

**Minutes**  
**Faculty Senate Meeting**  
**Wednesday, February 8, 2012**  
**12 noon ~ Tierney Auditorium**

**Present:** Erik Baldwin, Jeff Bolton (has replaced Glen Ciborowski), Carol Cofer, Deb Halsey-Hunter, Mike Lilly, Darrel Malamisura, Norm Mirsky, Roy Pruett, Sheila Sargent-Martin, John Snead, Darrell Thompson, Sherri Williams, Cheryl Winter (via phone). Guests: Dr. Lewis Jones, Tracey Anderson

**Absent:** Betsy Steenken, Julie Kalk, Susan Nunley, Tony Woart

President Sherri Williams called the meeting to order at 12 noon.

**Minutes:** A motion was made by Roy Pruett, seconded by Erik Baldwin, to approve the minutes of 12/5/11. Vote: Unanimous.

**Guest Tracey Anderson--student evaluations:** She and Dr. Jones spoke to the SGA last week on concerns they had with the student evaluations fall 2011 semester. She reported that final grades were released to students December 31. We also had a 75% student return for the fall 2011 semester; in spring 2011 we had a response rate in the 50's. Faculty concerns:

1) Students could see their final grades in Degree Works; it was noted and shut down according to Tracey. She did not know how many students actually accessed it before they shut it down. 2) If faculty had more control of the evaluation process, wouldn't we have a higher return? Tracey feels we would not have a higher rate. 3) Faculty asked to have a list of those classes they had a low rate of return so we could try to remedy this. Tracy will send this list of classes to the Deans. 4) Faculty asked that student evaluations be completed by the last day of regular classes and not extend the evaluation period as long as we did fall 2011.

**Dr. Jones comments:**

1) He and Tracey have visited different constituencies to gather feedback on the student evaluation process so that we can develop a process that works for us. So he wanted to visit the Faculty Senate today and discuss this process.

2) In a previous meeting, Dr. Jones asked Faculty Senate President Sherri Williams if the Faculty Senate had too many issues to deal with in one year. He asked if there were more efficient ways we could deal with concerns. He has noticed that the Faculty Senate has some inconsistencies.

3) He noted the last time he met with the Faculty Senate, he gave a list of 9 items he would like us to address; two of those being advising and class scheduling.

4) He recommends that he submit to Faculty Senate a draft for review of things we may need to address.

5) By HEPC policy, our next program reviews will be for Rad Tech, General Studies, and Criminal Justice. He hasn't seen a committee or sub-committee in place at BSC to deal with our own in-house program reviews before these are submitted. He noted this was just a recommendation that we might want to consider. ***A comment was made by a faculty member that we have not had any problems with the manner in which we have done the previous program reviews, so why form committees to do this?***

6) On student advising, Roy Pruett noted many students have been put into his courses without the prerequisites. Dr. Jones said that issue is being looked at. Another advising issue is the conflicting information students receive from CAP Center vs faculty.

7) Dr. Jones also has noticed an increase of students wanting to be added to courses after the "add date". He believes we need to stop this as it is not a good pedagogical practice. He feels that once we get ad hoc committees, that he established, up and running, we will get better recommendations to address these advising concerns.

8) Dr. Jones thinks we need to have orientation sessions each semester for adjuncts. He has discussed two options for dealing with this with the Deans: 1) A college wide workshop, and 2) Division wide workshops

9) Dr. Jones on class scheduling. He wants us to keep class patterns consistent, such as keeping M/W/F at 11 a.m. class free for two reasons: 1) Students want a predictable time for meetings, and 2) Faculty have also expressed the need for this time to be kept free for meeting times.

#### Committee Reports:

**1) Academics**—Jeff Bolton is now chair of Academics. Sherri informed him that a policy for student appeals has been sent to this committee for revision. This needs to be in place by Fall 2012.

**2) ACF Report—by Mike Lilly**

Mike reported items from the ACF meeting of December 9, 2011.

a) Friday, 2/10/12, is higher education day in the legislature.

b) University status is a "dead issue" for BSC in the immediate future.

c) Raises for faculty are not projected. There may be a \$1000 across-the-board raise for state employees but may not include higher education.

d) PEIA will be having increases for state employees.

e) He doesn't see many bills coming up this legislative session that directly concerns higher education.

**3) Budget Committee**—Title 3 may have to have some shifting of resources and some faculty positions may be involved.

**4) Promotion & Tenure Committee**—Sherri is trying to find the electronic copy of the guidelines. She will type these up since she can't locate an electronic version.

**5) Merit Pay Committee**—Norm reported that this committee has not met.

**Other Issues:**

- 1) Syllabi—Sherri noted that if faculty make a class web enhanced, we don't have to submit it to be put online; also, if it is on Moodle, we don't have to worry about it. All other syllabi will have to be submitted to be placed on BSC website.
- 2) Review of Administrators—Tracey Anderson and Assessment Committee will meet again to work on this.
- 3) Curriculum Changes:
  - a) Physics--

Respectfully submitted,

*Deb Halsey-Hunter*

Dr. Deb Halsey-Hunter, Secretary  
BSC Faculty Senate