

**BLUEFIELD STATE UNIVERSITY
EXECUTIVE ORDER 23-001**

ELECTION OF FACULTY REPRESENTATIVE TO THE BOARD OF GOVERNORS

W.Va. Code §18B-2A-1(c)(3)(A) states that an institutional governing board shall include a “full-time member of the faculty with the rank of instructor or above duly elected by the faculty of the respective institution.”

W.Va. Code §18B-2A-1(d)(2) further states that the faculty member selected pursuant to this section shall serve a term of two years commencing on July 1. Moreover, faculty members are eligible to succeed themselves for three additional terms, not to exceed a total of eight consecutive years.

On May 1, 2023, a vacancy shall occur in this position due to the retirement of current governor. W.Va. Code §18B-2A-1(d)(5) states that a vacancy in the unexpired term shall be filled in the same manner as the original appointment or election.

Since there is a scheduled board of governors meeting in June 2023, two elections shall be necessary: the first to fill the unexpired term from May 1, 2023 to June 30, 2023 and the second to elect a faculty representative for a full two-year term.

The purpose of this executive order is to set forth the procedure for such an election.

1. A full-time faculty member may nominate a candidate for faculty representative to the Board of Governors for either the unexpired term or the full term by submitting the nominee’s name to the Jane Charnock, Office of General Counsel either in writing or electronically (icharnock@bluefieldstate.edu). The nomination must also include the name of the person making the nomination as well as the name of two additional full-time faculty members providing seconds to the nomination.
2. The same faculty member is eligible to nominated to both the unexpired term and the full term.
3. Nominations may be submitted between 8:00 a.m., Wednesday, April 19, 2023 and 4:00 p.m., Friday, April 21, 2023.

4. The Office of General Counsel shall prepare the ballots based upon the nominations received.
5. Balloting for the position of faculty representative shall be conducted on Tuesday, April 25, 2023 between the hours of 9:00 a.m. to 5:00 p.m. in the William B. Robertson Library and shall be monitored by a designee of the General Counsel and representatives appointed by each candidate nominated.
6. At the conclusion of the balloting, the general counsel in the presence of the representatives of each candidate shall open the ballot box and count the votes cast for each candidate.
7. The faculty member receiving the most votes for each position (unexpired term and full term) shall be declared the winner and shall be seated to serve for the term in which they were elected.

Entered this 18th day of April, 2023.



Robin C. Capehart
President
Bluefield State University