



Assistant or Associate Professor of Education

(Full-time, tenure-track faculty position anticipated for Spring Semester 2024)

POSITION TITLE: Assistant or Associate Professor of Education

JVA #: 2023-14

DEPARTMENT: School of Education

POSITION SUMMARY: This is a full-time, tenure-track, nine-month position at the level of Assistant or Associate Professor. This position will teach lower- and upper-level university courses in teacher education and/or special education courses and will also supervise clinical experiences. An ability to effectively use alternative modalities (e.g., online, video livestreaming) in addition to teaching in a traditional classroom setting is required. This position will work as a team member on undergraduate program development and accreditation reports and processes. The appointment is anticipated to begin in the Spring semester of 2024.

POSITION RESPONSIBILITIES: All faculty positions include a minimum of 12 credit teaching load (may include web-based or interactive video instruction and/or teaching courses at off-campus locations), academic advising, as well as participation in University committees such as Faculty Assembly. The successful candidate will demonstrate evidence of the potential for excellence in teaching, dedication to the University, and community service.

All faculty are expected to:

- Take a supportive interest in the academic progress of each of his/her students.
- Meet with his/her classes as scheduled. In case a faculty member is kept from his/her duties by illness or other legitimate reason, the faculty member must inform the respective Administrator in advance, if possible, so that arrangements can be made for assignments or a substitute instructor.
- Maintain adequate office hours as assigned so that he/she may be available to the students for conferences to assist students toward achieving student success.
- Participate in the faculty-student advisory program.
- Keep abreast of his/her academic discipline through continuing study, and/or active participation in his/her professional organizations.
- Continuously strive to improve the effectiveness of his/her teaching.
- Keep accurate records of grades and other information required by the Director, Dean, Registrar, Provost, President, and any other administrator as may be appropriate.
- Attend all faculty meetings of the university and the respective school in which the faculty teaches.
- Attend commencement and convocations.

- Cooperate fully with the BSU Board of Governors, the President, the Provost, and the Dean in promoting the interests of Bluefield State University and the respective School.

MINIMUM REQUIRED QUALIFICATIONS: A Master's degree in the field of education is required. Must have at least three years of full-time public school teaching experience.

PREFERRED QUALIFICATIONS: Doctorate or ABD in Education or related field. Teaching license in elementary education. Full-time public elementary school teaching experience preferred. A demonstrated ability to teach using distance education strategies including online courses and blended learning. Experience with the accreditation process including CAEP and program reports (SPA).

COMPENSATION: Salary and rank are commensurate with qualifications and experience. This position is dependent upon available funding.

THE UNIVERSITY: The mission of Bluefield State University is to provide students with an affordable, accessible opportunity for public higher education. A historically black institution, Bluefield State University prepares students for diverse professions, graduate study, informed citizenship, community involvement, and public service in an ever-changing global society. More information about the College is available at www.bluefieldstate.edu

APPLICATION PROCEDURE: Completed applications are to be submitted in electronic format only to humanresources@bluefieldstate.edu and must include:

1. Letter of interest specific to the position;
2. A completed BSU Employment Application (form available at <https://www.bluefieldstate.edu/jobs>);
3. Resume/CV;
4. Contact information for at least three professional references; and
5. Transcripts (unofficial transcripts are acceptable for the application process; official transcripts will be required of the selected candidate).

DATE POSTED: September 8, 2023

CLOSING DATE: Review of applications will begin immediately. For full consideration, applications must be received by 4:00 p.m. EST, September 25, 2023. Applications will be accepted until the position is filled; however, applications received after the deadline may not receive full consideration.

Bluefield State University is an HBCU, AA/EOE/ADA employer, committed to the principle that minorities, women, veterans, and individuals with disabilities are encouraged to apply. The university complies with all applicable federal and state laws designed to promote equal educational and employment opportunities. Bluefield State University does not provide an H1B visa or employment sponsorship.