

**Minutes**  
**Faculty Senate Meeting**  
**February 27, 2013**  
**11 a.m. – Mahood Conference**

**Present:** Norm Mirsky, John Snead, Albert Berkoh, Geoff Hunter, Carol Cofer, Vanessa Godfrey, Cheryl Winter via phone, Erik Baldwin, Adem Ozyaras, Sherri Williams, Deb Halsey-Hunter, Dr. Krotseng

Chair Sherri Williams called the meeting to order at 11 a.m.

**Minutes:**

We did not have a quorum to approve the minutes; changes to be made are: Page 1, Curriculum Committee—change from Carol Cofer to Geoff Hunter; Page 2, ACF Report #3—change ACT to ACF; Page 3, #8—change spelling of Odem to Adem.

**Academic Appeals Committee—Jeff Bolton**

He reported that the process will continue as previously.

**Budget Committee—Mike Lilly absent**

Sherri reported there will be a 7.5% budget cut for higher education. Our campus Budget Committee will meet on Friday, 3/1 at 2 p.m.

**Professional Development Committee—Sherri W**

The merit pay issue is not a priority at this time. Dr. Picanco is continuing to research this topic.

**Promotion & Tenure Committee—Sherri W**

This committee met and updated the guidelines as to the wording. The guidelines will not be changed at this point. The committee has sent this year's guidelines to all faculty members. Applications are due back to due to the HR Dept by March 29. They did make the recommendation that applicants could submit their applications electronically.

**Curriculum Committee—Geoff Hunter**

This committee has not met this semester but should be meeting soon as there are some General Studies issues.

**ACF Report—Mike Lilly absent**

No report.

**BOG—Norman Mirsky:**

Norm distributed the BOG Agenda from the February 21, 2013, meeting. He reported that Governor Tomblin has indicated that higher education could have an 8.92% budget cut, but he does not want the cuts to come from the colleges' financial aid. For BSC, this means that \$590,000 will need to be made up. Overall, BSC will need to come up with \$1 million to cover this budget cut which we did not have last year. BSC is looking at not filling major positions on campus.

He also gave an updated on our athletics and the WVIAC Conference. Discussion focused on what BSC's position will be in this.

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**Followup Concerns:**

1) **University Status**—Sherri still needs the guidelines from Dr. Krotseng (Dr. Krotseng noted that she has sent this to Sherri). Sherri has not received any letters/emails as requested in our last meeting on Schools who may have faculty letters with accreditation body approval of their credentials.

2) **RBA Degree**—We still need to follow up on this. Dr. Krotseng said she couldn't provide any specifics now but will be talking with Dr. Wooten-Williams. The same concerns seem to arise as to faculty not receiving any portfolios for review. Also, Business faculty had concerns with the wording of *RBA – Business* on degrees conferred. Sherri did meet with the Registrar and found that the RBA Office overrides prerequisites and co-requisites 22% more than other departments. Geoff H did some research and found there have not been many students receiving RBA Business degrees. His concern is the 19-20 year-old students in the business program who suddenly turn up in the RBA program. He feels we need to answer the question of *are we going to allow anyone into the program?* Faculty Senate wants the issue of the overrides addressed quickly.

3) **Faculty Handbook**—Sherri has this ready to go but has not sent this out for review. She made a correction on page 104. She will send this out, and we can make suggestions; she will track who made suggested changes. This will need to be sent to the Academic VP for his review. Dr. Krotseng feels it would be a good idea for the BOG to also approve this. Norm M expressed that he doesn't think it needs to be an agenda item for approval, but the BOG could look at it. Dr. Krotseng stated the Policy Commission wants us to have Board approval of our Faculty Handbook.

4) **CAP Center**—John Snead, Roy Pruett, and Sherri W meet with the CAP Center on the concerns Faculty Senate had previously (backdating drop slips and grade changes).

Sean Connolly and Cravor Jones had a discussion on class limits and prohibiting developmental classes being taught online. Sherri will follow up with Cravor as to how his discussion went with his employees on the overrides. They would like to use a "chain-of-command" form as to the registration process so we won't have these overrides. They also discussed that some faculty are using Banner to do their own overrides. We need to come up with a unified registration process that curbs the overrides.

Carol C reported that the "usual" letter informing spring 2013 graduates of classes they need to graduate were not sent this past fall. Thus, some candidates for graduation were not kept apprised what they needed to graduate.

5) **Big Blue Institute**—Sherri has a list of items faculty would like included for these institutes and will meet with John C. She has met with SGA to get their input for the Big Blue Institute.

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- 6) **Collegewide Computer Committee**—Dr. Krotseng is ready to set a meeting for this newly established committee. She suggested that the School of Arts/Sciences have another representative since they are large school. She read the charges of this committee to Faculty Senate and emphasized that communication is key. Sherri reported that she had attended an SGA meeting last week and that they had the same concerns as faculty; most of those present at the meeting preferred Moodle as their online platform.
- 7) **Office Hours**—Many voiced concerns with the new change as mandated by the Academic Vice President. Concerns were that it hurts students in meeting with faculty at times convenient for both, the change came week five of the semester, and most meetings don't occur at the 11 a.m. time slot reserved on M/W/F. Another concern of unfairness is Engineering has labs during this time and Nursing have clinicals scheduled at hospitals during this time; thus, some faculty are allowed to "work" during the M/W/F 11 a.m. time slot but others cannot. Dr. Krotseng stated that she believes in shared governance. Sherri will meet with Dr. Krotseng and Dr. Jones next week to discuss this "hot" issue.

**Comments by Dr. Krotseng:**

- 1) She said the decision whether to cancel class or the inclement weather schedule is usually made by Jim Nelson and by contacting the Provost. She also gets this call.
- 2) Faculty had concerns of some faculty members who consistently miss classes. Dr. Krotseng said that Faculty Senate needs to discuss this topic.
- 3) Erik B asked for clarification on the protocol of the Provost promulgating changes versus those policies already stated in the handbook. Dr. Krotseng reiterated that those changes should be a shared governance and changes should be discussed.
- 4) College Budget—She sent the guiding principles to Sherri, and the Faculty Senate will get a copy of those. The BOG has endorsed these principles.
- 5) The State is telling the colleges to produce more degrees but will be costing more; community colleges will also experience the same budget cuts.
- 6) Legislative Issues—Governor's Education bill is pushing for k-12 standards. S.B. 359 has several references to developmental classes and deals with college readiness and teacher education.

Geoff H asked Dr. Krotseng if the Architectural program will be ending as they do have a 2-year and 4-year accreditation. Losing these two programs would take us from 14 to 12 nationally accredited programs.

The next meeting will be Wednesday, March 27, 2013. The meeting adjourned at 12:30 p.m.

Respectfully submitted,

*Deb Halsey-Hunter*

Dr. Deb Halsey-Hunter, Secretary  
BSC Faculty Senate