

Senate Meeting Minutes for October 7, 2016

Mahood Conference Room

In attendance: Luciano Picanco, Roy Pruett, Debra Vest, Darrel Thomas, Terene Stiltner, James Walters, Dharshana Arachchi, Norman Mirsky, Bonnie Reese, William Bennett, Karen Grogan, Adem Ozyavas, Mike Lilly, Michelle Cofer, Rodney Montague.

Non-members in attendance: Marsha Krotseng, Angela Lambert, Jo Ann Robinson, Nancy Adam-Turner.

1. The Chair of the Senate, Luciano Picanco, called the meeting to order.
2. Faculty Senate Minutes were approved from September 2, 2016.
3. There were not reports from-Assessment Committee-Planning and Budgeting-Professional Development-Promotion and tenure
4. Curriculum Committee
 - Mike Lilly was re-elected chair of the Curriculum Committee
 - Curriculum Committee meetings are scheduled for Oct 3, Nov 1, Nov 28.
 - Mike Lilly reported the proposals were sent late due to the email problems.
 - Proposals were sent before the meeting to approve in advance. 5 schools were viewed and proposals were approved by the Faculty Senate.

Mike Lilly asked members to look at the ACF proposal and vote

- a. Luciano Picanco recommended this be done via email requested that members send their vote to him via email.
 4. BOG Presentation on Oct. 20, Luciano would like members to send any issues they would like addressed at the BOG meeting to him.
 5. Dr. Robinson reported on the BSC Alert with workshops scheduled.
There are good results for retention
 6. Norman Mirsky reported on the College Council Meeting -HEPC report and metrics- Changes were made and this report will be presented to the BOG meeting in Oct. They will be presented to the Board in Oct.
 7. Luciano Picanco discussed WVU Rocks and the remote on line collaboration and recommended that we inform ourselves about it. Complaints have been heard. We need to understand it.
 8. Technology Committee
- Adem Ozyavas discussed the email crashes, recommended the need to hire a full time person. Debbie Vest said Beckley Campus had the same problem. Short staffing is a problem.

Bill Bennett said there is tech support for Beckley and the main campus ,but staffing is short and he recommends a skilled technician is needed to maintain the server and the email server needs maintained.

Michele Cofer voiced concerns regarding security and Bill Bennett recommended the IT people need to wear badges.

Mike Lilly stated concerns regarding the Black Board and Policy have been resolved.

Luciano Picanco discussed issues with Moodle and Blackboard and there is no Moodle support

14. Provost Lambert reported on the following:

Thank Bill Bennett for fixing email issue. Provost Lambert recommends getting a help ticket and calling the help desk if you have any technical problems.

The decision was made to go with Black Board and Dr. Bolton will have a report on Black Board and Moodle and work is being done with the School of Business.

Dr. Krotseng Thanked Jeff for doing a great job with the online education and recommends looking more closely at the budget.

9. Dr. Lambert passed out copies of the WVA Higher Education Policy Report. Dr. Lambert reports that the Deans are reviewing the report and it will be revised for the Bluefield State College Policy. Dr. Lambert stated that a seal is needed for certificates and we must give credit for courses now per West Virginia guidelines if it meets 70% of our objectives. Norman Mirsky suggested that faculty need to put a lot of information in our objectives, and Dr. Walter recommended hours on task is needed with each objective. Mike Lilly reported that the state feels that general studies courses must be accepted Lambert says we must post on our objectives for courses on our website. Dr. Montague says each dean needs to put objectives on the Website.

10. Dr. Lambert reported on the 5 Star Challenge Veterans will have a Veteran friendly lounge area with activities and Vets must identify that they are in the program. Suggests having a go-to- person for the Veterans and recommends putting a 5 star symbol on their door. Veterans should be given priority scheduling by sending an email to the veteran students about preregistration Dr. Montague recommends organizing information sharing within the Veteran students to mentor each other. . Provost Lambert commented on Priority Registration for Veterans and Prior Learning.

11. Dr. Lambert reported on spring enrollment and there is a push for an increase in spring enrollment. She recommends during preregistration the need to contact students to enroll.

12. Nancy Turner commented on Library issues. She gave an Update on EPSCO, EBooks are available through EPSCO, and students can connect to J Store. She concluded by recommending students contact Nancy Turner

13. Luciano Picanco reviewed action items for the committee and recommend meeting adjourned; Darrel Thompson 1st Bill Bennett second.

Results of the ACF vote.

Pruett, Roy;	YES
Reese, Bonnie;	YES
Lilly, Michael;	YES
Montague, Rodney;	YES
Arachchi, Dharshana S.;	YES
Walters, James W.;	YES
Cofer, Michelle;	YES
Hunter, Thomas;	YES
Bennett, Bill;	YES
Ozyavas, Adem;	YES
Grogan, Karen;	YES
Stiltner, Terene;	YES
Picanco, Luciano	YES
Vest, Debra	YES
Thompson, Darrell;	YES
Baldwin, Erik;	ABSTAIN
Tonelli, Deborah;	DID NOT VOTE
Sargent-Martin, Shelia;	DID NOT VOTE
Williams, Sherri	Yes
