

BLUEFIELD STATE COLLEGE
BOARD OF GOVERNORS
June 19, 2014

Members Present: Mr. Norris Kantor, Mr. Roger Topping, Ms. Anne Lantry (via conf. call), Mr. Richard Bezjak, Mr. Daniel Frost, Mr. Dakota Dotson, Dr. Norman Mirsky, Mr. Larry Ratliff, Mr. Robert Perkinson (via conf. call)

Members Absent: Rev. Garry Moore, Ms. Lois Manns, Mr. Harold Wells

President's Staff/Guests: Dr. Marsha Krotseng, Dr. Jo-Ann Robinson, Mr. Jim Nelson, Dr. Zak Hossain, Ms. Shelia Johnson, Dr. Tracey Anderson, Mr. Roger Owensby, Mr. Tom Cook, Ms. Betty Carroll, Ms. Jonette Aughenbaugh, Ms. Anita Barilla, Mr. Louie Belt, Dr. Martha Eborall, Ms. Angie Lambert, Dr. Colin Cavell, Dr. Felica Williams, Mr. Jerry Perdue, Mr. Scott Johnson

Welcome and Call to Order – Chairman Larry Ratliff

Mr. Ratliff called the meeting to order in the BSC Othello Harris-Jefferson Student Center Private Dining Room at 6:45 p.m. and welcomed everyone to the meeting. He expressed his appreciation to the Board for support during his term as Chairman of the Board of Governors and his continued pleasure in serving Bluefield State in the role of Board member for the remainder of his term.

He announced that Dr. Felica Williams will be leaving Bluefield State to serve at the United Methodist Church in Charleston, WV. Chairman Ratliff expressed appreciation for Dr. Williams' years of service to Bluefield State and wished her the best on behalf of the Board of Governors.

Recognition of the BSC Men's Tennis Team

Mr. Ratliff, on behalf of the Board of Governors, read and presented Coach Louie Belt with a proclamation for the Men's Tennis Team's successful season and for Coach Belt's 100th coaching win.

Election of Officers 2014-2015

Mr. Richard Bezjak nominated Mr. Robert Perkinson as Vice Chair for 2014-2015. With no further nominations, the nominations were closed. A motion was made (RBezjak/RTopping) to elect Mr. Perkinson as Vice Chair. Motion carried.

Mr. Norris Kantor nominated Mr. Roger Topping as Chair. With no further nominations, the nominations were closed. A motion was made (NKantor/RPerkinson) to elect Mr. Roger Topping as Chair for 2014-2015. Motion carried.

Effective July 1, 2014 Chairman of the Board of Governors will be Mr. Roger Topping with Mr. Robert Perkinson as Vice Chair.

President's Report – Dr. Marsha Krotseng

- Dr. Krotseng spoke on the passing of Mrs. Virginia Hebert and her dedicated contributions to Bluefield State over the years. Mrs. Hebert was 101 years old.
- President Krotseng distributed a handout of accomplishments since the last Board meeting and reviewed the information with the Board. She reviewed the Noel Levitz Employee Satisfaction Survey results and discussed how the information relates to the Strategic Plan. The President's Cabinet will be working on a plan of action to address the information contained in the survey. Discussion followed.

Approval of the Minutes of April 17, 2014

A motion was made (NMirsky/RTopping) to approve the Minutes of the April 17, 2014 meeting as presented. Motion carried.

Academic and Student Affairs

Program Reviews – Dr. Zak Hossain

- Dr. Hossain called the Board's attention to the Regents Bachelor of Arts (RBA) Program Review and acknowledged Dr. Felica Williams as the author. A motion was made (NMirsky/NKantor) to approve the continuation of the Regents Bachelor of Arts at the current level of activity. Motion carried.
- Dr. Hossain discussed the Academic Program Review for the Bachelor of Arts in Social Sciences and acknowledged Dean Martha Eborall and Dr. Colin Cavell for their work on the Program Review. A motion was made (RTopping/RBezjak) to approve the continuation of the Bachelor of Arts in Social Sciences Program at the current level of activity. Motion carried.

Collaboration with Southern West Virginia Community and Technical College

Dr. Hossain discussed a visit he and Dr. Krotseng made to SWVCTC and the collaboration agreement between the two schools already in place. Deans of both BSC and Southern met and decided to work collaboratively to encourage degree completion and seamless transition of the Southern students to BSC. BSC agreed to send a faculty once a semester to visit Southern campus to meet with students to explain programs and opportunities at BSC. The two institutions are currently exploring three new areas for collaboration in Business, Applied Science, and the RBA.

Dr. Hossain and Dr. Krotseng will be visiting the New River Community and Technical College to work on similar agreements.

Dr. Hossain reported that the BS in Engineering Management program proposal approved by the Board in April is waiting for a response from HEPC.

Accreditation Update

Dean Lambert reviewed the site visit from the West Virginia Board of Nursing in March. A request has been made to increase enrollment in the LPN to ADN program. Ms. Lambert referred to a letter received from the WV Board of Examiners for Registered Professional Nurses which states that the Board approved the request for the Beckley campus. She stated that the University of Charleston has been approved to continue with their application submitted to the State Board of Nursing for a Nursing program in Raleigh County and has stated that they have strong ties in the area. Dr. Krotseng and Nursing faculty will continue to meet with Raleigh County hospital staff to encourage support for BSC's established programs. Discussion followed.

Enrollment Update

Dr. Robinson distributed a document highlighting the application and enrollment for the fall semester and discussed the information provided. She stated that applications are up from the previous year at this time. New Student Orientation in Beckley was on Friday, June 20 and will be in Bluefield on June 27. "Last Call For Fall" will be an advertising blitz to let students know that applications will be taken until the end of July.

Mr. Topping discussed the budget cuts and the signs around campus "100 Coming Soon" which means that if 100 additional students enrolled, it would generate a \$600,000

revenue increase in the BSC budget. He stressed the need to bring in more students to help stabilize the budget for the coming year. Discussion followed.

Financial and Administrative Affairs

Financial Report and Update

- Ms. Johnson referred to the budget information contained in the Board packet and reviewed the information with the Board. She discussed the debt owed by New River Community and Technical College and the agreement to repay BSC. Discussion followed.
- A new Audit team will be on campus July 14, 2014.
- The State will be moving to the OASIS system on July 1, 2014. Payroll will be changed to OASIS January 1, 2015. Discussion followed.
- BSC Foundation increased scholarship funding due to the creation of additional endowments and new donors. Discussion followed.

Budget, FY 2014-2015

Ms. Johnson reviewed the Budget, FY 2014-2015 included in the Board packet and asked that the Board move to approve the Budget as presented. Discussion followed. A motion was made (NMirsky/DFrost) to approve the 2015FY Budget as presented. Motion carried.

Policies and Policy Topics

Policy 55: Equal Opportunity and Affirmative Action Policy

Ms. Aughenbaugh reviewed the comments received for the policy and the amended Policy 55. Discussion followed. Mr. Frost provided the following statement from the Classified Staff Council:

The Classified Staff Council has voiced some concerns regarding the Affirmative Action Plan and Policy 55. First, the Classified Staff Council noticed that the Affirmative Action Plan posted on the website was backdated (with active dates May 1, 2013 to April 30, 2014) and was signed and approved by the President and director of human resources on March 2014. The Affirmative Action Plan was never presented to College Council for approval by faculty, staff, and students; it was never seen until it was posted on the website in March of 2014 (one month prior to its expiration). The second issue raised by the Classified Council is that Policy 55 and the Affirmative Action Plan have differing language regarding protected groups (women, minorities, and veterans). The Affirmative Action Plan details the intent of the college when addressing issues of underrepresented groups while Policy 55 does not. As we are all aware, the institution must adhere to the institutional policy so the Classified Council requests these two documents mirror each other so we are held to the standards put forth in the Affirmative Action Plan.

A motion was made (RPerkinson/RTopping) to approve Policy 55: Equal Opportunity and Affirmative Action Policy as amended. Motion carried with Mr. Frost opposed.

Update on recent West Virginia Supreme Court FOIA Opinion

Dr. Krotseng reported information received on a recent Supreme Court Ruling and the ability of an institution to charge a search fee and a copy fee when responding to FOIA requests. Mr. Scott Johnson, attorney with the HEPC, reviewed the ruling for the Board. Discussion followed. A motion was made (RPerkinson/NKantor) that a policy be created to charge a search fee and a copy fee for all FOIA requests. Discussion followed. Motion carried with Mr. Frost abstaining.

Proposed Meeting Dates 2014-2015 Academic Year

A motion was made (DFrost/RBezjak) to approve the proposed meeting dates for 2014-2015 year. Motion carried. Meeting dates for 2014-2015 Board of Governors meetings are as follows:

- August 21, 2014
- October 23, 2014 (fourth Thursday)
- December 11, 2014 (second Thursday)
- February 19, 2015
- April 16, 2015
- June 18, 2015

Consent Agenda

A motion was made (RTopping/NMirsky) to approve the Consent Agenda. Motion carried.

Executive Session Under WV Code Ann. § 6-9A-4(b) (2) (A)

A motion was made (RTopping/RBezjak) to go into Executive Session. Motion carried.

A motion was made (RTopping/RBezjak) to return to regular session. Motion carried.

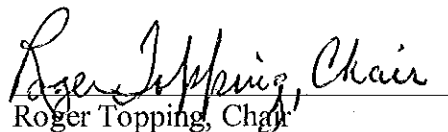
A motion was made (RTopping/RBezjak) to approve the President's Contract as discussed in Executive Session. Motion carried with Mr. Frost abstaining.

Mr. Topping reminded the Board of the Board of Governors Summit to be held on August 1st and 2nd at the Charleston Marriott and encouraged the Board members to attend this important training. Information for registration and hotel reservations will be forwarded again for the Board's convenience.

Next Meeting Date – August 21, 2014

With no further business to discuss, the meeting was adjourned at 9:40 p.m.

Respectfully submitted,
Anita Barilla


Roger Topping, Chair

Bluefield State College Board of Governors

Resolution

Whereas, the Bluefield State College men's tennis team began the 2014 season with two tennis players ranked among the Intercollegiate Tennis Association's top 50 players in singles and one BSC doubles team included in the ITA preseason top 50; and,

Whereas, the Big Blues tennis team was ranked sixth nationally in the Historically Black Colleges and Universities' pre-season standings; and,

Whereas, the BSC Team defeated three nationally ranked men's teams during an early season road trip to Florida; and,

Whereas, the Big Blues won the NCAA Division II Atlantic Regional Men's Championship for the third consecutive season; and,

Whereas, the Big Blues reached the NCAA Division II National Championship for the third straight year, dropping a hard-fought 5-4 decision in the opening round, concluding the season with an 18-4 record; and,

Whereas, the Bluefield State College tennis team's student-athletes are outstanding representatives of the College in the classroom, in the community, and on the tennis courts; and,

Whereas, BSC tennis coach Louis Belt realized personal milestones by reaching the 100th win of his coaching career and achieving recognition as the 2013-2014 Atlantic Region Men's Tennis Coach of the Year;

Now, Therefore, Be It Resolved that the Bluefield State College Board of Governors joins BSC students, faculty, staff, alumni and the entire region in congratulating the Bluefield State College men's tennis team and Coach Louis Belt for their exceptional accomplishments and extends best wishes to all for continued success in the years ahead.

Be It Further Resolved that, this resolution be spread upon the permanent minutes of the Board of Governors and that copies be given to Coach Belt and each member of the Big Blues Tennis Team.

Larry Ratliff, Board of Governors Chair

Dr. Marsha V. Krotseng, President

