

Meeting Minutes – BSC Faculty Senate

Location: Dickason Hall-Tierney Auditorium

Date: February 7, 2020

Time: 11:00 am

Attendance:

Debra Vest, Michelle Taylor, Kelli Sarver, James Pruett, Carol Cofer, Vanessa Godfrey, Amanda Quesenberry, Amy Bennett, Mike Lilly, Darrel Malamisura, Bill Bennett, Amanda Banks, Rodney Montague, Darrell Thompson, Terene Stiltner, Don Bury, Bill Bennett, James Walters, Tamara Ferguson, Sean Connolly, Amanda Matoushek; Faculty Senate Chair.

Call to Order:

The meeting was called to order by Amanda Matoushek, Faculty Senate Chair at 11:04am. Amanda called for approval of the previous meeting minutes. Carol Cofer did want to comment about a statement made in the December minutes. She stated that she is a member of 3 committees created by the BOG and does receive the minutes from all committee meetings. Mike Lilly moved to accept the December minutes, Bill Bennett seconded the motion, all were in favor. The previous minutes were approved, with no corrections.

Committee Reports:

- 1. Curriculum:** Committee met on 2/4. There were two proposals brought to the committee. The first was from the School of Education, wanting to change the name of a class to include the word "autism" in the title. The name was not properly appearing on transcripts. This was approved unanimously in the curriculum committee. Second, was from the School of Arts and Sciences. The proposal was originally voted on by the school on 10/9/19, but did not make it to the Curriculum committee until now. The course was INST 492 and wanted to change the description of the course. Sean Connolly asked if there needed to be a proposal sent to committee if there is a change in the semester of a course. Mr. Lilly responded you did not, only if the content of a course, the title of a course, or course description changes. Mike Lilly asked that the senate approve both of these proposals. Amanda asked for a vote on the title change for the SPED class. Mike Lilly motioned to approve the change, Bill Bennett seconded the motion. All were in favor, the motion passed. Amanda asked for a vote on the change of course description for the INST 492 class. Rodney Montague motioned to approve the change, Sean Connolly seconded the motion. All were in favor, the motion passed.
- 2. Assessment:** Committee met on 1/31, this was the first meeting of the 2019/2020 year. The main objective was to decide what exactly was the charge of the committee. Michelle Taylor stated she found the charge of the committee in the faculty senate handbook and sent it to Sarita Rhonemus. No other information from the committee to report.
- 3. Planning and Budget:** Has not met
- 4. Professional Development:** Has not met
- 5. Promotion and Tenure:** Has a meeting scheduled for the week of 2/10.
- 6. Right and Responsibilities:** has not met
- 7. Academic Appeals:** has not met
- 8. Enrollment Management Council:** has not met

ACF Report:

Mr. Lilly stated he was absent from the last meeting and will obtain the minutes and post online. He states there was an issue with Senate Bill 96, which involves preventing municipalities from banning pepper spray, tasers and firearms from cities. The question was raised if this was a way to get around the banning of these items on college campuses. He stated at this time he does not have any knowledge of how President Capehart's Freedom Bill is currently doing.

James Pruettt asked if the rumor that there was a bill entered in committee to allow the BOG to eliminate tenure was true. Dr. Ted Lewis stated the number assigned to that bill was Senate Bill 127 and Companion House Bill 4144. Mr. Lilly said he would find out how this bill is progressing, but thinks it is buried in committee at the present time. Amanda Matoushek stated that if this big begins to move forward, we may need to send the Senate/House a letter of concern.

BOG:

Carol Cofer handed out a flyer from the WV Higher Education Almanac 2019. This book lists all the colleges in the state and all pertinent information about that college. The flyer contained information about BSC such as degree programs, student success, completion rates, etc.

The BOG met on 1/9/2020, no actions were taken. Most of the President's report was the power point presentation presented at Faculty Institute. She stated that there will be a special meeting on 2/13/20 to vote on all policies that were delayed due to time. One policy being voted on is Policy 62- Financial Exigency. Policy 19 section 14 will not be changed and if they are cutting faculty positions they have a certain time period to let the faculty know.

B State Now was discussed and will be put into place. Will give education on demand and allow a student to take a class anytime that they want. This will not affect any of our existing programs. The platform being considered for the program is the D2L, rather than Moodle. This is not an open source platform. The question asked who would pay for the licensing of this platform, we changed to Moodle because there was no fee. Carol stated she was told that this new program was ready to begin, it would include admissions, financial aid and be one package to the student. Dr. Lewis stated that Erik Root had been hired to oversee the B State Now program. Amanda says she will contact Mr. Root and ask him to come to the next meeting to discuss this new program in detail.

New Business:**P & T Revisions**

Amanda stated she met with the P & T committee to make revisions to the documents. There were not any major changes, just making modifications to allow for all application material to be uploaded digitally. Visiting and adjunct faculty have now been added to the Minimal Appointment and Promotion Criteria.

A clarification was made to the Assistant and Associate Professor criteria to include Master's degrees with 18 hours in the field. The 18 hours can be part of the Master's degree and do not have to be above and beyond. Now, all schools will have the same criteria for promotion. The only difference will be if someone teaches in a Baccalaureate or higher program versus an Associate or Certificate program.

For full professor, a Master's degree with 18 hours and if someone did not have a terminal degree they would have the opportunity to develop a project. She asked if the senate thought that needed to be changed to only allowing full professor status with those that have a terminal degree. We are

moving to university status and that is something we need to consider. This policy would go into effect in Fall 2020 if approved.

Mike Lilly stated there needs to be a clarification on resubmission of applications for those that were denied promotion. A new, updated application must be submitted, not a copy of the previous submission. Amanda stated that it will be added to the criteria.

Michelle Taylor asked that the P and T criteria be emailed soon to those that are applying for promotion or tenure. Mike Lilly stated they would be having a meeting within the next week and would send out the information after that. It will be the guidelines that were used last year.

Mike Lilly made a motion that since the revision on the resubmission criteria is not yet in the policy, that we delay voting until our next meeting. Darrell Thompson seconded the motion. Rodney Montague voted no, and Vanessa Godfrey abstained. Amanda said she would add the clarification and bring it back to the next meeting.

Faculty Senate Constitution

The Constitution needs to be revised due to the changing of 5 schools to 4 at the college. This change will affect how many representatives will be on the senate. She asked if we wanted to stay at 3 senators from each school or increase to 4 senators to keep it at the same number as now.

Chair and Vice Chair positions are 1 year terms. Darrell Malamisura says that state code maintains that these positions are 2 year terms and senators can stay indefinitely. Amanda asked to please send her that information.

Faculty Evaluations:

There is a concern with the small amount of responses received for faculty evaluations by students. Amanda asked if there were any suggestions on how to increase the number of returns for students. Michelle Taylor discussed the issue that faculty evaluations were still open during final examinations. There is a concern that if a student may have failed their final exam, they would give the faculty member a very low evaluation. She also stated that students in 8 week classes at the beginning of the semester are not given the opportunity to complete the faculty evaluations until the end of the semester. Debra Vest suggested that perhaps each school could develop a plan for receiving more of a response from the students. Dr. Lewis stated that in the future, faculty will be alerted to the number of students who have completed the evaluations as they are concluded.

Adjournment:

With no other business, Amanda asked for a motion for adjournment. Michelle Taylor made the motion to adjourn and Darrell Thompson seconded the motion. Meeting adjourned.

AM/ab

