

**MEMORANDUM OF UNDERSTANDING**  
**Bluefield State College**  
**and**  
Catholic Charities West Virginia

WHEREAS, Bluefield State College and Catholic Charities WVa have come together to collaborate with Empowering Appalachian Families of Mercer County, as Bluefield State College applies for the U.S. Department of Health and Human Services grant HHS-2019-ACF-ACYF-CA-1559.

WHEREAS, the partners listed below have agreed to enter a collaborative agreement in which Bluefield State College will be the lead agency and named applicant and \_ will be noted in the application proposal as a collaborative member of Empowering Appalachian Families; and

WHEREAS, the partners herein desire to enter into a Memorandum of Understanding setting forth the services to be provided by the collaborative; and,

WHEREAS the mission of Catholic Charities WVa is "Guided by God's love, Catholic Charities collaborates with community partners, parishes and families to provide caring and compassionate services to people in need and work toward lasting and meaningful change."

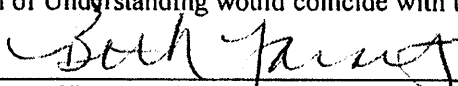
Bluefield State College, through its Minority Institutes and service to the Mercer County community, has a long history of collaborating with agencies on behalf of the families and individuals in Mercer County. Bluefield State College will share ongoing collaboration with \_\_\_\_\_ Catholic Charities WVa to support the Empowering Appalachian Families of Mercer County project.

NOW, THEREFORE, it is hereby agreed by and between Bluefield State College and \_\_\_ Catholic Charities WVa as follows:

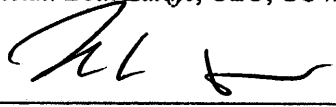
- Share data applicable to the primary and subordinate goals of the grant proposal and the Empowering Appalachian Families of Mercer County project;
- Assign member(s) to attend all meetings of the Empowering Appalachian Families of Mercer County collaborative and applicable subcommittee meetings to maintain consistent communication with the project.
- Consistently assess barriers and challenges to community-based and integrated family support services specific to Mercer County, including legal barriers;
- Provide specific services (aligned with what is stated in agency's letter of support);
- Participate in cross-training and celebrations of EAF's wraparound successes;
- Utilize a single-entry referral process;
- Provide meeting and/or office space for the EAF steering committee and wraparound personnel

The roles and responsibilities described above are contingent upon Bluefield State College receiving funds requested for the proposed project described in the grant proposal. Responsibilities under this Memorandum of Understanding would coincide with the project period.

By: \_\_\_\_\_

  
Signing Official: Beth Zarate, CEO, CCWVa

By: \_\_\_\_\_

  
Signing Official: Dr. Ted Lewis, Provost and Vice President for Academic Affairs, Bluefield State College