

**BLUEFIELD STATE COLLEGE
BOARD OF GOVERNORS
POLICY NO. GA-614**

TITLE: DRUG AND ALCOHOL-FREE CAMPUS AND WORKPLACE

SECTION 1. GENERAL

- 1.1 Scope: This policy establishes and maintains a drug and alcohol-free campus and workplace.
- 1.2 Authority: Drug-Free Workplace Act of 1988
- 1.3 Filing Date: February 12, 2009, December 16, 2013
- 1.4 Effective Date: July 1, 1989, April 10, 2009, October 7, 2013, December 12, 2013
- 1.5 Replaces A.200 Drug-Free Workplace

SECTION 2. POLICY STATEMENT

- 2.1 Bluefield State College is committed to maintaining a drug and alcohol-free campus, workplace and prohibits the unlawful manufacture, distribution, dispensing, possession or use of controlled substances and illicit drugs. All employees and students will receive a copy of and must adhere to this policy. Each employee agrees to notify his/her immediate supervisor within five days after being convicted under any criminal drug statute.
- 2.2 An employee or student who violates this policy or who is convicted under a criminal drug statute for a violation occurring in the workplace, in a non-workplace, or on campus will be subject to the College's disciplinary procedure up to and including dismissal; in addition, employees may be required to participate satisfactorily in a state or federally approved drug assistance or rehabilitation program.
- 2.3 The campus-wide Drug/Alcohol Committee will provide literature informing employees, students, and visitors of the dangers of drug abuse. The Counseling Center, the Office of Human Resources, the Office of the Vice President for Student Affairs and Enrollment Management, and the institution's designated Title IX Officer will provide employees and students information on available drug counseling, rehabilitation, and employee assistance programs.
- 2.4 Individuals employed under a grant but are noncompliant with the Drug-Free Workplace Act of 1988 are subject to the following: suspension of payments under a grant, suspension or termination of a grant, and suspension or debarment from federal assisted activities.

SECTION 3. CAMPUS-WIDE DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM AND COMMITTEE

- 3.1 The Campus-Wide Drug and Alcohol Abuse Prevention Committee is established to plan and evaluate campus-wide drug and alcohol abuse prevention activities and to monitor compliance with federal statutes.
- 3.2 The Campus-Wide Drug and Alcohol Abuse Prevention Committee is responsible for:
- planning all employee and student campus activities as related to drug and alcohol abuse prevention;
 - evaluating all policies, procedures and programs related to drug and alcohol abuse to determine their effectiveness and to implement any changes to the program when needed; and
 - ensuring that college policies and procedures are consistent with Federal statutes.
- 3.3 Membership of the Drug and Alcohol Abuse Prevention Committee includes:
- Director of Counseling Center to serve as Chair for committee
 - Student Affairs Representatives (2)
 - Director of Human Resources
 - Director of Public Safety
 - Director of Student Health Center □ BSC's designated Title IX Officer
 - Faculty Representative
 - Student Representatives (2)
 - Classified Staff Representative
 - Non-Classified Representatives
- 3.4 Those members who represent specific constituencies will be appointed by the President in consultation with the Committee Chair and head of the appropriate constituent group