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Members Present: Mr. Norris Kantor, Mr. Roger Topping, Mr. James Palmer, III, Mr. Richard Bezjak, Ms. Lisa Neel, Mr. Craig Cardwell, Ms. Angie Lambert, Mr. Aaron Saunders

Members Absent: Ms. Gloria Stephens, Ms. Anne Taylor, Mr. Larry Ratliff, Mr. Robert Perkinson

Staff/Guests: Dr. Albert Walker, Ms. Anita Barilla, Mr. John Cardwell, Mr. Jim Nelson, Ms. Shelia Johnson, Dr. Tracey Anderson, Dr. Sapphire Cureg, Ms. Karen Harvey, Ms. Christina Brogdon, Ms. Fay Vint, Dr. Sarita Rhonemus, Dr. David Haus, Mr. Tom Harrison, Ms. Deirdre Guyton, Mr. Jerome Powell

Welcome, Chair's Remarks, and Call to Order – Chairman James J. Palmer, III

Mr. Palmer called the meeting to order at 6:45 p.m. in the Othello Harris-Jefferson Private Dining Room. Dr. Walker informed the group that in accordance with SB 373 all new BOG members must obtain three (3) hours of training credit within six (6) months and six (6) hours of training credit within two (2) years of the original appointment date. Members originally appointed prior to July 1, 2009 must obtain six (6) hours of training credit by July 1, 2011. Dr. Walker informed the group of training opportunities in the coming months as well as online training available.

[Advisory Council of Faculty \(ACF\) Representative Report- Mr. Mike Lilly](#)

In the absence of Mr. Lilly, there was no ACF report.

[Classified Staff Report – Ms. Lisa Neel](#)

Ms. Neel explained to the Board that the Classified Staff Council is an elected body which serves two year terms and is representative of the classified employees. According to WV Code the BOG is to meet at least annually with the Staff Council to discuss matters affecting classified employees. Some of the activities sponsored by the Staff Council in the last two years were:

- Christmas door decorating contest
- Weight Loss Challenge
- Employee of the Week
- Flower Fund – sends flowers to employees during sickness or death
- Newsletter announcing activities of the classified employees
- Award for Classified Employees of the Year – Exempt and Non-exempt. Each employee receives a plaque and \$500 from the BSC Foundation

Dr. Walker introduced Mr. Jerome Powell, new SGA BOG representative and Dr. Sarita Rhonemus, new Classified representative to the BOG. Dr. David Haus was also introduced as the new Faculty Senate Chair.

[Election of BOG Officers – Chairman Palmer](#)

Chairman Palmer opened the floor for nominations for Chair and Vice Chair.

- Chair – A motion was made (NKantor/ASaunders) for Mr. James Palmer to continue to serve as Chair of the BSC Board. No other nominations were made and the nominations were closed. Motion carried. Mr. James Palmer, III will remain BOG Chair.
- Vice Chair – A motion was made (ASaunders/RBezjak) for Mr. Larry Ratliff to continue as Vice Chair. No other nominations were made and the nominations were closed. Motion carried. Mr. Larry Ratliff will continue to serve as Vice Chair.

Dr. Walker presented the outgoing Board members (Ms. Lisa Neel – Classified Representative, Mr. Craig Cardwell - SGA Representative, and Ms. Angie Lambert – Faculty Representative) with a plaque and expressed appreciation for their service. Ms. Lambert will be taking the position of Dean of the School of Nursing and Allied Health.

Approval of the Consent Agenda – Chairman Palmer

A motion was made (NKantor/ASaunders) to approve the Consent Agenda. Motion carried.

Discussion Agenda[2011-2012 Goals for the Institution](#)

Dr. Walker called the group's attention to the Institutional Goals for 2011-2012 and informed them that the goals are in line with the Strategic Plan of the institution. He stressed the importance of the goal of the HLC re-affirmation of the accreditation. Dr. Tracey Anderson will be educating board members on the information necessary for the accreditation visit.

[Update on the HLC Re-affirmation of Accreditation – Dr. Tracey Anderson](#)

Dr. Anderson informed the group that the committee is currently working on revising and updating the Strategic Plan and will be presenting the revised version at the August meeting. The Mission, Vision, and Core Value statements have been included in the packet received prior to the meeting. An overview of the Self-Study document will be given prior to the visit from the HLC team. The team will arrive on September 11, 2011 and will be on campus September 12-14, 2011. Dr. Anderson discussed the process that will be followed during the visit.

2011 – 2012 Proposed Meeting Dates

A motion was made (ASaunders/NKantor) to accept the meeting dates for the coming year as presented. Motion carried. Meeting dates will be as follows:

August 18, 2011
October 20, 2011
December 8, 2011 (second week)
February 16, 2012
April 19, 2012
June 21, 2012

Next meeting Date – August 18, 2011 in the BSC Private Dining Room

Closing Remarks

Mr. Kantor asked for an update on university status for Bluefield State College. Dr. Ware discussed the information submitted and the progress so far. Discussion followed.

With no further business to discuss, the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Anita Barilla

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