



BLUEFIELD STATE COLLEGE APPLICATION FOR GRADUATION

Please complete all information requested. Use a separate form for each degree. Applications are good for 1 year.

Name: <i>(Print full name as you wish it to appear on your diploma.)</i>	STUDENT ID: DATE:
Mailing Address (Where letters concerning graduation and Diploma is to be mailed): Street	I am applying to graduate in the following semester: <input type="checkbox"/> Fall 20__ Semester <input type="checkbox"/> Spring 20__ Semester
City _____ State _____ ZIP _____	Advisor: _____
Telephone: _____	I am requesting to move my graduation date: <input type="checkbox"/> Fall 20__ Semester <input type="checkbox"/> Spring 20__ Semester
Graduation Fee of \$50.00 is due upon submission and is good for one year. Add \$5.00 for each additional degree.	Student Signature: _____
	Campus: <input type="checkbox"/> Bluefield <input type="checkbox"/> Beckley

DEMOGRAPHIC INFORMATION (This information is used to assist in the completion of demographic statistics about BSC graduation.)

Sex: Male Race: African American Native American Asian
 Female White Hispanic Other

DEGREE: Associate of Science Bachelor of Science
 Bachelor of Arts Regents Bachelor of Arts

MAJOR:	CONCENTRATION / SPECIALIZATION(S)/ AREA OF EMPHASIS:
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CORRESPONDENCE/TRANSIENT COURSES IN PROGRESS OR PLANNED

College	Course(s)

CLEP Examinations Planned: _____

Course Waivers/Substitutions in Process or Planned: _____

I understand that I must attend the commencement program. To graduate in absentia, I must make application in writing to the VP of Academic Affairs well in advance of the commencement program. If I am unable to attend the graduation program, please mail my diploma to the address listed above. If my address changes between now and the time I receive my diploma, I will report the change of address to the Registrar's Office in writing.

_____ Signature	Office Use: Processed Banner _____	_____ Today's Date
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**GRADUATION APPLICATION FEE MAY BE PAID AT THE HIGHER EDUCATION CENTER IN THE BECKLEY OFFICE.
THE FOLLOWING MUST BE FILLED OUT EVEN IF YOU ARE NOT ORDERING A CAP AND GOWN**

REQUIRED INFORMATION NEEDED FOR ORDERING CAPS AND GOWNS		
Name:	Phone #	<input type="checkbox"/> Female <input type="checkbox"/> Male
Will pick-up cap & gown at: Bluefield <input type="checkbox"/> Beckley <input type="checkbox"/>	Graduation Date: Fall 20 ____ Spring 20 ____	<input type="checkbox"/> Associate of Science <input type="checkbox"/> Bachelor of Arts <input type="checkbox"/> Bachelor of Science <input type="checkbox"/> Regents Bachelor of Arts
Major Name:	Height: Weight:	IF STUDENT QUALIFIES ONLY 1 HONOR CORD PER DEGREE WILL BE SOLD.