

**BLUEFIELD STATE UNIVERSITY  
BOARD OF GOVERNORS  
POLICY NO. AC-204A**

**ADMISSIONS INTO COLLEGES AND SCHOOLS**

**SECTION 1. GENERAL**

- 1.1 This policy sets forth the standards for admission into Bluefield State University's colleges and schools.
- 1.2 Effective date: August 4, 2022

**SECTION 2. SCHOOL ADMISSION**

- 2.1 **Classification.** Bluefield State University shall maintain a rigorous curriculum in each field of study offered through its colleges and schools. Applicants admitted to the University pursuant to Policy AC-204 shall be further admitted to the appropriate school based upon their ability to perform college level work.
  - 2.1.1 The admissions requirements established by the President shall reflect the degree of expectation that students admitted into each school will be capable of performing well, academically.
- 2.2 **Direct admission.** High achieving students who have demonstrated their ability to excel in their college work may be directly admitted into a school in the STEM College, Cole College of Business, College of Health Sciences, and College of Liberal Arts.
  - 2.2.1 A student must be admitted into a school as a prerequisite to enrolling in any classes at the 200 level and above. Exceptions to this requirement must be approved by a school's Dean.
- 2.3 **Basic admission.** Applicants whose ability to perform college level work is problematic shall be admitted into the School of General Studies for one year in order to enroll in 100 level introductory courses as an opportunity to demonstrate their ability to perform college level work.
  - 2.3.1 Basic admission students who demonstrate their ability to perform college level work through their performance in 100 level classes may then apply for admission into a school in the STEM College, Cole College of Business, College of Health Sciences, and College of Liberal Arts where, once accepted, they may proceed to enroll in classes at the 200 level and above.

2.4 **Preparatory admission.** Applicants who lack the appropriate secondary education in preparation for college level work shall be admitted to the School of Preparatory Studies.

2.4.1 Students who satisfactorily complete the college preparatory curriculum developed to meet their own, special needs may apply for basic admission to the School of General Studies.

2.5 **Admissions committee.** The associate dean of each school within the STEM College, Cole College of Business, the College of Health Sciences, the College of Liberal Arts, and the University College shall appoint an admissions committee whose duties and responsibilities shall include:

- (a) Recommending admission requirements for their respective schools to the President;
- (b) Reviewing applicants seeking admission in their respective schools; and
- (c) Admitting applicants who meet the admission requirements for their school.

2.6 **Admission requirements.** Following a review of the recommendations by each school, the President shall establish requirements for admission to each school.

2.6.1 The admission requirements may include such criteria as grade point average, standardized test scores, performance in advanced placement courses, performance in honors courses, rigor of the high school curriculum, evaluation interviews, and others.

2.6.2 The admission requirements for transfer students shall include their demonstrated ability to perform college level work at their prior institution.

2.7 **Hardship admissions.** The admissions committee in each school may waive the requirements for up to ten percent of their admissions at the beginning and during any academic year for students who may possess extraordinary circumstances in which the admissions committee finds that their ability to satisfy the appropriate school admissions criteria does not reflect the applicant's ability to perform college level work.