

MEMORANDUM OF UNDERSTANDING
Bluefield State College
and
West Virginia Department of Health and Human Resources

WHEREAS, Bluefield State College and the WV Department of Health and Human Resources, Bureau for Children and Families have come together to collaborate with Empowering Appalachian Families of Mercer County, as Bluefield State College applies for the U.S. Department of Health and Human Services grant HHS-2019-ACF-ACYF-CA-1559.

WHEREAS, the partners listed below have agreed to enter a collaborative agreement in which Bluefield State College will be the lead agency and named applicant and the WV Department of Health and Human Resources, Bureau for Children and Families will be noted in the application proposal as a collaborative member of Empowering Appalachian Families; and

WHEREAS, the partners herein desire to enter into a Memorandum of Understanding setting forth the services to be provided by the collaborative; and,

WHEREAS the mission of the West Virginia Department of Health and Human Resources, Bureau for Children and Families is "The Bureau for Children and Families provides an accessible, integrated, comprehensive, quality service system for West Virginia's children, families and adults to help them achieve maximum potential and improve their quality of life."


Bluefield State College, through its Minority Institutes and service to the Mercer County community, has a long history of collaborating with agencies on behalf of the families and individuals in Mercer County. Bluefield State College will share ongoing collaboration with the West Virginia Department of Health and Human Resources, Bureau for Children and Families to support the Empowering Appalachian Families of Mercer County project.

NOW, THEREFORE, it is hereby agreed by and between Bluefield State College the West Virginia Department of Health and Human Resources, Bureau for Children and Families as follows:

- Share data applicable to the primary and subordinate goals of the grant proposal and the Empowering Appalachian Families of Mercer County project;
- Assign member(s) to attend all meetings of the Empowering Appalachian Families of Mercer County collaborative and applicable subcommittee meetings to maintain consistent communication with the project.
- Consistently assess barriers and challenges to community-based and integrated family support services specific to Mercer County, including legal barriers;
- Provide specific services (aligned with what is stated in agency's letter of support);
- Participate in cross-training and celebrations of EAF's wraparound successes;
- Utilize a single-entry referral process;
- Provide training, meeting and/or office space for the EAF steering committee and one (1) EAF Family Coach

The roles and responsibilities described above are contingent upon Bluefield State College receiving funds requested for the proposed project described in the grant proposal. Responsibilities under this Memorandum of Understanding would coincide with the project period.

By: Michelle M... for WV DHHR/BCF
Signing Official: WV Department of Health and Human Resources/BCF

By: 
Signing Official: Dr. Ted Lewis, Provost and Vice President for Academic Affairs, Bluefield State College