

BLUEFIELD STATE COLLEGE
BOARD OF GOVERNORS MEETING
Boyd Conference Room
4:00 p.m., March 3, 2022

AGENDA

- | | |
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| 1. GENERAL ORDER | INFORMATION |
| 1.1. Call to Order and Chair's Remarks | Chair Moore |
| 1.2. Oath of Office – New Members | Chair Moore |
| 1.3. Minutes of Previous Meeting | Chair Moore |
| 1.4. Reports of Committees | President Capehart |
| 1.5. President's Report | President Capehart |
| 1.6. Standing Reports | |
| 1.6.1. Finance and Budget | CFO Ronnie Hypes |
| 1.6.2. Enrollment | Provost Ted Lewis |
| 2. SPECIAL ORDERS | |
| 2.1. | |
| 3. UNFINISHED BUSINESS (None) | |
| 4. NEW BUSINESS (None) | |
| 5. ANNOUNCEMENTS | INFORMATION |
| 5.1. HLC Accreditation Visit | |
| 6. COMMENTS | INFORMATION |
| 6.1. Board Members | |
| 6.2. Public Comments | |
| 7. POSSIBLE EXECUTIVE SESSION | |
| 7.1. Discussion of Personnel Employment Issues, Real Estate, Legal Matters or other matters permitted under W.Va. Code §6-9A-4 | |
| 8. ACTIONS EMANATING FROM EXECUTIVE SESSION | ACTION |
| 9. ADJOURNMENT | ACTION |

BLUEFIELD STATE COLLEGE BOARD OF GOVERNOR'S MEETING
CONLEY HALL, ROOM 201, Boyd Conference Room
4:00 PM., January 13, 2022

Members Present: The Reverend Garry Moore, Jr. (chair), President Robin Capehart, Mr. Bill Cole, Mr. Charlie Cole, Mrs. Cathy Deeb – via phone, Dr. Deirdre Guyton, Mr. Mike Hastings – via Google Meet, Mr. Mike Lilly, , Mr. Randall Price, Mr. Shannon Remines, Mr. Shane Reviello, Mr. Anthony Tolley

Absent: Mrs. Rebecca Peterson

Guests: Brent Benjamin, EVP/General Counsel; Dr. Ted Lewis, Provost; Ronnie Hypes, CFO Mildred Hoskey, Alumni – via phone; Keith Olson, Chief of Staff; Angie Lambert, Dean of the School of Nursing and Allied Health; Sarita Rhonemus, Academic Affairs Administrator/HLC Accreditation Liaison Officer

Welcome, Chair's Remarks, and Call to Order: Rev. Garry Moore:

Rev. Moore determined that a quorum was established, then he called the meeting to order at 4:00 PM in the Boyd Conference Room, Conley Hall, Bluefield State College. He welcomed attendees at the meeting.

Oath of Office:

Rev. Moore sworn in two new board members. Shane Reviello, Student Representative and Anthony Tolley

Acceptance of Meeting Minutes: Rev. Moore received confirmation that Board members had reviewed minutes of the Board's meeting held on November 4, 2021. Hearing no requests to correct or revise the minutes, the minutes of the November meeting were accepted by assent of the Board.

Board Committee Reports: No committee meetings were held in December 2021, no reports to approve.

President's Report:

President Capehart presented information pertaining to the Strategic Plan, Business School and Legislative Action. Keith Olson discussed the upcoming Impact Capital Campaign and Brent Benjamin discussed a possible building project with Brushfork Elementary/Mercer County School Board

Financial & Administrative Affair: Ronnie Hypes, CFO provided an overview of the financials. Numbers are strong.

Enrollment:

Dr. Lewis presented a brief overview of Enrollment as of 1/12/2022. Total enrollment up 5.49% - 60 students New and New Transfer numbers were down significantly – Dr. Lewis stated that those numbers were being addressed. Winter Intersession went smoothly – 13.5% enrollment increase

Special Orders: Appointment of Special Committee on Business Education

Chair Moore requested the Appointment of Special Committee on Business Education with regards to President Capehart's presentation on the School of Business. He would like to appoint the following board members of the Board of Governors to serve on a Special Committee on Business Education: Bill Cole, Chair; Charlie Cole, Deirdre Guyton, Shannon Remines and Anthony Tolley. This committee is charged with conducting a comprehensive review of the business education at Bluefield State College and submitting a report to the Board that includes (1) an evaluation of the current faculty, curriculum and student population; (2) a comparison with the business education offered at peer institutions; (3) recommendations for strategies and actions that will produce the highest quality of business education; (4) an objective, external manner by which this process can be measured and excellence maintained.

Unfinished Business: (None)

New Business: (None)

Announcements: (None)

Comments:

Board Members: N/A

Public Comments: N/A

Executive Session:

Rev. Moore made a motion to move into executive session for the purpose of discussing a personnel matter. Bill Cole moved, Charlie Cole second. Meeting moved into executive session at 4:54 PM. Motion made to exit executive session at 5:03 PM.

5:03 PM, Rev. Moore made a motion to adjourn the Board meeting. The motion was seconded by Mr. Charlie Cole. The motion carried.

The next regularly scheduled BSC Board of Governors meeting will take place on Thursday, March 3, 2022 at 4 PM.



ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES

The meeting was called to order at 1:00 PM by Dr. Deidre Guyton. Dr. Guyton turned the meeting over to Dr. Sarita Rhonemus.

Date: Thursday, February 17, 2022

Time: 1:00 p.m.

Location: Boyd Conference Room

Committee Members:

Dr. Deidre Guyton, Chair | Bill Cole - Absent | Mike Lilly | Cathy Deeb | Mike Hastings

Guests:

Dr. Sarita Rhonemus

Dr. Guyton made a motion to adjourn. The meeting was adjourned at 1:50 PM.

No.	Item
1	Spring 2022 Enrollment <ul style="list-style-type: none">• Up 5.59%• Job search for F/T Admission Director and Admission Counselor• Exit survey – with withdrawals – why leaving – need to start them back
2	Academic Objectives <ul style="list-style-type: none">• Strategic Plan – 2022- 2026 – review of goals• Hand out on Academic Objectives reviewed – see attached
3	Program Review <ul style="list-style-type: none">• Accountancy<ul style="list-style-type: none">○ Dr. Rhonemus presented a recommendation to terminate or suspend the Bachelor of Science Accountancy Program – 3 students attending. They can continue on in the B.S. of Administration/Accounting Program• Dr. Deidre Guyton made a motion to recommend to the Board of Governors that the B.S. in Accountancy be suspended. Mr. Mike Lilly 2nd. All in favor - All. No – o Motion carried
4	HLC Reaffirmation of Accreditation <ul style="list-style-type: none">• Visit is scheduled for 4/11 – 4/12• Lunch with BOG – 4/11• Schedule is forth coming

No.	Item
3	<p data-bbox="310 432 699 464">Academic Affairs Updates</p> <ul style="list-style-type: none"> <li data-bbox="358 468 1409 632">• The Challenge of Underprepared Students <ul style="list-style-type: none"> <li data-bbox="451 499 1409 562">○ DG – Remedial Boot Camps 5 weeks before school begins. Prepare them for the college experience <li data-bbox="451 569 1409 600">○ BC – worth the out of pocket expense to assist them to get up to speed <li data-bbox="451 606 1105 632">○ BC – we need to take the test that they are give <li data-bbox="358 638 1032 701">• Block Schedules for Incoming Freshmen <ul style="list-style-type: none"> <li data-bbox="451 669 1032 701">○ BSCS required for all incoming freshman <li data-bbox="358 707 1409 831">• Intersession <ul style="list-style-type: none"> <li data-bbox="451 739 1409 831">○ The year’s Intersession has been scheduled November 29 – January 2 (five weeks) to allow students to take one or two classes to either make up courses in which they are deficient or move ahead <li data-bbox="358 837 1365 936">• Memoranda of Understanding <ul style="list-style-type: none"> <li data-bbox="451 869 834 900">○ Ionian University, Greece <li data-bbox="451 907 1365 936">○ University of Applied Sciences of Würzburg-Schweinfurt, Germany <li data-bbox="358 942 1370 1041">• Erma Byrd Center <ul style="list-style-type: none"> <li data-bbox="451 974 1370 1005">○ While enrollment is up overall, it is down by 25 students ay EBHEC <li data-bbox="451 1012 1073 1041">○ Hosted an adjunct recruiting fair October 12 <li data-bbox="358 1047 1214 1146">• Ohio Valley Initiatives <ul style="list-style-type: none"> <li data-bbox="451 1079 1143 1110">○ Ohio Valley Educational Opportunity Scholarship <li data-bbox="451 1117 1214 1146">○ Customized Trainings for Businesses in the Ohio Valley <li data-bbox="358 1152 1224 1215">• Community Education <ul style="list-style-type: none"> <li data-bbox="451 1184 1224 1215">○ Offering courses to general public – non-seeking degree <li data-bbox="358 1222 1338 1272">• Higher Learning Commission Reaffirmation <ul style="list-style-type: none"> <li data-bbox="451 1253 1338 1272">○ HLC TEAM WILL VISIT BLUEFIELD STATE APRIL 11-12, 2022



ADVANCEMENT COMMITTEE MEETING MINUTES

The meeting was called to order at 3:00PM by Mrs. Peterson. Mrs. Peterson turned the meeting over to Keith Olson, Chief of Staff.

Date: Thursday, February 17, 2022

Time: 3:00 p.m.

Location: Boyd Conference Room

Committee Members:

Rebecca Peterson, Chair | Charlie Cole - Absent | Mike Hastings | Randall Price | Cathy Deeb
|Anthony Tolley - Absent

Guests:

Keith Olson, Chief of Staff

Mrs. Peterson made a motion to adjourn. The meeting was adjourned 3:36 PM.

No.	Item
1	Impact – Increase in money raised <ul style="list-style-type: none">• Grants• Cash Giving• Major Gifts received• Small Donor Campaigns
2	Community Engagement <ul style="list-style-type: none">• Campus Beautification• Black History Month• Serve the Hill• Radioactive• WVIAC Archives• Grubb Photography Archives• Pete Sternloff Center for West Virginia Musicology
3	The Presidents Circle <ul style="list-style-type: none">• Honor Roll of Donors• Recognition and Stewardship

No.	Item
4	Big Blue Broadcasting <ul style="list-style-type: none">• Remodeled facility• Acquired needed equipment• Broadcast Partner package - \$25K raised• 3BN Broadcast Channel
5	B-State Performing Arts <ul style="list-style-type: none">• 1st meeting for gather interested parties - 2/22• In person performances – downtown – beginning late summer/early fall 2022
6	Big Blue Boosters <ul style="list-style-type: none">• Executive Director – Veronica Rodriguez• Monthly luncheons• First Year membership for new graduates• First athletics
7	Statement of Support <ul style="list-style-type: none">• Case for Support –<ul style="list-style-type: none">○ Please review and advise with any updates• Case Statement<ul style="list-style-type: none">○ Complete and return to Keith Olson



PLANNING AND POLICY COMMITTEE MEETING MINUTES

The meeting was called to order at 2:00 PM by Mr. Cole. Mr. Cole turned the meeting over to President Capehart.

Date: Thursday, February 17, 2022

Time: 2:00 p.m.

Location: Boyd Conference Room

Committee Members:

Bill Cole, Chair | Shannon Remines | Mike Lilly | Randall Price | Garry Moore - absent | Rebecca Peterson

Guests:

Dr. Robin Capehart, President

Mr. Cole made a motion to adjourn. The meeting was adjourned at 2:43 PM.

No.	Item
1	Strategic Plan <ul style="list-style-type: none">• Calendar has been revised• Administrative plan complete, next P&P will review after Campus Council, 30-day public comment then back to P&P to recommend to the BOG – April 2022 mtg• Effective August 2022
2	Measuring Success <ul style="list-style-type: none">• Open discussion on how to measure BSC success



STUDENT LIFE COMMITTEE MEETING MINUTES

The meeting was called to order at 3:57 PM by Mrs. Deeb. Mrs. Deeb turned the meeting over to Ron Shidemantle, Dean of Students.

Date: Thursday, February 17, 2022

Time: 4:00 p.m.

Location: Boyd Conference Room

Committee Members:

Cathy Deeb, Chair | Mike Lilly | Dr. Deirdre Guyton | Randall Price | Shane Reviello - Absent | Anthony Tolley- Absent

Guests:

Ron Shidemantle, Dean of Students; Anne Pelcher, Director of Student Activities

Mrs. Deeb made a motion to adjourn. The meeting was adjourned at 5 PM.

No.	Item
1	<p>Residency Requirement Proposal</p> <ul style="list-style-type: none">• Update the residency requirement was requested by Ron Shidemantle. The update is to require all first-year students live in a college residence hall. This update will be stated on the BSC Website under Residency Requirement.• Dr. Deirdre Guyton made a motion to recommend to the Board of Governors that first year students be required to live in a college residence hall. Mr. Mike Lilly 2nd. All in favor - All. No – 0 Motion carried.
2	<p>Student Affairs/Student Life Updates</p> <ul style="list-style-type: none">• Introduction of Anne Pelcher, Director of Student Activities• Fall 2022 – more on campus student activities will be available• More Student Clubs and Organizations are being formed. Covid has been the major factor in not having any on campus activities.• Activities close to the area so students are aware of the variety and venues• Some activities will involve areas outside of the area.

No.	Item
3	<p data-bbox="310 464 708 495">FERPA Form Update Proposal</p> <ul data-bbox="310 499 1409 737" style="list-style-type: none"><li data-bbox="310 499 1409 600">• Update to the FERPA form was requested by Ron Shidemantle. Adding verbiage to the document ‘past, and current student conduct code ussies or incidents, campus housing information,’<li data-bbox="310 604 1409 737">• Mr. Randall Price made a motion to recommend to the Board of Governors that the form be update with the new verbiage. Dr Guyton also requested that the Registrar’s Office be removed from the form. Mr. Mike Lilly 2nd. All in favor - All. No – 0 Motion carried.
4	<p data-bbox="310 768 581 800">Black History Month</p> <ul data-bbox="310 804 967 835" style="list-style-type: none"><li data-bbox="310 804 967 835">• Review of various event that are being held.