

Minutes
Faculty Senate Meeting
November 30, 2012
7 a.m. ~ Tierney Conference Room

Present: Norman Mirsky, Julie Kalk, John Snead, Geoff Hunter, Terene Stiltner, Darrell Thompson, Vanessa Godfrey, Cheryl Winter (via phone), Erik Baldwin, Adem Ozyaras, Sherri Williams, Roy Pruett, Deb Halsey-Hunter; Guests: Dr. Krotseng, Bruce Curl

Chair Sherri Williams called the meeting to order at 7:05 a.m.

Minutes: A motion was made by Norm Mirsky, seconded by Roy Pruett, to approve the minutes of 11/9/12 with the change of Erik Baldwin's name (minutes reflected Bolton) Vote: Unanimous.

Comments by Dr. Krotseng:

- 1) University Status—Before Thanksgiving she sent a written message to the Policy Commission asking for clarification on what they have documented for BSC as to doctorally qualified faculty. She is waiting on a response from them; she will contact again if she doesn't get a response soon.
- 2) Vote of No Confidence—Dr. Krotseng introduced the interim H.R. Director, Bruce Curl. She said they were looking at the evaluation process.
- 3) RBA Issue as noted in 11/9/12 minutes—While she has not had an opportunity to look into this, she will make it a priority.
- 4) Bruce Curl has met with Tracy Anderson and Don Bury on getting the Assessment Committee to come up with an administrator evaluation instrument. Mr. Curl feels it is an administrative responsibility to maybe appoint a committee for this specific purpose. This committee would develop an instrument and get input from the Faculty Senate on the instrument.

Comment by Julie Kalk—As a member of the Assessment Committee, she said this committee believed they did not have the authority to administer the instrument, and the committee wanted to work in concert with the implementers so all of the work would not fall by the wayside and the time spent on this initiative not be in vain. She said the committee feels the outcome is so unknown and it would take much work.

Dr. Krotseng noted that in North Dakota they used a 360-evaluation process and that maybe we could look at this. Mr. Curl will try to locate the evaluation instrument that was used for administrators very early in Dr. Walker's tenure. Sherri W will again ask the Assessment Committee to work on the administrative evaluation instrument in conjunction with the H.R. Department.

Committee Reports & Other Updates:

Faculty Handbook—Pages 90-132. Norm M felt there was not much we could change in these pages as some of the committees have not made the necessary changes (ex: Promotion & Tenure). On Page 104 on the faculty evaluation process, this needs to be changed to our current policy. For now, we will have to go with the "old" P&T process as this committee has not met. We will revise as these committees make changes.

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Academic Appeals—Jeff Bolton.

Jeff has talked with Darlene Gilley, Ralph Patsel, and Marviene Johnson on the academic appeals process. He will also be talking with the Registrar as most appeals deal with final grades. A) Jeff is trying to get Darlene a list of items so that she can get the contact information from students. B) He will also get Darlene to screen and work with students so they come prepared to the appeals meeting. So he is devising a checklist tool for this screening with students and hopes to have this by the end of spring semester. Jeff said he believes the appeals are coming from several sources when they should all be processed through the Academic Vice President's office. It is hard to track the appeals when they go through different offices.

Advising Update—Jeff Bolton. He has talked with Tom Cook about creating student folders online to track students.

Assessment Committee—See page 1 of Dr. Krotseng's comments.

Budget & Planning—This committee will be meeting next week with Sheila Johnson and will be securing the costs for the online platforms.

Motion: Deb Halsey-Hunter made a motion, seconded by Roy Pruett, to develop a college wide computer committee with representatives from all key areas. Vote: Unanimous. All members present felt that the Administration should select members for this committee.

Professional Development—This committee has not met yet.

Promotion & Tenure—Sherri reported they will meet beginning of spring semester. The new P&T guidelines will not be implemented this academic year; they hope to be in place by Fall 2013.

Big Blue Institute—Sherri W still needs to meet with John Cardwell. Some of the items that Faculty Senate has discussed in previous meetings will probably not get implemented in the spring 2013 semester institute.

Search Committee—Sherri W hasn't had a chance to work on this issue.

Class Scheduling—Sherri W has been talking with Dr. Jones on this topic. He gave her his recommendations for class scheduling; she will forward to Faculty Senate members for review/comments.

ACF—Mike Lilly was absent so Sherri spoke on his behalf. They are planning more budget cuts at the college level.

BOG—Norm reported the next BOG meeting is December 13.

New Business:

- 1) Norm inquired as to why faculty must have their spring 2013 syllabi online by December 15 which is before the fall 2012 semester has even ended. He feels this is unreasonable. This is

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- 3) inconsistent with those faculty who teach on Moodle and Blackboard and even those with web-enhanced classes.
- 4) John Snead had concerns with the CAP Center backdating a drop slip for a student. It was dated 11/14 and then backdated to 11/9. Sherri will take this concern to the CAP Center. John S agreed to go with Sherri to talk with them about this issue. Julie K feels the entire registration process needs to be addressed.
- 5) Sherri W and Julie K will go talk with those in the Registrar's Office on the concern of students not having the prerequisites.

A motion to adjourn was made and seconded. The meeting adjourned at 8:10 a.m.

Respectfully submitted,

Deb Halsey-Hunter

Dr. Deb Halsey-Hunter, Secretary
BSC Faculty Senate