



# Bluefield State University

## Job Vacancy Announcement

### **Assistant or Associate Professor of Engineering Technology**

(Full-time, tenure-track faculty position, anticipated to begin Fall Semester 2023)

**POSITION TITLE:** Assistant or Associate Professor of Engineering Technology

**JVA#:** 2022-27

**DEPARTMENT:** Department of Engineering Technology  
School of Science, Technology, Engineering and Mathematics (STEM)

**POSITION SUMMARY:** This is a full-time, tenure-track, nine-month position at the level of Assistant or Associate Professor (rank depending upon qualifications). We seek a candidate with a minimum of a Master's degree in Engineering, Engineering Technology or closely related field required (preference give to those with a degree in Engineering or Engineering Technology) to teach lower-and-upper level college courses and laboratory experiences across the School of STEM. This position supports courses in the programs of Electrical Engineering Technology, Mechanical Engineering Technology, Engineering Management, and general Engineering Technology. An ability to effectively use alternative modalities (e.g., online, video livestreaming, Moodle, etc.) in addition to teaching effectively in a traditional classroom setting is required. This position works as a team member on undergraduate program development. Appointment anticipated to begin August 2023.

**CORE RESPONSIBILITIES:** All faculty positions include a minimum of a 12-credit teaching load (may include online, web-based, or interactive video instruction and/or courses at off-campus locations), academic advising, as well as participation in school committees and University governance. The successful candidate will demonstrate evidence of the potential for excellence in teaching, and dedication to the university and community service.

All faculty are expected to:

- Take a supportive interest in the academic progress of each of his/her students.
- Meet with his/her classes as scheduled. In case a faculty member is kept from their duties by illness or other legitimate reason, the faculty member must inform the respective Dean in advance, if possible, so that arrangements can be made for assignments or a substitute instructor.
- Maintain adequate office hours as assigned so that he/she may be available to the students for conferences to assist students toward achieving student success.
- Participate in the faculty-student advisory program.
- Keep abreast of his/her academic discipline through continuing study, and/or active participation of their professional organizations.
- Continuously strive to improve the effectiveness of his/her teaching.

- Keep accurate records of grades and other information required by the Deans, Registrar, Provost, President and any other administrator as may be appropriate.
- Attend all faculty meetings of the University and the respective school in which the faculty teaches.
- Attend commencement and convocations and to cooperate fully with the BSU Board of Governors, the President, the Provost and the Dean in promoting the interests of Bluefield State University and the respective school.

**MINIMUM REQUIRED QUALIFICATIONS:** Master's degree in Engineering, Engineering Technology or closely related field from an accredited institution required. An ability to effectively use alternative modalities (e.g., on-line, video livestreaming, Moodle, etc.) in addition to teaching effectively in a traditional classroom setting is also required.

**PREFERRED QUALIFICATIONS:** Prefer candidates with prior classroom and laboratory teaching experience and those holding a professional certification, e.g. Professional Engineering Certification, OSHA Safety Certification, etc. Candidates should have experience in or potential for applied research with business, industry or government agencies. Candidates that have prior administrative experience in higher education is a plus as this position will be part of exploring and creating new degree programs for the school. Candidates that have experience across multiple fields, e.g. electrical, mechanical, industrial, etc. and can teach across multiple disciplines is desirable.

**COMPENSATION:** Salary is commensurate with qualifications and experience. Position is dependent upon available funding.

**THE UNIVERSITY:** The mission of Bluefield State University is to provide students an affordable, accessible opportunity for public higher education. A historically black institution, Bluefield State University prepares students for diverse professions, graduate study, informed citizenship, community involvement, and public service in an ever-changing global society. More information about the University is available at [www.bluefieldstate.edu](http://www.bluefieldstate.edu).

**APPLICATION PROCEDURE:** Completed applications are to be submitted in electronic format only to [humanresources@bluefieldstate.edu](mailto:humanresources@bluefieldstate.edu) and must include:

1. Letter of interest specific to the position;
2. A completed BSU Employment Application (form available at <https://bluefieldstate.edu/resources/human-resources/jobs>);
3. Resume/CV;
4. Contact information for at least three professional references; and
5. Transcripts (unofficial transcripts are acceptable for the application process; official transcripts will be required of the selected candidate).

NOTE: Please **do not** include photographs or any personal information (e.g. D.O.B, place of birth, etc.) on your application or supporting documents. **Bluefield State University does not provide H1B visa or employment sponsorship.**

**DATE POSTED:** December 19, 2022

**CLOSING DATE:** Position is open until filled. For full consideration, applications must be received by 4:00 pm EST, Friday, **January 27, 2023**. Applications will be accepted until position is filled; however, applications received after the deadline may not receive full consideration.

*Bluefield State University is an HBCU, AA/EOE/ADA employer, committed to the principle that minorities, women, veterans, and individuals with disabilities are encouraged to apply. The university complies with all applicable federal and state laws designed to promote equal educational and employment opportunities. Bluefield State University does not provide H1B visa or employment sponsorship.*