



Bluefield State College

OPT STEM Reporting

- During the 17-month STEM OPT extension, the student must report to his or her PDSO within 10 days of any change of the following:
 - legal name
 - residential or mailing address
 - employer name
 - employer address, and/or
 - loss of employment
- Employers of students granted the 17-month STEM OPT extension must also agree to report within 48 hours the termination or departure of a student if the termination or departure is prior to the end of the authorized period of OPT. STEM OPT recipients are responsible for providing information to their employer on how to report the end of employment. ****See Reporting Employee Termination or Departure Form****
- STEM OPT recipients must also make a "validation report" to the PDSO every six months starting from the date the 17-month extension begins and ending when the student's F-1 status ends unless the student changes educational levels by transferring to another school, or the 17-month OPT extension ends. ****See 6 Month Validation Report Forms****

By signing this form, I affirm that I understand this information. I will contact the PDSO if I have any questions regarding my reporting obligations while on STEM OPT.

Print Name: _____

Date: _____

Signature: _____

OFFICE OF INTERNATIONAL ADMISSIONS

219 Rock Street | Bluefield, WV 24701 | 304.327.4066

Email: internationaladmit@bluefieldstate.edu

Toll-free in WV 800.344.8892 | In VA, DC, OH, KY and parts of MD and PA 800.654.7798