

Meeting Minutes – BSC Faculty Senate

Location: Google Meet

Date: June 1, 2022

Time: 10:00 am

Attendance:

Vanessa Godfrey, Kelli Sarver, Bill Bennett, Rodney Montague, Amy Atwell, Deb Chakrabarti, Roy Pruet, Amanda Matoushek, Amanda Queseberry, Ted Lewis, Darrel Malamisura; Faculty Senate Chair.

Call to Order:

The meeting was called to order by Darrel Malamisura, Faculty Senate Chair at 10:05am. The previous minutes will be approved during the next meeting.

Committee Reports:

1. **Curriculum:** Mike Lilly was not present to give a report
2. **Assessment:** Has not met
3. **Planning and Budget:** Has not met
4. **Professional Development:** Has not met.
5. **Promotion and Tenure:** Mike Lilly was not present to give a report
6. **Faculty Right and Responsibilities:** Has not met
7. **Student Academic Appeals:** Has not met
8. **Enrollment Management Council:** Has not met
9. **BOG:** Mike Lilly was not present to give a report
10. **College Council:** has not met
11. **Student Disciplinary Appeals:** Has not met

ACF: Mike Lilly was not present for meeting to give a report.

Dr. Ted Lewis: He stated that the summer enrollment is up 18%. The fall semester enrollment is still at an early stage and he can't give an accurate number. He said a new procedure is in place that any new student can't register for classes until they have completed the New Student Orientation. This will not allow us to have a precise number until the fall semester begins. He stated that the retention numbers are also down. A lot of the athletes were not successful and will not be returning.

He stated that he will be gone for the remainder of the week to a retreat hosted by President Capehart for the senior administrators of the college and the BOG. Darrel asked that if there is any new information, could he please pass that along.

Vanessa Godfrey asked Dr. Lewis for some clarification on a comment that was made by Dr. Capehart in student union at the end of the semester. She asked about security at the college. He stated that they were working with the city to hire an additional policeman for college security. She wanted to know if the policeman will be on campus during the day or would he be patrolling the city and come if called? Dr. Lewis stated that he will ask the question of the president when he sees him at the retreat.

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Dr. Lewis reminded the faculty senate that any information that can assist the faculty is uploaded to Faculty Resources page on MyBSC. If the senate would like to add any information, such as the Faculty Constitution, please let him know.

Old Business:

Darrel stated that he has not heard anything from the SGA, so he is not sure if they are still pursuing the document about student fees over 15 hours.

Darrel stated that the questions that were sent to Mr. Benjamin and Mr. Shaffer have not been answered.

Darrel asked about the continued issue of buses from the MEC to the college. Dr. Lewis stated that this has been an issue for 14 months with no assistance. Darrel asked why the college couldn't use students on work study to drive the college vans.

Darrel said that he sent the letter to administration about Title 9. He says to date, he still has not heard anything from them. Amanda Matoushek said she asked the president about why we did not have a person in the office of Diversity, Equity and Inclusion. He stated that even though we do not have a specific office, he had split the responsibilities between several different offices.

Darrel stated that the processes for new courses and programs was still not where it needed to be. He hopes that Dr. Lewis and himself can sit down in the fall and establish the process more effectively. When completed, document them formally and make sure the language is correct so there cannot be any leeway for different interpretations.

Darrel stated that he had not heard from Mike Lilly on whether the resolutions had been completed. These resolutions will be given to the athletic director congratulating the college on all new sports groups that have been started and to the BOG for the college's new university status that begins July 1.

New Business:

Darrel would like to make adjustments to the Constitution and clean up the language. The process on how senators are chosen out of specific departments. In the past, senators were chosen out of each department by full time faculty volunteers. They were then voted on by each department. The handbook states that visiting and adjunct faculty cannot serve on any committees or advise. He stated that we have allowed exceptions to departments that are short staffed. What restrictions and minimum requirements that we want to put on this process is up to the faculty senate. Amanda Matoushek made a comment that it also states clinical track faculty cannot serve, which includes the majority of faculty from the School of Nursing and Allied Health. She said we must be very specific in our wording of the Constitution. Darrel states that visiting faculty should be allowed if the department is short staffed. The senators should be voted on by the school and not hand picked by the dean. He said that we should be an ex officio for the adjunct faculty that represents the adjunct faculty of the college. This person would not be allowed to vote, but would bring any concerns from the adjunct faculty to the senate. Darrel then stated that he had emailed the Constitution to all senate members and would like responses and changes during the June meeting.

Darrel asked Dr. Lewis what the process was for the Upward Evaluations. Dr. Lewis asked Kelli Sarver if the evaluations had been completed. She said that it had been finalized and

thought that it had to be sent to Dr. Lewis. Kelli stated that Shelia Sargent-Martin was the chair of the committee and that she would contact her. Dr. Lewis stated that these evaluations would be yearly in April.

Deb Chakrabarti had a question for Dr. Lewis about the faculty evaluation process. She stated that her dean did not provide her with a copy of her evaluation before she set up a meeting in her office. The dean gave her the evaluation and asked her to sign it without any explanation of the dean's responses. She was also not given any time to review it, the dean kept asking her to sign it and hand it back. She had replies that she would have liked to put on the evaluation, but was not given a chance. Deb stated that she had been told by other schools that their deans distributed evaluations and allowed a few days to a week for the faculty to review before scheduling a meeting. Dr. Lewis stated that the deans and faculty complete the goals in September and meet again in April to discuss if the goals have been met. Dr. Lewis said that he reads all of the faculty evaluations and then schedules a meeting with each dean to discuss any issues documented on the evaluations. After all meetings have occurred, he then signs each evaluation. The comment was then made that the dean refused to give her a copy and it was agreed upon that this is an issue. Amanda Matoushek commented that all faculty in EHSS was not given a faculty evaluation to review before the meeting. Dr. Lewis said he would discuss this in Dean's Council on Monday and get what practices are done by each dean. Deb asked if she could receive a copy of her evaluation when it is obtained by Dr. Lewis. He stated that due to the confidential information, he would not email the evaluation to her. At that time, she designated Amanda Matoushek to collect the evaluation when he has it.

Adjournment:

At this time with no other issues, Darrel asked for a motion to adjourn. Roy Pruett made a motion to adjourn, Bill Bennett seconds the motion, meeting was adjourned at 11:06 am.

DM/aa