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## February 18, 2010



Categories [2010](#)

### BLUEFIELD STATE COLLEGE Board of Governors February 18, 2010

Members Present: Mr. Larry Morhous, Ms. Anne Taylor, Mr. Richard Bezjek, Ms. Lisa Neel, Mr. Craig Cardwell, Ms. Angie Lambert, Mr. Larry Ratliff, Mr. Robert Perkinson

Members Absent: Ms. Gloria Stephens, Mr. Roger Topping, Mr. Sylvester Myers, Mr. James Palmer III

Staff Present: Dr. Albert Walker, Mr. John Cardwell, Mr. Jim Nelson, Dr. Tom Blevins, Dr. Don Smith, Ms. Shelia Johnson, Dr. Tracey Anderson, Dr. Sapphire Cureg, Ms. Karen Harvey, Ms. Christina Brogdon, Mr. Roger Owensby, Ms. Anita Barilla

#### Welcome and Call to Order

Vice Chairman Larry Ratliff called the meeting to order at 7:00 p.m. in the Othello Harris-Jefferson Student Center Private Dining Room.

#### Oath of Office for New Board Member

The Oath of Office was administered to Mr. Robert Perkinson, Jr. by Ms. Anita Barilla, Notary Public.

#### Consent Agenda

A motion was made (LMorhous/ATaylor) to approve the Consent Agenda. Motion carried.

Dr. Walker called the group's attention to the three policies open for a 30-day comment period approved in the consent agenda, and asked Ms. Brogdon to briefly review the rationale for the updates for the Board.

- Policy #11, Awarding Undergraduate Tuition and/or Fee Waivers – a current policy that requires revision based on audit compliance, improving checks and balances, and revising outdated language.

- Policy #50, Drug Free Workplace – combines current Policy #50, Campus-Wide Drug and Alcohol Abuse Prevention and Program Committee and Policy #51, Drug Free Workplace.

- Policy # 53, Policies and Procedures for Submission of Grant and/or Contract Applications – developed based on the need for a streamlined process for grant and contract submission by College constituencies.

Dr. Walker discussed various legislative bills currently being discussed that will impact higher education in West Virginia. Board members will be kept informed on the progress of important legislation that may have an effect on the institution.

#### Discussion Agenda

Finance Committee Report - Mr. Larry Ratliff, Mr. Larry Morhous, and Ms. Anne Taylor

Ms. Taylor informed the group that Mahood Hall is scheduled for renovation. Ninety million dollars in Higher Education bonds has been approved and is scheduled to be sold in the summer. If that happens, five million dollars of this money has been designated for the renovation of Mahood Hall. There is a separate one million dollar allocation for renovation of labs. The HVAC in the Basic Science Building is going to be renovated or replaced. There is a possibility that the institution will be applying for a 0% interest, long-term loan for part of the money, and \$800,000 stimulus money will be used for part of the cost so that a state-of-the-art system that could save \$20,000 to \$30,000 a year in energy expenses could be installed and will offset the expense of the system.

She reported that Bluefield State College is in good financial shape and reviewed the reports included in the Board packet received prior to the meeting. Mr. Ratliff reported that the college is, from a liquidity standpoint, in the best condition of any four-year institution in the state. He commended Ms. Johnson and her staff on an efficiently run operation.

#### Update on Legislative Audit

Ms. Johnson reported that the Legislative Auditors are expected to return to follow-up on the progress of issues specified in the audit report. She reported that at least 75% of the items listed in the report have been corrected or are still in progress.

Dr. Walker informed the group that Dr. Donald Smith will be retiring at the end of June, 2010. He has indicated that Dr. Smith may assist during the accreditation process if needed. The position of Provost/Vice President of Academic Affairs has been advertised. A search committee will be selected soon to find a replacement. Dr. Walker commended Dr. Smith on a job well done and expressed appreciation for his years of service.

Dr. Walker announced to the group that February is Black History Month and reviewed various activities taking place on campus. He informed that group that all Board members, as well as the community, are invited to attend the activities.

Next meeting Date – April 15, 2010

With no further business to discuss, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,  
Anita Barilla

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