

BLUEFIELD STATE COLLEGE
BOARD OF GOVERNORS MEETING
Conley Hall, Room 201, Boyd Conference Room
4:00 p.m., April 28, 2022

AGENDA

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|---|--------------------|
| 1. GENERAL ORDER | INFORMATION |
| 1.1. Call to Order and Chair's Remarks | Chair Moore |
| 1.2. Minutes of Previous Meeting | Chair Moore |
| 1.3. Reports of Committees | President Capehart |
| 1.4. President's Report | President Capehart |
| 1.5. Standing Reports | |
| 1.5.1. Finance and Budget | CFO Hypes |
| 1.5.2. Enrollment | Provost Lewis |
| 1.6. Special Report – Faculty Senate | EVP Brent Benjamin |
| 2. SPECIAL ORDERS (None) | |
| 3. UNFINISHED BUSINESS (None) | |
| 4. NEW BUSINESS | ACTION |
| 4.1. Approval of Tuition and Fees for FY 2021-2022 | |
| 4.2. Acceptance of Program Review | |
| 4.2.1. B.S. Criminal Justice | |
| 4.2.2. B.S. Engineering Management | |
| 4.2.3. B.S. Imaging Science | |
| 5. ANNOUNCEMENTS | INFORMATION |
| 5.1. Commencement – April 30, 2022 | |
| 6. COMMENTS | INFORMATION |
| 6.1. Board Members | |
| 6.2. Public Comments | |
| 7. POSSIBLE EXECUTIVE SESSION | |
| 7.1. Discussion of Personnel Employment Issues | |
| 7.2. Discussion of Potential Real Estate | |
| 7.3. Discussion of Legal Matters | |
| 7.4. Discussion of Other Matters permitted under W.Va. Code §6-9A-4 | |
| 8. ACTIONS EMANATING FROM EXECUTIVE SESSION | ACTION |
| 9. ADJOURNMENT | ACTION |

BLUEFIELD STATE COLLEGE BOARD OF GOVERNOR'S MEETING
CONLEY HALL, ROOM 201, Boyd Conference Room
4:00 PM., March 9, 2022

Members Present: The Reverend Garry Moore, Jr. (chair), President Robin Capehart, Mr. Bill Cole, Mr. Charlie Cole, Dr. Deirdre Guyton, Mr. Mike Hastings, Mr. Mike Lilly, Mr. Randall Price, Mr. Shannon Remines, Mr. Shane Reviello, Mr. Anthony Tolley, Mrs. Rebecca Peterson

Absent: Mrs. Cathy Deeb

Guests: Brent Benjamin, EVP/General Counsel; Dr. Ted Lewis, Provost; Ronnie Hypes, CFO; Bill Bennett, Associate Professor of Computer Science/Chair of Computer Science

Welcome, Chair's Remarks, and Call to Order: Rev. Garry Moore:

Rev. Moore determined that a quorum was established, then he called the meeting to order at 4:00 PM in the Boyd Conference Room, Conley Hall, Bluefield State College.

Acceptance of Meeting Minutes: Rev. Moore received confirmation that Board members had reviewed minutes of the Board's meeting held on January 2022. Hearing no requests to correct or revise the minutes, the minutes of the January meeting were accepted by assent of the Board.

Board Committee Reports: Rev. Moore confirmed that Board members had reviewed reports of the most recent Board Committee reports. Hearing no requests to correct or revise the minutes, the minutes of the February reports were accepted by assent of the Board.

President's Report:

President Capehart presented information pertaining to updates on current legislative actions i.e. SB 550 and HB 4408; Academic Objective Policy; W. Paul Cole, Jr. School of Business and special committee appointment to review recommendation; School of Nursing review; Executive Summit – 3/16 – 3/18; Bluefield State University update.

Financial & Administrative Affair: Ronnie Hypes, CFO provided an overview of the financials. Staying on schedule with budget. Cares monies that were set to expire on 5/10 - date has been extended to June 2023.

Enrollment:

Dr. Lewis presented a brief overview of Enrollment as of 13/8/2022. Total enrollment up 5.80% - 65 students New process was implement for nonpayment – 20 student were withdrawn for Spring 2022

Special Orders: Resolution on University Status

Chair Moore brought forth the motion to requested the Board approve the resolution on the Bluefield State to apply for University Status. Dr. Deirdre Guyton motioned that the resolution be received and approved. Mr. Randall Price 2nd the motion. All in favor – All – Nay – o The motion carried. The resolution was signed and Dr. Lewis will be submitting the application to WVHEPC for their consideration on April 8, 2022.

Unfinished Business: (None)

New Business: (None)

Announcements:

HLC Accreditation Visit:

- Monday, April 11 and Tuesday, April 12th
- Lunch with Board of Governors – Monday, 4/11 Boyd Conference Room

Comments:

Board Members:

Public Comments: N/A

Executive Session: (None)

At 5:03 PM, Rev. Moore made a motion to adjourn the Board meeting. The motion was seconded by Mr. Bill Cole. The motion carried.

The next regularly scheduled BSC Board of Governors meeting will take place on Thursday, April 28, 2022 at 4 PM.



ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES

The meeting was called to order at 1:00 PM by Dr. Deidre Guyton. Dr. Guyton turned the meeting over to Dr. Lewis.

Date: Thursday, April 14, 2022

Time: 1:00 p.m.

Location: Boyd Conference Room

Committee Members:

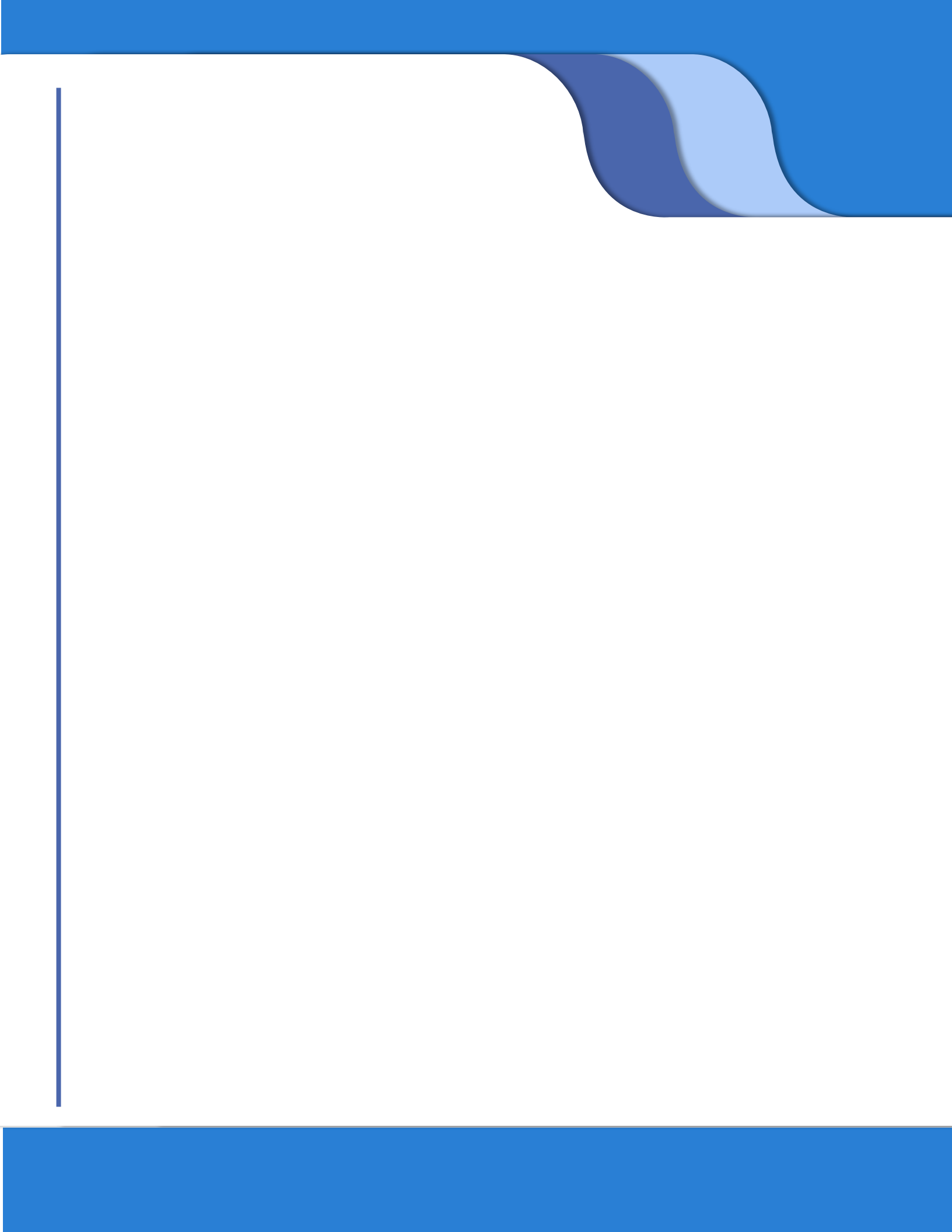
Dr. Deirdre Guyton, Chair | Bill Cole | Mike Lilly | Cathy Deeb - absent | Mike Hastings via phone

Guests:

Dr. Ted Lewis, Provost

Dr. Guyton made a motion to adjourn. The meeting was adjourned at 2:00 PM.

No.	Item
1	Spring 2022 Enrollment New Admission Director – offer being extended on 4/15 There will be changes made in the admissions office Provisional Lost Princeton schools – principal is an alumna of Concord Reaching out to Graham and VA side. VA Covers the expense where WV doesn't Enrollment is up 4.57% as of 4/13/2022
2	Curriculum Changes EngL201 and ENGL 205 to Fine Arts/Humanities/Social Science STEM – Add option to include ENGL 208 rather than ENGL 102
3	Faculty Conversations Classroom management, Student Engagement, Communication, Dealing with Disruptive Students, Attendance, Academic Dishonesty
4	Academic/Athletic Summit 6 faculty/6 coaches Review of grades Implement 2.5 average and up – can take online – below must be in seat learning In class learning needs to be set as a precedence. Students first. Board needs to implement the change
5	Reaffirmation HLC Committee here – 4/11 and 4/12
6	Higher Ed Policy Commission to meet 5/12 at 9 AM – Marshall University – BSC to Bluefield State University request.





ADVANCEMENT COMMITTEE MEETING MINUTES

The meeting was called to order at 3:00PM by Mr. Charlie Cole. Mr. Cole turned the meeting over to Keith Olson, Chief of Staff.

Date: Thursday, April 14, 2022

Time: 3:00 p.m.

Location: Boyd Conference Room

Committee Members:

Rebecca Peterson, Chair – via phone | Charlie Cole | Randall Price | Cathy Deeb |

Guests:

Keith Olson, Chief of Staff

Dr. Deirdre Guyton, Director of Alumni Affairs

Mr. Cole made a motion to adjourn. The meeting was adjourned 3:52 PM.

No.	Item
1	Comment by Charlie Cole: Lunch with HLC went well. HLC stated that we had a very engaged board and wished all boards were this engaged.
2	Community Outreach Big Scale Clean Up Date – 4/15/2022 BSC Athletes and Bluefield High Seniors participating Part of the ‘Serve the Hill’ program Flags – new pole flags have been installed on Pulaski/Rt 52/On Campus
3	Grants 300K awarded – March 12 th – classroom and clinical space in MEC FY23 submissions in the process Substance Abuse, Mental Health (SAMHSA) Health and Human Services (Nursing and Allied Health) National Archives and Records (BSC Collection) Department of Justice
4	Big Blue Booster Update First award banquet – 4/28 Ongoing care and Lodging for Sir Blue

No.	Item
5	Capital Campaign Changes in organizational structure Advancement team Grant Team Personnel additions and changes Policies and Procedure changes Timeline Spring, Summer 2022 2022-2027 Five Year Capital Campaign
6	Bluefield State College Office of Alumni Affairs Dr. Guyton presented an overview of the changes that will be set going forward. #TheHillForLife Bigger outreach – keeping in touch with new graduates and reaching out to them



STUDENT LIFE COMMITTEE MEETING MINUTES

The meeting was called to order at 4:00 PM by Mrs. Deeb. Mrs. Deeb turned the meeting over to Ron Shidemantle, Dean of Students.

Date: Thursday, April 14, 2022

Time: 4:00 p.m.

Location: Boyd Conference Room

Committee Members:

Cathy Deeb, Chair | Mike Lilly | Dr. Deirdre Guyton | Randall Price | Shane Reviello | Anthony Tolley- Absent

Guests:

Ron Shidemantle, Dean of Students; Dr. Ted Lewis, Provost; Dr. Cravor Jones, Director of Counseling

Mrs. Deeb made a motion to adjourn. The meeting was adjourned at 4:56 PM.

No.	Item
1	<p>Housing Occupancy Report</p> <ul style="list-style-type: none">• Deadline for upper classmen to have a room was last month. 34 applied.• 83 Paid deposits• Recommendation for freshman to be in dorms was made last month. Mrs. Deeb to present to President Capehart to place before the BOG to approve.• Summer School housing? Have only received 1 or 2 requests. They will be placed in the cottage.• MEC rooms will be utilized during the summer by the Princeton Minor League team.
2	<p>The Counseling Center – Dr. Cravor Jones</p> <ul style="list-style-type: none">• Increase in counseling – more bereavement issues than any other ie. Anxiety, depression• Peer Recovery program ongoing and providing much needed assistance• Advising and testing – 284 students<ul style="list-style-type: none">○ 58 students registered○ Has an impact on retention○ ACT/SAT tests not required○ Placement testing this summer will be offered for free

No.	Item
3	Freshman Orientation Program – Summer of 2022 <ul style="list-style-type: none"> • 8 dates scheduled • ACCUPLACER Testing will be free • Parent session for FASA and FERB so they have a clear understanding
4	Awards Banquet <ul style="list-style-type: none"> • Friday, April 22 at the Clover Club
5	Student Activities <ul style="list-style-type: none"> • Increase in activities around campus • Bigger and Better • Participation has been high • Intermural very important part of student life and will begin on Director is hired. • Almost Midnight Breakfast – April 24th • Welcome Week 2022 – 1st week of class

EXECUTIVE COMMITTEE/POLICY & PLANNING COMMITTEE MEETING MINUTES



The joint meeting with the Executive and Policy and Planning Committees was called to order at 4:00 PM by Mr. Bill Cole. Mr. Cole turned the meeting over to President Robin Capehart.

Date: Thursday, April 21, 2022

Time: 4:00 p.m.

Location: Boyd Conference Room

Executive Committee Members:

Rev. Garry Moore, Chair | Charlie Cole (absent) | Bill Cole | Mike Hastings (absent) | President Robin Capehart

Policy and Planning Committee Members:

Bill Cole, Chair | Garry Moore | Shannon Remines (absent) | Rebecca Peterson (absent) | Mike Lilly (absent)

Guests:

Brent Benjamin, EVP and General Counsel

Ronnie Hypes, CFO

Rev. Moore made a motion to adjourn. The meeting was adjourned at 4:38 PM.

No.	Item
1	Status of WV Legislature – Bluefield State Bill <ul style="list-style-type: none">• On docket for Monday, April 25, 2022• Bill and Brent to be in attendance to ensure passage
2	Status of Special Committee on Business Education Update <ul style="list-style-type: none">• Consultant to review business school• Report in next week• Present to board – 4/28• Will put fixes in place immediately
3	Responsibility Management Study – April 2022 <ul style="list-style-type: none">• Copies to be sent out – shows where we are making money and which areas we are not

No.	Item
4	Recommendation regarding requirement that students live on campus their freshman year <ul style="list-style-type: none"> • Put forth by Student Life Committee • Does not require Board Approval • President Capehart to approve
5	Recommendations for Tuition and Fees for FY 2022 – 2023 <ul style="list-style-type: none"> • CFO Hypes reviewed and shared changes to the fee schedule
6	Recommendation for Budget for FY 2022 – 2023 <ul style="list-style-type: none"> • CFO Hypes reviewed budget with committee • AC – Student life, Gym, Dickenson
7	Recommendation regarding actions of the Faculty Senate <ul style="list-style-type: none"> • President Capehart recused himself and turned this section to Brent Benjamin. • Complaints were brought forth by faculty against the Faculty Senate • Mr. Benjamin is investigating the complaints and will bring forth his findings to Vice-Chair Charlie Cole • Reports will be brought forth to the BOG during the 4/28 meeting

ATHLETICS COMMITTEE MEETING MINUTES



The meeting was called to order at 3:00 PM by Rev. Moore. Rev. Moore turned the meeting over to Derrick Price, AD.

Date: Wednesday, March 9, 2022

Time: 3:00 p.m.

Location: Boyd Conference Room

Committee Members:

Shannon Remines, Chair | Charlie Cole | Dr. Deirdre Guyton | Garry Moore | Anthony Tolley | Shane Reviello|

Guests:

Derrick Price, Athletics Director

Mr. Cole made a motion to adjourn. The meeting was adjourned at 3:45 PM.

No. Item

- 1 Conference Membership:
 - D. Price, R. Bailey and Rev. Moore attended the CIAA Conference in Baltimore – 2/23 – 2/25/2022 – Good event. AD Price sent a congratulatory email to the CIAA board. They are meeting in May – we should have an answer on our status to join then.
 - Charlie Cole asked if they could be contacted to have a special meeting before May as this could interfere with our scheduling of sports. D. Price and President Capehart to contact them.
 - Plan B – SAC and SIAC are interested in us joining them. SIAC would involve further travel for away games but the games would be split. They may want a commitment from BSC for 5 years or more.

 - 2 Academics:
 - Issues with studies
 - D. Price and T. Lewis have set up a summit with 6 coaches and 6 faculty members to discuss the differences and why they are occurring and we need to bridge the difference.
 - Deirdre Guyton commented that the athletes have a target on their backs and it needs to be worked out so that they are treated the same as all other students on campus.
 - Syllabus from faculty need to be reviewed – wording needs to be objective not condescending
 - 75% of faculty against athletes
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No.	Item
3	Financial Aid: <ul style="list-style-type: none"> • D. Price met with R. Hypes and T. Lewis and Financial Aide to discuss the appropriations of athletic funds. No funds are to be released until the student FASA's are signed and all negotiations have been finalized with coaches.
4	Enrollment: <ul style="list-style-type: none"> • See attachment • 110 from reaching goal for this fall. • 420 athletes by 2022/2023 • Retention is at 80% this year
5	Athletic Training Department: <ul style="list-style-type: none"> • 2 trainers short – advertising has been placed • Salaries are low – hard to retain trainers. Leaving for more better salaries
6	Winter Sports/Spring Sports: <ul style="list-style-type: none"> • Wrestling – 3 -6 record • Track and Field indoor is complete • WBB – 2 wins • MBB – 10-14 – went to regionals • Baseball having a strong season • Softball – 1st 2 wins • Tennis doing well.
7	Ukrainian: <ul style="list-style-type: none"> • 1 student – Volleyball – 4.0 GPA – parents are in Ukraine. Assets are frozen. Can we fundraise for her? <ul style="list-style-type: none"> ○ Check with NCAA • D. Guyton can use in summer as a student worker. • Emergency funds for students in need