

**BLUEFIELD STATE UNIVERSITY  
BOARD OF GOVERNORS  
POLICY NO: AC-204**

**STANDARDS AND PROCEDURES FOR UNDERGRADUATE ADMISSIONS**

**SECTION 1. GENERAL**

- 1.1 This policy establishes standards for undergraduate institutional admission.
- 1.2 Effective Date: August 4, 2022

**SECTION 2. ADMISSIONS STANDARDS**

- 2.1 As a means of ensuring a reasonable chance of success in the educational programs for which students seek admission and of making the most productive use of federal, state and community resources, Bluefield State University admissions policies shall incorporate the following basic standards.
- 2.2 Associate's Degree Program admission to Bluefield State University is open to any person who has a high school diploma or meets General Educational Development (GED) requirements and overall grade point average (GPA) of 2.00. Other persons may be admitted on a conditional basis but shall be evaluated at the conclusion of each semester of enrollment to determine whether college-level academic performance indicates an ability to continue their studies. Neither regular nor conditional admission shall ensure the entry of applicants into specific programs.
- 2.3 Bachelor's Degree Program admission to Bluefield State University is open to any person who meets the General Educational Development (GED) requirements or has a high school diploma, overall grade-point average (GPA) of at least 2.0.
- 2.3.1 Conditional admission may be granted in instances where GPA standards are not met and institutional officials have evidence that the student has the potential to successfully complete college-level work.
- 2.3.2 In addition to GPA requirements, students must successfully complete the following minimum academic core unit requirements prior to admission:
- 2.3.2.1. Required Units (Years)
- 4 English (including English 12CR and courses in grammar, composition, literature)
  - 3 Social Studies (including U.S. History)
  - 4 Mathematics\* (three units must be Algebra I and higher or Math I or higher; Transitional Math for seniors will also be accepted)

- 3 Science\* (all course to be college preparatory laboratory science, preferably including units from biology, chemistry, and physics)
- 1 Arts
- 2 Foreign Language (two units of the same foreign language, sign language is also acceptable)

2.3.2.2. Elective Units. It is recommended that the remaining elective units be chosen from the academic core (English/language arts, mathematics, science, social studies) or subjects such as computer science, fine arts, humanities, and typing/keyboarding.

2.4 Transfer Students. Students seeking transfer admission to Bluefield State University must be academically eligible to return to the institution from which they wish to transfer. Students seeking transfer admission or readmission to the University must meet the institution's basic admission standards: a completed application for admission, high school transcripts (if transferring fewer than 26 hours), official transcripts from all colleges attended, record of required immunizations, students with more than 32 hours credit must have an overall 2.0 GPA on all coursework.

2.4.1 Students under disciplinary sanction at a college or university at the time of the application for transfer admission are also subject to other applicable rules of Bluefield State University.

2.5 Home-Instructed/Home –Schooled students who provide appropriate ACT composite scores and meet institutional requirements may be admitted on a regular basis.

2.6 Non-Degree Students. Bluefield State University may admit students on a non-degree basis. By definition, such students are not seeking and/or not eligible to pursue a certificate or degree at the institution.

2.7 The basic standards contained in this section are based upon current levels of funding. Should financial resources be limited, it may be necessary to establish additional standards and/or accept only those qualified students applying by a specified date.

### **SECTION 3 INTERNATIONAL STUDENTS**

3.1 International students are required to abide by the same freshman and/or transfer admission requirements as previously stated in this policy.

3.2 International students are not required to present ACT or SAT scores for admission purposes.

3.3 International students must submit proof of successful completion of an ESL program or a TOEFL score of 500 or better, Computer TOEFL score of 173 or better, Internet TOEFL score of 64 or better, or IEL test band score of 6.0 or better.