

Meeting Minutes – BSC Faculty Senate

Location: Google Meet

Date: October 23rd, 2020

Time: 11:00 am

Attendance

Geoff Hunter, Tamara Ferguson, James Pruett, Rodney Montague, Vanessa Godfrey, Kelli Sarver, Bill Bennett, Mike Lilly, Darrell Thompson, Amanda Banks, Amanda Quesenberry, James Pruett, Tina Nicholson, Karen Grogan, D. Arachi, A. Berkoh, Debjani Chakrabarti, Roy Pruett, John Snead; BOG Rep., Scott Rasnick, Sarita Rhonemus, Darrel Malamisura; Faculty Senate Chair.

Call to Order:

The meeting was called to order by Darrel Malamisura, Faculty Senate Chair at 11:05 am.

Sarita Rhonemus:

Sarita Rhonemus, Academic Affairs Administrator/HLC Accreditation Liaison Officer, was asked to speak with the faculty senate to discuss the upcoming accreditation in 2022. She stated that in the documents that she provided for the senate included the Evidence for Criterion for Accreditation from the HLC and were adopted September 2020. There were only a few revisions to the document. Darrel created an Adhoc committee on gathering data from all of the schools. Data is not collected as it should be at the college. There are about 8-9 groups of information from schools in the college that need to be gathered. Darrel stated that he took samples of data collection from the School of Nursing and Allied Health to use as a starting point to create the necessary forms to distribute to the schools. He would like for multiple people to begin data collection this fall, and pass this on to Sarita as it is completed. So, by the time accreditation is here we would have two years of information.

Sarita stated that she has been asked many questions in the past few days and that she was sorry that she could not answer them. She said that in the past, her position was included in the Cabinet and was allowed to attend all meetings. She is not sure why that changed when she began in the position. At the present time, Dr. Ted Lewis is the liaison between the cabinet and anything pertaining to accreditation. At this time, Vanessa Godfrey made a motion for John Snead, BOG representative, to approach the BOG to allow Sarita to attend all cabinet meetings while the accreditation is in process. Bill Bennett seconded the motion. All were in favor and none were opposed.

John Snead stated that at the last BOG meeting, President Capehart mentioned that he wanted to move away from Strategic Plans and more toward Action Plans for the college. He was wondering if that would be sufficient for HLC. Sarita stated that as long as we have some type of plan in place that would be acceptable.

Sarita stated that there had been a lot of concern over Starfish, the new student alert system. She said that currently the Deans have a list of the automated flag messages for the faculty to review and suggest changes. The suggested messages from the faculty have to be one's that are agreed upon by the college and not just each individual school.

She did say that the emails that are sent to the students now are signed by the Academic Success team along with the email address of the instructor. This will allow for the student to immediately contact the instructor to discuss any issues. There is the option of turning off the automated message that includes the instructor email, but after sending 3 attendance flags, the instructor must send their own email. Rodney Montague asked if the comments given by the instructor are seen by the student. Sarita could not answer that question, but would get back to him. She invited everyone to the next Starfish meeting which is on 10/28 @ 3pm.

Sarita gave a list of the five Accreditation Criterion groups and who the chair was.

Criterion I: Guy Sims, Criterion II: Dr. Ted Lewis, Criterion III: Angela Lambert, Criterion IV: Sheila Sargent-Martin, Criterion V: Sheila Johnson.

Old Business:

Proposed Amendment: The current new constitution on the Curriculum Committee says is to be comprised of 4 non-faculty senate members. There is a problem with this because anyone that is part of that committee from the School of Business is in some way a part of the faculty senate. Mike Lilly has proposed to amend to the new constitution to change that wording to four faculty members that may or may not be on the faculty senate. Darrel stated that we needed to vote on this proposal now. Vanessa Godfrey made a motion that we approve the new proposal for the Curriculum Committee. Bill Bennett seconded the motion. All were in favor, none were opposed.

Faculty Load: Darrel stated that we need to vote on the Faculty Load Form that he had attached to the meeting. Currently, we are having financial difficulties and low enrollment and understands why the college is increasing the faculty load with no change in pay. He states that at the present time, there is no policy in place for addressing this issue. Darrel says we need to vote on this matter and continue to vote on it each year. We don't want this to become permanent occurrence, so it needs to be addressed again next year. Rodney Montague made a motion for approval for the faculty load formula. Geoff Hunter seconded the motion. All were in favor, none were opposed.

Committee Reports:

1. **Academic Appeals:** No meeting.
2. **Assessment Committee:** Met on 10/22. Mike Smith, committee chair laid out the scope of responsibilities for the committee. The assessment matrix was analyzed and gave due dates for assessment reports.
3. **Budget Committee:** No meeting
4. **Curriculum Committee:** Geoff Hunter stated they had not met, but would most likely meet within the next week or two.
5. **P & T:** Will not meet until spring

6. **Faculty Rights and Responsibilities:** No Meeting
7. **College Council:** No Meeting
8. **Student Disciplinary Appeals:** No Meeting
9. **Student Academic Appeals:** No Meeting
10. **BOG:** John Snead stated that next meeting would be 11/5.
11. **Professional Development:** No Meeting
12. **ACF:** Mike Lilly was not present at the faculty senate meeting to give a report.

New Business:

General Faculty Meeting: Darrel stated that we needed to decide a date for a general faculty meeting before the semester ended. He is hoping to possibly schedule the meeting on one of the two last Fridays in November. Also, a decision needs to be made when to invite President Capehart and the BOG to a faculty senate meeting. He believes that the middle of the spring semester would be the best time.

Retirement Recognition: Several faculty senate members have suggested that we present Terry Thompson with a certificate of recognition for her many years of service to the college.

Closed Session:

At this time Roy Pruett made a motion to go to closed session. Geoff Hunter seconded the motion. All senate members were in favor.

After a closed session discussion, Darrel asked for a motion to adjourn. Geoff Hunter made a motion to adjourn, Vanessa Godfrey seconded the motion. All were in favor.

DM/aa