGMT 465	Supply Chain Management		1
Fall 3	EGMT 401	Business Planning for Engineers	ENG 140	3
WCC	Core Skills	FA/H/SS Core Skills	History Elective	3
WCC	Science/Math Elective	CHEM 101, or MATH 240, 310, 311 or ENGR 325	CHM 111	3

Eighth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 3	EGMT 410	Operations Research		3
Fall 2/Spring 2	EGMT 413	Undergraduate Research	MEET 421/422	2
Spring 3	EGMT 472	Facilities Planning		2
Spring 3	MGMT 482	Collective Bargaining		3
WCC	Core Skill	Health and Wellness	Phys Ed	2
WCC	Core Skills	Literature	WCC Lit. Course HUMN Elective	3

AA&S with Specialization in Engineering and BS in Civil Engineering Technology

First Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 1	CIET 101	Construction Materials		4
WCC	ENGL 101	Composition	ENG 111	3
WCC	GNET 101	Tech Physics 1	PHY 241	4
WCC	GNET 115	Tech Math 1	MTH 263 Prereq	4

Second Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 1	CIET 110	Plane Surveying & Mapping		4
WCC	ENGL 102	Composition 2	ENG 112	3
WCC	GNET 116	Tech Math 2	MTH 263 Prereq	4
WCC	MEET 112	Computer Aided Drafting	STEM CAD Elective	3
WCC	Core Skills	FA/H/SS Core Skills	HUMN Elective	3

Third Semester

Semester	Course #	Course Title	Substitute	Hours
WCC	ENGR 201	Statics	EGR 140	3
Fall 1	CIET 207	Geotechnics		3
Fall 1	CIET 211	Control Survey		4
WCC	MATH 220	Calculus 1	MTH 263	3

Fourth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 1	ENGR 202	Strength of Materials		3
Spring 1	CIET 212	Hydraulics		3
Spring 1	CIET 220	Construction Estimating		3
WCC	GNET 102	Technical Physics 2	PHY 242	4

Fifth Semester

Semester	Course #	Course Title	Substitute	Hours
WCC	CHEM 101	General Chemistry	CHM 111	3
WCC	CHEM 103	Chemistry Lab	CHM 111	1
Fall 2	CIET 301	Environmental Systems		3
WCC	MATH 230	Calculus 2	MTH 264	4
Fall 2	CIET 305	Hydro Systems		3
WCC	COMM 208	Fund. of Speech	CST 110	3

Sixth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 2	CIET 302	Geotechnical Analysis and Design		3
Fall 2	EGMT 317	Project Management		3
Spring 2	CIET 306	Civil Site Design		3
WCC	MATH	240/301/310/311 or ENGR 311	MTH 267	3
WCC	ENGR 302	Dynamics		3

Seventh Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 2	CIET 403	Reinforced Concrete Design		3
Fall 2	CIET 401	Structural Analysis		3
Fall 1	ENGR 315	Engineering Economics		3
WCC	Core Skills	Literature	WCC Lit. Course HUMN Elective	3
WCC	Core Skills	Health and Wellness	Phys Ed	2

Eighth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 2	CIET 402	Structural Steel Design		3
Spring 2	CIET 415	Transportation Projects		3
Spring 2	CIET 433	GIS Application		3
WCC	Core Skills	FA/H/SS Core Skills	History Elective	3
WCC	Core Skill	FA/H/SS Core Skills	SS Elective	3

Courses required for double major in BS Civil Engineering Technology and BS Engineering Management**Fifth Semester**

Semester	Course #	Course Title	Substitute	Hours
Fall 1	ENGR 315	Engineering Economics		3
Fall 3	EGMT 323	Technology Entrepreneurship		3
WCC	MATH 230	Calculus 2	MTH 264	4
Summer 1	ENGR 311	Engineering Statistics		3
Fall 3	ACCT 201 or MGMT 330	Principles of Accounting or Organizational Behavior		3

Sixth Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 2	EGMT 317	Project Management		4
Spring 3	EGMT 362	Discrete Event Simulation		3
WCC	COMM 208	Fund. of Speech	CST 110	4
Spring 3	MGMT 210	Principles of Management		3
WCC	Core Skills	FA/H/SS Core Skills	SS Elective	3

Seventh Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 3	EGMT 443	Statistical Process Control	CHM 111.	3
Fall 3	EGMT 465	Supply Chain Management	CHM 111	1
Fall 3	EGMT 401	Business Planning for Engineers	ENG 140	3
WCC	Core Skills	FA/H/SS Core Skills	History Elective	3
WCC	Science/Math Elective	CHEM 101, or MATH 240, 310, 311 or ENGR 325	CHM 111	3

Eighth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 3	EGMT 410	Operations Research		3
Spring 2	EGMT 413	Undergraduate Research	CIET 415	3
Spring 2	CIET 306	Civil Site Design		3
Spring 3	MGMT 482	Collective Bargaining		3
WCC	Core Skill	Health and Wellness	Phys Ed	2
WCC	Core Skills	Literature	WCC Lit. Course	3

AA&S with Specialization in Engineering and BS in Computer Science**First Semester**

Semester	Course #	Course Title	Substitute	Hours
WCC	COSC 131, 131L	Computer Programming 1	Comp Program.	4
WCC	ENGL 101	Composition	ENG 111	3
WCC	GNET 101	Tech Physics 1	PHY 241	4
WCC	GNET 115	Tech Math 1	MTH 263 Prereq	4

Second Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 1	COSC 132, 132L	Computer Programming 2		4
WCC	ENGL 102	Composition 2	ENG 112	3
WCC	GNET 116	Tech Math 2	MTH 263 Prereq	4
WCC	GNET 102	Technical Physics 2	PHY 242	4

Third Semester

Semester	Course #	Course Title	Substitute	Hours
WCC	MATH 220	Calculus 1	MTH 263	3
Fall 1	COSC 224	Web Programming		3
Fall 1	COSC 241	Intro to Linux/Unit		3
Fall 1	COSC 261	Data Structures		3
WCC	Core Skills	FA/H/SS Core Skills	HUMN Elective	3

Fourth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 1	ELET 218	Fund. of Digital Computers		4
WCC	MATH 230	Calculus 2	MTH 264	4
WCC	COMM 208	Fund. of Speech	CST 110	3
Spring 1	COSC 250	Database Mgmt. Systems		3

Fifth Semester

Semester	Course #	Course Title	Substitute	Hours
Fall 2	ELET 305, 305L	Microprocessors		4
Fall 1	MATH 250	Discrete Mathematics		3
Fall 2	COSC 240	Comp. Org. and Arch.		3
Fall 2	COSC 321	Software Analysis and Design		3
WCC	Core Skills	FA/H/SS Core Skills	History Elective	3

Sixth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 2	COSC 422	Software Engineering		3
Spring 2	COSC 422	Programming Languages		3
Fall 2	COSC ELEC	COSC 290 – Topics in CS		3
WCC	MATH 301	Probability and Statistics	MTH 240	3
WCC	Core Skills	Health and Wellness	Phys Ed	2

Seventh Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 1	ENGR 315	Engineering Economics		3
Fall 2	COSC 327	Analysis of Algorithms		3
Fall 1	COSC 421	Operating Systems		3
WCC	COSC/Tech	CS Technical Elective		3
WCC	Core Skills	Literature	WCC Lit. Course HUMN Elective	3

Eighth Semester

Semester	Course #	Course Title	Substitute	Hours
Spring 2	COSC	Technical Elective		3
Spring 2	COSC	Technical Elective		3
Spring 2	COSC 499	Projects in CS		4
Spring 2	COSC 347	Theory of Computation		3
WCC	Core Skills	FA/H/SS Core Skills	SS Elective	3

Courses required for Minor in Applied Mathematics and Statistics

Course #	Course Title	Hours	Substitute	Hours
MATH 240	Calculus 3	4	MTH 265 - Calculus 3	3
MATH 310	Differential Equations	3	MTH 267 - Differential Equations	3
MATH 311	Linear Algebra	3	MTH 266 - Linear Algebra	3
MATH 210, MATH 301, ENGR 311	Statistics Course	3	MTH 240 - Statistics	3
ENGR 325	Numerical Analysis	3		3
	Total	16	Total	15

Students transferring from WCC may complete 15 hours of the 16 hour requirement to receive the Minor in Applied Mathematics and Statistics.

Overview and Summary

For students following this agreement, the steps are as follows:

Step 1: Complete AA&S degree in Science with a Specialization in Engineering at WCC

Step 2: Apply for admission at BSC in an Engineering Technology program and provide BSC with copy of official transcripts.

Step 3: Students will be assigned an advisor at BSC and create a plan of study before registration of first semester courses.

Students should link to www.bluefieldstate.edu to begin the admissions process.

While every effort has been made to ensure the correctness and completeness of this document, this articulation agreement does not supersede the requirements of the BSC catalog in fulfilling degree requirements, unless specifically stated.



Joint Review Committee on Education in Radiologic Technology
20 N. Wacker Drive, Suite 2850
Chicago, IL 60606-3182
312.704.5300 • (Fax) 312.704.5304
www.jrcert.org

January 30, 2018

Marsha Krotseng, Ed.D.
President
Bluefield State College
219 Rock Street
Bluefield WV 24701

RE: Program #0310
Previous Accreditation Status: 8 Years
Most Recent Site Visit: 11/17

Dear Dr. Krotseng:

The Joint Review Committee on Education in Radiologic Technology (JRCERT) appreciated the opportunity to evaluate the associate degree radiography program sponsored by Bluefield State College. The JRCERT is the only agency recognized by the United States Department of Education (USDE) and the Council for Higher Education Accreditation (CHEA) for the accreditation of traditional and distance delivery educational programs in radiography, radiation therapy, magnetic resonance, and medical dosimetry. Specialized accreditation awarded by the JRCERT offers institutions significant value by providing peer evaluation and by assuring the public of quality professional education in the radiologic sciences.

The continuing accreditation status of the program was considered at the January 23, 2018 meeting of the Joint Review Committee on Education in Radiologic Technology. The program was evaluated according to the **Standards for an Accredited Educational Program in Radiography (2014)**. The JRCERT awards:

ACCREDITATION FOR A PERIOD OF EIGHT YEARS.

The maximum duration that may be awarded by the Joint Review Committee on Education in Radiologic Technology in this category is eight years.

An interim report will be required. The projected date for submission of the interim report is the Fourth Quarter of 2021. The JRCERT will provide program officials adequate notice of the due date for submission of the interim report. Based on the interim report, the JRCERT will determine if the accreditation award of eight years will be maintained or reduced and the continuing accreditation process expedited.

If the accreditation award is maintained, the next site visit is tentatively scheduled for the Fourth Quarter of 2025.

The program is advised that consistent with JRCERT Policy 11.600, the JRCERT reserves the right to conduct unannounced site visits of accredited programs. The sponsoring institution would be responsible for the expenses of any on-site evaluation.

Marsha Krotseng, Ed.D.
January 30, 2018
Page 2

The Joint Review Committee on Education in Radiologic Technology Directors and staff congratulate you and the program faculty for achieving the maximum award of accreditation from the JRCERT and wish you continuing success in your efforts to provide a quality educational program. If we can be of further assistance, do not hesitate to contact the office.

Sincerely,



Laura S. Aaron, Ph.D., R.T.(R)(M)(QM), FASRT
Chair

LSA/BJL/jm

copy: Program Director: Melissa Oxley Haye, Ed.S., R.T.(R)
Dean: Angela M. Lambert, Ed.D., R.T.(R)
Site Visitors: William W. Sykes, M.B.A., R.T.(R)(M)(CT)(MR)(QM)
Kelli Welch Haynes, M.S.R.S., R.T.(R)
West Virginia: Jamie S. Browning, B.S.R.T.

Guaranteed Admission Agreement
Between _____ and New River Community and Technical College

THIS GUARANTEED ADMISSION AGREEMENT is made and entered into on this 2nd day of January, 2018, by and amongst Bluefield State College and New River Community and Technical College (New River).

I. PURPOSE

These guidelines are designed to facilitate and coordinate the articulation transfer processes and procedures, enhance advising, and promote the acceptance of equivalent courses/credits between Bluefield State College and New River allowing for an efficient and effective transition from an Associate's degree to a Baccalaureate degree.

II. ELEMENTS OF THE AGREEMENT

A. Admissions Practices

1. Bluefield State College encourages applications from articulating New River students who wish to pursue a baccalaureate degree program at Bluefield State College (post AA, AS, or AAS).
2. Articulating New River students who graduate with an AA, AS, or an AAS degree and have a transferable GPA of at least 2.0 and are in good standing are guaranteed admission to Bluefield State College. Guaranteed admission to Bluefield State College does not mean such students are guaranteed admission to their articulated majors without satisfying the Bluefield State College major criteria.
3. Students transferring from New River to Bluefield State College programs must meet the same prerequisites, grade point average (GPA) and other admission criteria, as other native or transfer students applying to Bluefield State College programs.
4. International students from countries where the native language is not English must have a minimum TOEFL score of 500 (paper based), IBT TOEFL 61 and IELTS 6.0.

B. Acceptance and Application of Credits

1. General Education – Transcripts of students completing an AA, AS, or AAS at New River will be reviewed by Bluefield State College to determine which of the general education requirements are met.
2. Transferring New River applicants must follow all course hierarchies and meet all listed course and GPA requirements, as outlined by the approved Bluefield State College articulation pathway, for acceptance into their intended program. The ALEKS Math Assessment may be required for certain major specific courses, e.g. MATH or CHEM. Further information is included in the advising sheets specific to those majors.
3. College level course credits and grades accepted by Bluefield State College are transferrable. Grades of F, I, or U will be considered failing grades generating 0.0 points in the incoming/starting Bluefield State College CGPA calculation.
4. Bluefield State College will evaluate courses/credits earned through Advanced Placement (AP), College-Level Examination Program (CLEP), and International Baccalaureate (IB) programs. Bluefield State College also reserves the right to evaluate courses/credits earned at non-TES (Transfer Equivalency System) institutions. Credit is not guaranteed for these sources and will be reviewed for credit consistent with Bluefield State College standards and pre-established course equivalencies.

5. Bluefield State College will maintain course equivalency information and make this information readily available to New River.
6. All credits and grades accepted as transfer credit will be used in the calculation of the cumulative grade point average and total attempted/earned credits. Transfer credits from community colleges and junior colleges are limited to seventy-two hours of lower-division courses. Students articulating from New River will be required to complete their final 30 credit hours at Bluefield State College (in residence).

C. Update/Report/Relationship

Bluefield State College and New River agree to review the agreement and relevant transfer course equivalencies annually. New River will designate an individual to serve as liaison for the purposes of monitoring this agreement.

D. Amendments and Term of Effect

1. The curriculum transfer guides in effect at the time a student first enrolls at New River will be honored by Bluefield State College if the student completes an AA, AS, or AAS degree and successfully transfers to Bluefield State College within 4 years of that first enrollment at New River.
2. All course-by-course transfer guides may be amended as needed.
3. This master agreement will remain in effect for 4 years from signing or until terminated by either party upon written notice to the other party of an intention to terminate. Such notice will be effective only if given one hundred eighty days prior to the intended date of termination. In the event that this agreement is terminated, the terms of the agreement contained herein will remain in effect for the New River students accepted prior to the date of termination notice.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as the date of the signatures of their duly authorized representatives.

Marsha Krotseng, Ed. D.
President
Bluefield State College

Date

L. Marshall Washington, Ph. D.
President
New River Community and Technical College

Date



Bluefield State College

DIVISION OF STUDENT AFFAIRS AND ENROLLMENT MANAGEMENT

Board of Governors Report February 8, 2018

Admissions and Enrollment Services

Application Summary Report - Feb 7, 2018

	2018	2017	% Over 2017
Inquiries	4482	5009	-10.5%
New	4137	4655	-11.1%
Transfer & New Readmit	345	354	-2.5%
	2018	2017	% Over 2017
All Applications	981	995	-1.4%
New	636	641	-0.8%
Transfer & New Readmit	345	354	-2.5%
	2018	2017	% Over 2017
All Accepted	207	128	61.7%
New	198	100	98.0%
Transfer & New Readmit	9	28	-67.9%
All Registered	0	0	
New	0		
Transfer & New Readmit	0		
	2018	2017	
Total New FAFSAs Received	412	0	
FAFSA - Admission Apps Submitted	174		
FAFSA Submitted Accepted for Admission	79		
	2018	2017	% Over 2017
Total Campus Visitors	123	93	32.3%
CV - Admission Applications Received	58	61	-4.9%
CV - Applications Accepted	48	12	300.0%
% of All Students Accepted CV	23.2%	9.4%	

First-Year New Students - as of February 6, 2018					
		Campus Visit	Applied	Accepted	FAFSA_REC
Business		3	60	14	11
	Accountancy	1	3	2	1
	Accounting	0	6	2	2
	Business Administration				
	Management	1	15	1	2
	Marketing	1	16	3	2
	Health Services Management	0	20	6	4
		Campus Visit	Applied	Accepted	FAFSA_REC
Arts & Science		6	163	46	27
	Applied Science (4 YR)	0	29	10	8
	Criminal Justice Adm	2	41	8	5
	Humanities	1	5	3	2
	Social Science	0	24	8	2
	Major Not Declared	3	64	17	10
	Regents Bachelor of Arts				
		Campus Visit	Applied	Accepted	FAFSA_REC
Education		3	37	7	4
	Pre-Early/Middle Education	1	19	5	2
	Pre-Elementary Educ (K-6)	2	18	2	2
		Campus Visit	Applied	Accepted	FAFSA_REC
Engineering		4	53	26	10
	Civil Engineering Technology	0	14	7	2
	Computer Science	1	13	5	4
	Electrical Engineering Tech	0	13	5	1
	Engineering Management	1	1	0	1
	Mechanical Engineering Tech	2	12	9	2
		Campus Visit	Applied	Accepted	FAFSA_REC
SNAH		25	280	105	78
	Imaging Science	0	6	0	1
	Nursing	6	38	14	14
	Nursing (Pre-Nursing)	11	174	68	44
	Nursing-LPN	0	1	0	0
	Pre-Nursing (4 year)				
	Radiologic Tech (Pre-Rad Tech)	1	19	6	2
	Radiologic Technology	7	42	17	17
TOTAL		41	593	198	130

All New Students (excludes continuing) - as of February 7, 2018					
		Campus Visit	Applied	Accepted	FAFSA_REC
Business		3	71	14	11
	Accountancy	1	4	2	1
	Accounting	0	8	2	2
	Business Administration				
	Management	1	21	1	2
	Marketing	1	16	3	2
	Health Services Management	0	22	6	4
		Campus Visit	Applied	Accepted	FAFSA_REC
Arts & Science		6	190	48	30
	Applied Science (4 YR)	0	35	11	8
	Criminal Justice Adm	2	48	9	8
	Humanities	1	6	3	2
	Social Science	0	28	8	2
	Major Not Declared	3	67	17	10
	Regents Bachelor of Arts	0	6	0	0
		Campus Visit	Applied	Accepted	FAFSA_REC
Education		3	43	7	4
	Pre-Early/Middle Education	1	21	5	2
	Pre-Elementary Educ (K-6)	2	22	2	2
		Campus Visit	Applied	Accepted	FAFSA_REC
Engineering		4	63	27	11
	Civil Engineering Technology	0	15	7	2
	Computer Science	1	15	5	5
	Electrical Engineering Tech	0	15	6	1
	Engineering Management	1	2	0	1
	Mechanical Engineering Tech	2	16	9	2
		Campus Visit	Applied	Accepted	FAFSA_REC
SNAH		42	614	111	118
	Imaging Science	0	21	2	2
	Nursing	12	152	15	23
	Nursing-BSN	1	21	0	0
	Nursing (Pre-Nursing)	13	225	73	45
	Nursing-LPN	1	76	0	10
	Radiologic Tech (Pre-Rad Tech)	8	60	21	18
	Radiologic Technology	7	59	0	20
TOTAL		58	981	207	174