
	<p>MEMORANDUM OF UNDERSTANDING BETWEEN SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE AND BLUEFIELD STATE COLLEGE</p> <p>FOR THE DELIVERY OF A COLLABORATIVE BACCALAUREATE DEGREE PROGRAM IN CRIMINAL JUSTICE</p>	
---	---	---

This is a Memorandum of Understanding (MOU) for the delivery of the baccalaureate degree in Criminal Justice as a collaborative program between Southern West Virginia Community and Technical College (Southern) and Bluefield State College (BSC). This MOU specifies the criteria required to conduct the baccalaureate degree in Criminal Justice for students residing in Southern's service district and the southern mountains region of the State. The first two years of course work in Southern's Criminal Justice Associate in Applied Science degree program has been aligned with the first two years of course work in the BSC baccalaureate degree in Criminal Justice. Under the terms of this agreement, students successfully completing the requirements for completion of the designated program shall be awarded the baccalaureate degree from BSC.

Criteria

1. Any student who has completed an associate degree may enter the collaborative program.
2. Southern graduates admitted to the collaborative baccalaureate program will be provided with local access to the necessary services of the Admissions, Financial Aid, Registrar, Bursar offices of BSC in order to complete the admissions and registration processes.
3. Southern graduates who enter the collaborative program must apply for and meet the admission requirements as transfer students at BSC.
4. BSC requires a minimum of twenty (20) students to comprise each program cohort. For each cohort admitted, every student shall be guaranteed access to all courses required for program completion so long as she/he remains academically eligible.
5. BSC will deliver courses providing for a full-time student load (12 plus hours) each semester.
6. Courses in the collaborative program will be delivered using flexible delivery modes including traditional on-site courses and limited use of distance learning technologies as needed to ensure delivery of the entire program.

7. BSC will deliver the entire program at Southern's Wyoming/McDowell Campus. The schedule for the delivery of courses will be determined based upon student demand and instructor availability. Any schedule requested outside the normal campus operating hours of the Wyoming/McDowell Campus must be approved by the Director of Campus Operations.
8. Students enrolled in the collaborative program will be provided with the opportunity to complete any required field and/or clinical experiences within the general area of Southern's service district so long as acceptable placements are available within the district.
9. Southern will provide appropriate classrooms and access to the Interactive Video Classroom for delivery of courses on a scheduled basis. Southern will provide, on a space available basis, office space as needed by BSC. BSC will be required to provide all necessary office equipment for the space (computer, printer, phone, etc). Local and domestic long distance calls will be free of charge. BSC will be provided with an access code for use of the copier/fax and will be charged \$0.12 per copy or fax.
10. The Director of Campus Operations for the Wyoming/McDowell Campus will work in cooperation with BSC officials in making all logistical arrangements.
11. Appropriate BSC and Southern academic personnel shall develop an articulation agreement to guide students in degree planning and assist in advising.
12. BSC will hire all instructors and will provide each instructor with all necessary instructional and course-related materials required for each course. Course syllabi will be the same as those used for the course as taught on the BSC Campus.
13. BSC will specify texts to be used and provide easy access for participating students to purchase required texts and related materials.
14. BSC will conduct informational sessions for prospective students on a scheduled basis.
15. BSC will provide appropriate advertising and promotion for the program in cooperation with Southern's Communications Department.
16. BSC will provide on-site advising, registration, and financial aid information and services.
17. BSC will establish student financial accounts and provide for collection of student tuition and fees.

18. BSC will confer appropriate degrees upon students successfully meeting all program and institutional graduation requirements.
19. BSC will award to students entering the program the maximum number of transfer credits permitted by policies of the Higher Education Policy Commission.
20. All program students are responsible for successful completion of all courses, or acceptable equivalents, of the curriculum as outlined in the BSC *General Catalog* (excerpt from the 2010-2012 *Catalog* attached).

Governance

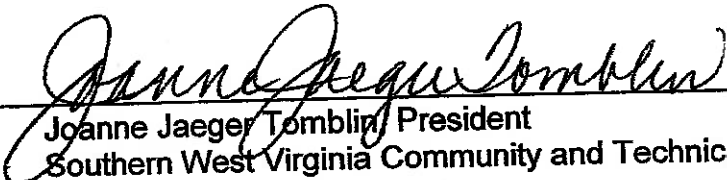
The Baccalaureate Degree Program in Criminal Justice will be under the authority of BSC and BSC will be responsible for the day-to-day activities including, but not limited to scheduling, coordination of facilities, and registration.

Personnel

BSC will employ the baccalaureate-level staff, specific program advisors, faculty, and facilitators.

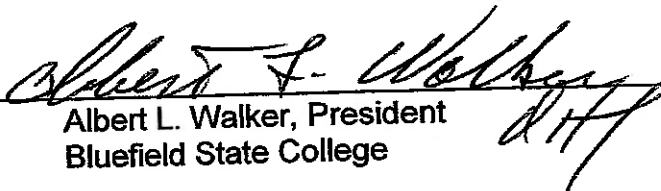
Southern will provide necessary technical assistance to ensure the operations of the physical plant and required telecommunications systems.

Approved by



Joanne Jaeger Tomblin, President
Southern West Virginia Community and Technical College

4/14/10
Date



Albert L. Walker, President
Bluefield State College

4/14/10
Date

18. BSC will confer appropriate degrees upon students successfully meeting all program and institutional graduation requirements.
19. BSC will award to students entering the program the maximum number of transfer credits permitted by policies of the Higher Education Policy Commission.
20. All program students are responsible for successful completion of all courses, or acceptable equivalents, of the curriculum as outlined in the BSC *General Catalog* (excerpt from the 2010-2012 *Catalog* attached).

Governance

The Baccalaureate Degree Program in Criminal Justice will be under the authority of BSC and BSC will be responsible for the day-to-day activities including, but not limited to scheduling, coordination of facilities, and registration.

Personnel

BSC will employ the baccalaureate-level staff, specific program advisors, faculty, and facilitators.

Southern will provide necessary technical assistance to ensure the operations of the physical plant and required telecommunications systems.

Approved by

 Joanne Jaeger Tomblin, President
 Southern West Virginia Community and Technical College

 Date

 Albert L. Walker, President
 Bluefield State College

 Date

CRIMINAL JUSTICE ADMINISTRATION

The Bachelor of Science degree in Criminal Justice Administration prepares students for a variety of careers in the field of Criminal Justice. Graduates of the program may find employment as police officers, correctional officers, probation or parole officers, or counselors at the local, state, and federal level. The Criminal Justice Administration curriculum offers a choice of majors in either law enforcement or corrections.

The program of study follows a recommended eight semester format. Students should be aware that certain factors may require deviation from the recommended schedule, and that completion of the degree could require longer than eight semesters. Entering students, who have already completed an associate degree in criminal justice or the equivalent from an accredited institution may transfer in and be admitted at junior status in the particular specialization chosen. They can then earn the baccalaureate degree by completing the general studies program and those courses specified for the third and fourth year of the major. Up to 72 hours of credit from all regionally accredited community colleges may be applied toward the degree; all hours transferred in will be entered on the transcript and will be calculated in the students' GPA at Bluefield State College.

Up to 13 credit hours will be awarded to individuals within this discipline who present to the registrar a photocopy of graduation certificate from an accredited police academy or an accredited state or federal correctional academy. Additional credits may be awarded in accordance with articulation agreements made by Bluefield State College and various institutions. The minimum credit awards are:

Law Enforcement

CRMJ 151	Intro to CJ	3
CRMJ 163	Criminal Law	3
CRMJ 215	Criminal Invest	3
HLTH 201	Safety & First Aid	2
PHED		<u>2</u>
		13

Corrections

CRMJ 151	Intro to CJ	3
CRMJ 221	Amer Corr Systems	3
CRMJ 132	CJ Writing	3
HLTH 201	Safety & First Aid	2
PHED		<u>2</u>
		13

COURSE REQUIREMENTS

CRIMINAL JUSTICE CORE

CRMJ 151	Intro to Criminal Justice
CRMJ 163	Criminal Law
CRMJ 164	Criminal Procedure and Evidence
CRMJ 132	CJ Writing
CRMJ 208	Criminology
CRMJ 292	Juvenile Delinquency
CRMJ 252	Substance Abuse
CRMJ 221	American Correctional Systems
CRMJ 301	Probation, Parole, and Community Based Corrections
CRMJ 312	Legal Research
CRMJ 325	Judicial Process (POSC 325)
CRMJ 331	Ethics in Criminal Justice
CRMJ 341	Seminar in Criminal Justice
CRMJ 421	American Constitutional Law (POSC 401)
CRMJ	CJ Restricted Electives (6)
BUSN 301	Business Law and the Legal Environment
POSC 350	Public Administration
POSC 200	American National Government
POSC 218	State and Local Government
SOCI 310	Criminal Behavior
CRMJ 490	Seminar in Criminal Justice

CORRECTIONS MAJOR

The Corrections Major is designed to prepare Bluefield State students for careers in corrections and related fields. Graduates of this program may find employment as corrections officers, parole or probation officers, or counselors at the federal, state, or local level. The following courses must be taken in addition to the Criminal Justice Core:

CRMJ 221	American Correctional Systems
CRMJ 210	Correctional Management
CRMJ 320	Correctional Counseling
CRMJ 400	Correctional Institutions
CRMJ 495	Special Topics in Criminal Justice
CRMJ	Restricted Electives (2 of 6 choices)

LAW ENFORCEMENT MAJOR

The Law Enforcement Major is designed to prepare Bluefield State College students for careers in federal and state law enforcement. It is particularly useful for those students seeking administrative positions in these fields. Graduates of this program may find employment in any of the many different law enforcement agencies in the United States or in the area of Homeland Security. The following courses must be taken in addition to the Criminal Justice Core.

CRMJ 170	Police and Community Relations
CRMJ 215	Criminal Investigation
CRMJ 280	Police Organization and Administration
CRMJ 250	Police Operations (or restricted elective)
CRMJ 431	Private Security
CRMJ 492	Terrorism
SOSC	Restricted Electives (2 of 6)

GENERAL STUDIES REQUIREMENTS

When meeting the Baccalaureate General Studies Requirements, the following courses must be taken:

ENGL 101	Composition I
ENGL 102	Composition II
ENGL 201/205	Humanistic/Modern Tradition
SPCH 208	Fundamentals of Speech
ARTS 101	Introduction to Visual Arts
	or
MUSC 150	Introduction to Music
PSYC 103	General Psychology
SOCI 210	Principles of Sociology
POSC 200	American National Government
POSC 218	State and Local Government
SCIENCE	Students choice of lab-based science offerings (8 hrs.)
PHED 261	and choice of 104/106/108

RESTRICTED CRIMINAL JUSTICE ELECTIVES:

CRMJ 498	Internship
CRMJ 495	Special Topics in Criminal Justice
PSYC 402	Abnormal Psychology
GEOG 402	Urban Geography
PSYC 328	Social Psychology
SPAN 101	Elementary Spanish

RESTRICTED SOCIAL SCIENCE ELECTIVES:

PSYC 210	Life Span Human Development
PSYC 312	Psychology of Gender and Communication
SOCI 323	Social Deviance
SOCI 324	Marriage and Family Relations

RECOMMENDED EIGHT-SEMESTER SCHEDULE OF CLASSES

The following eight-semester recommended schedules are based on current course offerings in the Criminal Justice programs. Please note that those Criminal Justice courses listed in the first, third, fifth, and seventh semesters are normally offered only during fall semesters. Those courses listed in the second, fourth, sixth, and eighth semesters are normally taught only during spring semesters. Students are advised to carefully check semester class schedule listings for availability of individual courses.

CORRECTIONS MAJOR

First Semester

CRMJ	151	Intro to Criminal Justice	3
CRMJ	163	Criminal Law	3
ENGL	101	Composition I	3
PHED		either 104/106/108	2
SOCI	210	Principles of Sociology	3
COSC	102		
or			
BUSN	130		<u>3</u>

17 hours

Third Semester

CRMJ	221	American Corrections	3
HLTH	201	Safety and First Aid	2
PHED	261	Strength Training	2
SOSC		Restricted Elective	3
CRMJ	208	Criminology	3
HIST		Elective	<u>3</u>

16 hours

Fifth Semester

CRMJ	325	Judicial Process	3
CRMJ	331	Ethics in CJ	3
CRMJ	301	Par., Prob., & Com. Cor.	3
		Approved BIOL/PHSC with laboratory	4
ENGL	201/205	Hum/Mod. Tradition	<u>3</u>

16 hours

Seventh Semester

CRMJ	341	Contemp. Issues in CJ	3
CRMJ	492	Terrorism	3
POSC	350	Public Administration	3
SPCH	208	Fundamentals of Speech	3
CRMJ		Restricted Elective	<u>3</u>

15 hours

Second Semester

CRMJ	164	Criminal Proced. & Evid.	3
CRMJ	252	Substance Abuse	3
ENGL	102	Composition II	3
MATH	101	Gen. Math or higher	3
PSYC	103	General Psychology	<u>3</u>

15 hours

Fourth Semester

CRMJ	210	Correctional Manag.	3
CRMJ	292	Juvenile Delinquency	3
POSC	218	State & Local Gov't	3
CRMJ	132	CJ Writing & Commun.	3
SOSC		Restricted Elective	3
_____	_____	Elective	<u>3</u>

18 hours

Sixth Semester

POSC	200	American National Government	3
BUSN	301	Business Law	3
CRMJ	320	Correctional Counseling	3
SOCI	310	Sociology of Crim. Behav.	3
		Approved BIOL/PHSC with laboratory	<u>4</u>

16 hours

Eighth Semester

CRMJ	421	American Const. Law	3
CRMJ	490	Seminar in CJ	3
CRMJ	312	Legal Research	3
CRMJ	400	Correctional Institutions	3
CRMJ		Restricted Elective	<u>3</u>

15 hours

LAW ENFORCEMENT MAJOR

First Semester

CRMJ	151	Into to Criminal Justice	3
CRMJ	163	Criminal Law	3
ENGL	101	Composition I	3
PHED		either 104/106/108	2
SOCI	210	Principles of Sociology	3
COSC	102/BUSN 130		3
			<u>17 hours</u>

Third Semester

CRMJ	215	Criminal Investigation	3
HLTH	201	Safety & First Aid	2
PHED	261	Strength Training	2
SOSC		Restricted Electives	3
CRMJ	208	Criminology	3
POSC	200	American National Government	3
			<u>16 hours</u>

Fifth Semester

CRMJ	325	Judicial Process	3
CRMJ	331	Ethics in CJ	3
CRMJ	221	American Cor. Systems	3
		Approved BIOL/PHSC with laboratory	4
ENGL	201/205	Hum/Mod. Tradition	3
			<u>16 hours</u>

Seventh Semester

CRMJ	341	Contemp. Issues in CJ	3
CRMJ	492	Terrorism	3
POSC	350	Public Administration	3
CRMJ	301	Par, Prob, & Comm. Corr.	3
CRMJ		Restricted Elective	3
			<u>15 hours</u>

Second Semester

CRMJ	164	Criminal Proc. & Evid.	3
CRMJ	170	Police & Comm. Relations	3
ENGL	102	Composition II	3
MATH	101	Gen. Math or higher	3
PSYC	103	General Psychology	3
			<u>15 hours</u>

Fourth Semester

CRMJ	280	Police Orgz. & Admin.	3
CRMJ	292	Juvenile Delinquency	3
POSC	218	State & Local Gov't	3
CRMJ	132	CJ Writing & Comm.	3
CRMJ	250	Police Operations	3
CRMJ	252	Substance Abuse	3
			<u>18 hours</u>

Sixth Semester

CRMJ	431	Private Security	3
BUSN	301	Business Law	3
HIST		Elective	3
SPCH	208	Fund. of Speech	3
		Approved BIOL/PHSC with laboratory	4
			<u>16 hours</u>

Eighth Semester

CRMJ	421	American Const. Law	3
CRMJ	490	Seminar in CJ	3
CRMJ	312	Legal Research	3
SOCI	310	Criminal Behavior	3
CRMJ		Restricted Elective	3
			<u>15 hours</u>