

# Meeting Minutes – BSC Faculty Senate

---

**Location:** Dickason Hall-Tierney Auditorium

**Date:** 10/4/19

**Time:** 11:00 am

---

## Attendance:

Debra Vest, Michelle Taylor, Kelli Sarver, James Pruet, Carol Cofer, Vanessa Godfrey, Amanda Quesenberry, James Walters, Terene Stiltner, Amy Bennett, Mike Lilly, Darrel Malamisura, Bill Bennett, Amanda Banks, Sean Connolly, Rodney Montague, Amanda Matoushek; Faculty Senate Chair.

## Call to Order:

The meeting was called to order by Amanda Matoushek, Faculty Senate Chair at 11:06am. Mike Lilly moved to accept the minutes, Michelle Taylor seconds the motion. The previous minutes were approved, with no corrections.

## Committee Reports:

1. **Curriculum:** the committee met 9/17 and 10/1. There were four new proposals: two were not accepted—BS Allied Health Education and the one credit hour class taught by Dr. JoAnn Robinson to high school students. The committee felt the BS degree was a duplication of the Health Services Management degree and that the fifteen week class would not be very successful with high school seniors. The two that passed the curriculum committee with votes of recommendation to proceed with planning were a MA in International Studies and a MA in Business. The business degree had been put before curriculum in 2011 and was denied. The curriculum has since been updated and changed to an online. At this time, Mike Lilly recommends we approve both of the proposed Masters degree program for intent to plan. Darrel Malamisura made a motion and Michelle Taylor seconds for the MBA. Michelle Taylor made a motion and James Walters seconds for the intent to plan the MA in International Studies. Both we unanimously approved.
2. **Assessment:** Has not met
3. **Planning and Budget:** Has not met
4. **Professional Development:** Has not met
5. **Promotion and Tenure:** Amanda will discuss during Old Business
6. **Right and Responsibilities:** has not met
7. **Academic Appeals:** has not met
8. **Enrollment Management Council:** has not met

## ACF Report:

The ACF committee met on 9/27. At this time there are not any major legislative proposals. Most schools discussed that they were in some type of a financial emergency. Two reports were given during the meeting. The first was from Shepherd University who had revised all Promotion and Tenure policies. Policies will be severely revised for those desiring to receive tenure and those receiving terminal contracts. A benchmark will be set for teaching loads. For those who do not meet the benchmark, the load will be increased. Also, as late as March 1, a faculty member can be told that their contract will not be renewed for the following year. The second was from Concord University. Mike Lilly reminded the group that at the beginning of the semester he had emailed a list of the five

objectives from the ACF. He asked that at the present time we unanimously vote to approve these objectives. Darrel Malamisura motions to approve the objectives, Vanessa Godfrey seconds. James Pruettt opposes and Bill Bennett abstains. The motion passes.

## **BOG:**

Carol Cofer stated that the presidential search surveys that were distributed to faculty were collected and tallied by Geoff Hunter and herself. The faculty selected Robin Capehart as the next BSC president. She stated that the next BOG meeting will be November 7, 2019. At one meeting, President Capehart referred back to the times that the college had requested university status and that there was only a broad statement about the requirements for becoming a university. That they were basing the fact that we had not obtained university status on a broad statement from the chancellor in 2001. President Capehart felt very confident that we do not need 60-75% of the faculty with doctorate degrees and felt sure that it would go through HEPC with good results. Tammy Ferguson stated that not only did it have to pass HEPC, but also the crediting body of North Central.

## **New Business:**

1. Michelle Taylor had a concerned with the 8 week condensed courses for students. Is this an effective process for freshman students or students early in their college career? She currently teaches an 8 week and 16 week management class. The 8 week started with 28 students and has dwindled down to nine. She states that she is confused about the standards or procedure to which we enroll students in the condensed classes. She feels that freshman students or students with ADA accommodations may not be prepared for such a class. Tammy Ferguson stated that she feels we need to create a strategy to identify what classes should be ran in a condensed version and is there a legitimate reason for having 8 week classes. Is this a route for saving students who have been withdrawn from their 16 week courses at due to not being able to maintain and help them keep their aid or number of full time hours? Carol Cofer suggested that we should begin tracking the value of the 8 week courses and how many students remain in each class by the end of the semester. What is the average grades for students taking the condensed classes. That a recommendation be made for allowing only juniors and seniors to register for condensed classes. Amanda Matoushek stated she would research and get back to the group with all the concerns that the senate had about the condensed classes.
2. Enrollment numbers: As of 9/30 we have 1256 students which is down 15 students from last year. Our FTE 1060.47 which is down 5.5 from last year. 73 students are still on C holds, this time last year we had 1 on C hold. There is a concern on why this number is so large. One factor is that Tom Ilse had retired and no one has been hired in his position.

## **Old Business:**

1. Amanda Matoushek stated that the P & T revision committee had met and they're working toward having the information submitted by faculty to be in a digital form. The creation of the lengthy binders would be done away with for the next P & T cycle. She stated that the redundant information such as listing all classes taken at other colleges will be removed. One item that will benefit the faculty is the reduction of credits needed to move from assistant to associate professor. In the past, you needed a master's degree plus 30 hours within your discipline. Now, the master's degree can be a part of your 30 hours.
2. Amanda asked if the group would like to take action against the issue with low enrolled classes and how the Provost goes about deciding the minimum number of students in each class. At the present time, the number has fluctuated between 6 and 8. A suggestion was made to send a resolution to President Capehart about the situation of how this should be handled and that no repercussions are met if classes are cancelled that students need to graduate.

### **Other Business:**

Amanda reminded the senators that October 18, 2019 was the general faculty meeting and to be thinking of any issues that need to be brought up during that time. The group suggested that we discuss the 8 week courses.

### **Adjournment:**

With no other business, Amanda asked for a motion for adjournment. Darrel Malamisura made the motion to adjourn and Vanessa Godfrey seconds the motion. Meeting adjourned.

AM/ab