

BOARD OF GOVERNORS  
BLUEFIELD STATE COLLEGE  
December 7, 2017

Conley Hall, Room 201, Boyd Conference Room

MINUTES

**Members Present:** Chairman Robert E. Perkinson, Jr., Vice Chairman Garry Moore, Bob Buzzo, Cathy Deeb, Norris Kantor, Esq., Lois Manns (via conference call), Harold Wells (arrived at 6:53 p.m.), Dr. Norman Mirsky, and Daniel Frost.

**President's Staff:** Dr. Marsha Krotseng, Shelia Johnson, Kimberly Gross, Dr. Tracey Anderson, Betty Carroll, Dr. Angela Lambert, Jonette Aughenbaugh, John Lewis, Dr. Jo-Ann Robinson, and Dr. Guy Sims.

**Guests:** Josh Smith, Chris Knopik, Michele Noe, Lisa Bennett, Amanda Matoushek, Jason Brooks, Carolyn Kirby, Jelena Jevtic, Jim Schlimmer, Dr. Deirdre Guyton, and Shelia Hallman-Warner.

**Welcome and Call to Order – Chairman Robert E. Perkinson, Jr.**

Chairman Perkinson called the meeting to order at 6:30 p.m. and welcomed all in attendance.

**Public Comment Period**

No one signed up to speak during the Public Comment Period. Therefore, the meeting continued with the next agenda item.

**CliftonLarsonAllen, Financial Audit – June 30, 2017**

Ms. Shelia Johnson introduced Chris Knopik, Auditor. Mr. Knopik provided an explanation of the audit process, audit results, governance communication, and risk assessment for the Board. Mr. Knopik explained that a risk-based audit approach was used. Thorough discussion took place with the staff and the audit team. Mr. Knopik reported that BSC received an unmodified or a clean audit opinion this year. He stated that this is the best the College can do. Mr. Knopik stated that the audit was issued by October 17<sup>th</sup>. This was a good improvement from last year. The HEPC audit was released by October 30<sup>th</sup> this year. When considering the cash monitoring sanctions, Mr. Knopik stated that BSC has done everything it can that is within its control. He stated that the colleges have held up their end of the deal. Mr. Knopik answered questions from members of the Board pertaining to the audit.

**Chair's Remarks – Chairman Robert E. Perkinson, Jr.**

Chairman Perkinson thanked everyone for attending the meeting.

### **President's Report – Dr. Marsha Krotseng**

Dr. Krotseng reported on a number of topics, including: progress on the new Compensation Management Program and Policy 25; the discontinuance of the EOC grant as of December 31, 2017; the 1.2% enrollment increase this Fall; BSC's significant economic impact as shown in the "HBCUs Make America Strong" handout; the status of the USDA application for the residence hall and the current total received toward the Shott Challenge (\$184,459); and numerous campus events held this semester, including SGA's successful recycling campaign.

Dr. Krotseng mentioned HB 2815 and the requirement for HEPC to present a statewide higher education funding model to the legislature. The model is likely to include certain student outcome measures, and different weights may be assigned to the various measures. The Chancellor has scheduled another update for next week. Dr. Krotseng stated that the Chancellor has made assurances that whatever comes into play will be phased in. She also discussed proposed federal legislation and the Alliance for the Economic Development of Southern West Virginia that will be officially announced in early January. Dr. Krotseng concluded her report by thanking the engineering technology students and faculty for the beautiful light displays. Discussion followed.

### **BSC Staff Presentation – Ms. Michele Noe**

Ms. Noe indicated that she wanted to draw the Board's attention to where staff fits into the big picture and mission of BSC. Her presentation included the number of classified staff and the number with bachelor's and graduate degrees; staff accomplishments; changes in WV State Code and HEPC and BSC policy related to classified staff; benefits as well as concerns about the new compensation management policy. In August, Dr. Krotseng met with the Chair of Classified Staff Council and Faculty Senate in order to plan for the coming year. Ms. Noe stated that Mr. Frost brought the acronym CAT to that meeting (communication, accountability, transparency). Ms. Noe stated that progress has been made in some of those areas, but progress is also still lacking in some of those areas. Ms. Noe proposed the use of CAR (collaboration, access, review) to further CAT. Discussion followed. Chairman Perkinson thanked Ms. Noe for the staff presentation.

### **Report on Delivery of Online Programs – Dr. Angela Lambert**

Dr. Lambert stated that an e-catalog format is being looked at by the Registrar and IT to streamline the work that goes into developing the catalog. She noted that Dr. Bolton and Cody Chambers are working using the older IVN to assist the Beckley campus on a method of streaming instead. Regarding the transition to Moodle, Dr. Lambert responded that there have been some gradebook challenges. She stated that there would be a focused training on the gradebook in particular. There will be a steering committee that meets a couple of times a month. Any problems will be prioritized and addressed.

### **Approval of Minutes of October 24, 2017 Meeting**

The first action item was approval of the minutes from the October 24, 2017 meeting. Vice Chairman Moore and Mr. Kantor made a motion to approve



the minutes from the October 24, 2017 meeting. The motion was seconded by Mr. Buzzo. Discussion followed. The motion to approve the minutes from the October 24, 2017 meeting carried with one nay vote, Mr. Frost.

**Financial Report and Update – Ms. Shelia Johnson**

Ms. Johnson reported that according to the news, there will be no budget cut this year. She reviewed and clarified the report as of the end of October in the meeting materials packet. Following discussion, Ms. Johnson said cash on hand at the end of the calendar year depends on when funds are withdrawn for the final December payroll.

**Policy 11: Awarding of Undergraduate Tuition and Fee Waivers**

At the October 24, 2017 meeting, the Board was asked to consider revisions to Policy 11. Comments received during the thirty-day comment period were included in the Board meeting materials packet. The Board was asked to consider approving the policy. Chairman Perkinson invited SGA President, Jelena Jevtic, to present the student prospective on Policy 11 in the absence of student Board representative, Amber Sagady. Ms. Jevtic expressed thanks to BSC administration for meeting with SGA about Policy 11. Ms. Jevtic emphasized that the SGA does support this policy. She stated that there needs to be a clarification of what is being done. Mr. Kantor made a motion to approve Policy 11 as presented. The motion was seconded by Vice Chairman Moore. The motion carried.

**Academics in Action Update – Dr. Angela Lambert**

Dr. Lambert stated that the Academics in Action report is in the Board meeting materials packet. There are new programs with resources and new faculty. Requests for new programs are not falling on deaf ears.

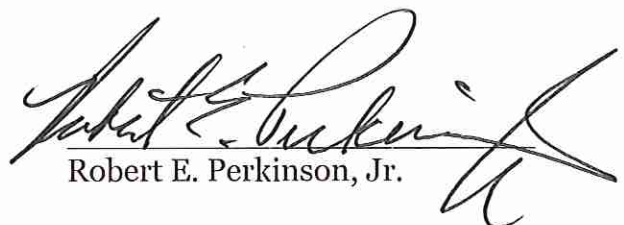
**Recruitment and Retention Update – Dr. Jo-Ann Robinson**

Dr. Robinson referenced the last page of the Board meeting materials packet and discussed the number of students enrolled by high school. She reported on spring application numbers and noted that progress is being made with getting students registered. The snapshot for fall of 2018 is as follows: for fall, BSC has accepted 138 students. Dr. Robinson also reported an increase in the total number of campus visits.

**Adjournment**

A motion was made by Mr. Frost to adjourn the meeting. The motion was seconded by Mr. Kantor. The meeting adjourned at 8:53 p.m.

Respectfully submitted,



Robert E. Perkinson, Jr.