

# Meeting Minutes – BSC Faculty Senate

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**Location:** Dickason Hall-Tierney Auditorium

**Date:** 9/6/19

**Time:** 11:00 am

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## Attendance

Rodney Montague, Debbie Vest, Darrel Malamisura, Michelle Taylor, Carol Cofer, Mike Lilly, James Pruet, Geoff Hunter, Don Bury, Tammy Ferguson, Kelly Sarver, Amanda Quesenberry, Amy Bennett, Vanessa Godfrey, Vice Chair, Amanda Matoushek; Chair.

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## Call to Order

The meeting was called to order by Amanda Matoushek, Faculty Senate Chair. The previous minutes were approved, pending one correction.

Amanda Matoushek spoke about a few items that was discussed during her recent meeting with Robin Capehart, interim president. The CFI Index which is a numerical value to inform schools how they are doing financially. It's on a scale of 1 to 10, with a minimum score of 3 to be financially sound. BSC scored a (-1.94). In an attempt to save money, many positions are not being filled and have been given to current employees in hopes of saving money. Our enrollment for first time freshman is up for the fall 2019 semester, but down for returning students. Tammy Ferguson stated she is in the process of contacting the non-returning students to inquire for the reasons of not resuming at the college. She specified the main reasons for the students not returning was financial aid, personal issues and the need to work. Amanda stated that overall our FTE are down 0.84%, which is about 10 students. Unfortunately, the purge for the semester for non-payment will be the following Monday and that number may increase.

## Committee Reports

1. Curriculum Committee-have met, no new proposals, have two suggested proposals for Master degree programs and a Bachelor of Health Education. There is a proposal for a new class offered to high school students by Dr. Robinson. It will be offered through the School of Education.
2. Assessment Committee-have not met
3. Planning and Budget-have not met
4. Professional Development-have not met
5. Promotion and Tenure-have not met
6. Rights and Responsibilities-have not met
7. Student Academic Appeals-have met twice since beginning of fall semester. The appeals committee had two appeals that were heard and have been settled.
8. Enrollment Management Council-have not met

## ACF Report

Mike Lilly discussed the minutes from the 7/12-14 conference at Camp Logan State Park. A few of the of the subjects discussed:

1. To allow the Board of Governors to sit through state meetings that dealt with the topic of school firearm safety.
2. Transparency throughout state meetings.
3. Employment practices of Community Colleges, faculty would be required to teach at least 12 hours and have 8 hour work days.
4. Tenure in the Community College system.

Mr. Lilly stated that the ACF decided on five priorities at the annual retreat and wanted all senate members to review each one for the purpose of voting either for or against.

1. Increase funding for higher education to prepare our students for the dynamic needs of WV.
2. Fully fund PEIA and explore alternatives to meet the needs of state employees for affordable and accessible health care.
3. Include faculty representation in higher education planning and decision making.
4. Ensure transparent, fair, and equitable employment practices for higher education faculty and staff
5. Preserve the autonomy of Boards of Governors to regulate the safety and security of their campuses.

He asked that an electronic vote be given before the next ACF meeting.

## **BOG Report**

Carol Cofer, BOG faculty representative, stated that the HEPC would be interviewing each of the presidential candidates. On June 25<sup>th</sup>, the BOG revised and approved new by-laws and one of the laws that was changed was the president will determine the organizational structure of the college. Other areas focused on:

1. The Development Committee discussed the 125 Challenge which is to promote fundraising and raise 1.25 million dollars this year. This would include multiple levels of giving and would like for faculty and staff to begin donating.
2. The BSC Foundation discussed their main priorities through fundraising would be housing, the campus, scholarships and progress.
3. The Facilities Committee stated that new housing project should begin in about 4 to 6 weeks. \$500,000 was donated by the state and another \$500,000 shall be donated next summer.
4. The R and D building has been sold, but Mt. View has not been sold.
5. Academic Affairs Committee said that 38% of students are taking at least 1 online course.
6. The new programs that are to go through the Curriculum Committee were discussed.
7. The CFI Index was discussed with concerns for the college's financial status. On October 1 our enrollment numbers will be assessed to if our situation may improve.
8. Budget and Finance discussed the elevated rent costs for offices, classrooms, etc. at the Erma Byrd Center. Currently, we pay \$200,000 a year at the site and there are many issues with the building such as the HVAC.
9. Marketing is now handled by Pikeview Creative from Morgantown. Presently, the marketing budget is \$60,000 a year and the BOG feels that is not enough.
10. University status is a high priority for the college.

## **Old Business**

The committee to revise the Promotion and Tenure policies have not met. Amanda said she would like to step in and schedule a meeting to get the process progressing. She hopes to have a meeting within the next few weeks. Mike Lilly stated that the P & T committee would meet this fall to review and

revise the guidelines for promotion and tenure of faculty. He suggested that both committees meet and each give input for changes.

In response to the letter sent to the BOG and HEPC about the presidential search. Amanda Matoushek gave a letter to each BOG member to ensure that the letter was placed in the minutes. No response from the BOG members was given during the meeting. Afterwards, the BOG Chair commented to Amanda that he did take the letter very seriously and appreciated the concern from the faculty and staff of BSC.

### **New Business**

At this time, Amanda asked if there were any old business and asked for a motion to go into closed session. Dr. Ted Lewis, Provost, asked if anyone had any questions from him before he left the meeting. The senators were curious as to when the decision would be made for our new president. He stated that on September 11<sup>th</sup> at 3pm, the BOG would make its recommendation to the HEPC. Opening of the new dorms was another concern for the senate. Dr. Lewis said the projected opening date is for next fall if we have a descent winter. Tiffany Manor will be used as a backup if the dorms are not ready by the fall. Dr. Lewis asked that if you plan to retire at the end of the spring 2020 semester to please contact their dean by October 31<sup>st</sup> to allow for time to search for replacement faculty.

At this point during closed session, Darrel Malamisura discussed the issue of faculty overloads and class cancellation due to low enrollment.

### **Adjournment**

At this time, with no new business, Amanda Matoushek asked for a motion to adjourn.