

Present: Kim Reed, Randy Carroll, Carolyn Kirby, Angie Wassum via phone, Deirdre Guyton, Jane Miller, Louis Belt, Jerry Conner

Guests: Michelle Noe, Louis Belt, Melinda Burgland, Sarah Holguin, Marsha Krotseng, Larry Conner, Sheila Johnson, Tom Cook, Jonette Augenbaugh, Tracy Anderson

Next Meeting: May (TBA)

I. Call to Order

Meeting was called to order by Classified Staff Chair, Carolyn Kirby at 10:00 am.

II. Roll Call

See Above

III. Approval of Minutes

Jane Richardson motioned to approve the minutes with corrections. Motion seconded by Randy Carroll. Motion carried unanimously.

IV. Welcome

Welcome to our special guests from Administration and thank them for attending. Carolyn mentioned that we are off to a great start for the semester and still have a lot of work to do.

a. Presentation by Dr. Krotseng

I want to echo the comments Carolyn made about being off to a great start. The BSC pride week was good and it says a lot about this campus and is a tremendous indicator. She thanked everyone for helping get the year off to a great solid start. We still don't have our final enrollment numbers but we do have a 19 percent increase on new students from this time last year. Her congratulations was offered to all of us and to the admissions staff and for those working with students to get information to them. It shows what this institution can do in one year.

We are off to a great start and now it's up to us to continue that and make sure faculty and staff provide information to students and help meet their needs. Everyone plays a major role in that. Last week was a wonderful week and the Delp Color Run was very successful. People are seeing us out in the community and bringing the community here. The DUI simulator is here this week to help students understand the dangers in driving under the influence.

Athletics are also off to a great start. One of our male tennis players, Platon Gud, took home the HBCU National Singles title for the division.

A reminder that Friday October 2 is Founders day. That is an important occasion and we welcome all of those who will be coming back for that. Sat October 10th we will be hosting on campus Dr. Martin Luther King's nephew.

Last week we talked a little about WVU and Dr. Krotseng stated that she has been in touch with the President many times and that she is working with him to ensure they are on a unified front. This institution

has triumphed for 120 years and we can work through this as well. Upon meeting with the Deans, she was reminded that students work and have families and come from all kinds of circumstances. The reason BSC has triumphed is because we know how to help those types of students. Remember that it is what we do and the students we serve that makes us proud to be who we are. On 30th we will have the college wide convocation. All are encouraged to attend as well as SGA members. We will talk about our Strategic Plan and Master Plan. We will also be hearing about the communications plan and several are participating in that. She will be looking for feedback from all of us. The two parts of the Communications Committee are branding and web/social media presence.

Dr. Krotseng stated that she appreciated the opportunity to be here and reiterated that we are off to a great start. Convocation is from 11-12 on September 30th and it is being broadcasted out to Beckley.

Follow up question from Carolyn, we would like to know where we are with helping get Mt. View up to a better standard of living there. A local construction company has given a quote for repairs. Efforts have been made to put together a plan to find resources of several hundred thousand dollars. Dr. Krotseng has been in conversations with the board as well. Students were moved to other rooms when they had mold issues and someone was brought in to look specifically at that issue. There are things BSC can do, more frequent inspection of the filters and the bathroom fans. Consultant report very clearly said the residents have responsibility as well. There is a need for more airflow throughout the rooms. Flyers are going to be made on educating students on doing their part to avoid growth of mold.

Sheila spoke and stated that the gentleman who came to inspect is an environmental consultant and no testing was necessary as he was able to determine what it was. Students need to do a better job and the college as well needs to play a part in keeping the rooms in better condition. They are looking at the fans and replacement/repair to make sure those are working properly. He went through the worst room there to evaluate. There is no way to get behind the walls or ceilings in this building. There has to be a bleach type product to get rid of it completely. Sheila had a conversation with him and whether it is just surface mold or is it in the structure too. The HVAC unit was blocked for running but they need to keep the units running when they are gone and they are working to get information to the students on this. The director Jerry James is aware of the changes that need to take place.

The situation was also discussed on the fact that so many non-students are intermingled with the BSC students. Dr. Krotseng stated that this is on the top of her list and is including this in the points she will be sharing at convocation. Sheila welcomes them to come look at the report from Mountain View but it will not be disseminated. Sharing it publicly could reveal specific information about students and students were asked for permission before their rooms were visited.

The question was brought up regarding the spring schedule and where are we at looking at in not rolling over the schedule. We need a more student friendly schedule and not faculty friendly with more available class times that are spread out. Students are having trouble making schedules. Dr. Conner said that will begin in the fall 2016. First draft is due September 25th and the final is due 2nd. For the spring the schedule will be essentially the same. The mandate to deans was to not rollover. There needs to be a better understanding to get a more comprehensive thought out schedule.

Thanks to everyone for working hard to help with the type of changes that need made.

V. Old Business

Enrollment update from the Registrar's office indicates around 250 students are still on holds. Next financial aid distribution is next week and hopefully holds will go down.

Goals – more activities at least quarterly

Possibility of opening up a photopage and maybe utilizing the #hashtag. Share those successes with people on campus when you know about them. There is also an option of doing a Classified Facebook page. Share your pictures with Carolyn or Deirdre for BSC Pride.

There were questions at the last meeting as to where we are with the Classified/Non-Classified Ratio. We are permitted up to 25% of non-classified of our total staff. Kim worked with HR to pull numbers and got an in-depth list indicating we are only at 18.75% non-classified staff.

VI. New Business

We need two new Personnel Development committee members. We meet approximately once a semester and most correspondence is done via email. Lisa volunteered and Jerry Conner was nominated by Kim Reed. Seconded by Deirdre Guyton.

Darlene volunteered for the secretary position.

Dr. Robinson apologizes for not being able to be here. Asked to relay that if students come to you expressing issues that they be directed via the chain of command. If it is academic, then they need to talk to the dean using the proper chain of command.

Darlene noted that personnel development is working well and many people are using it.

VII. ACEE Report

HEPC signed a contract to do the analysis of the Mercer Scale. Both the chancellor and vice chancellor met. A proposal was supposed to be ready in June but will be January 1st which is before legislative session. A website will be up and a url provided for everyone to see once completed.

VIII. BOG Report

No Report

IX. Flower Fund

Current Flower Fund is \$215.94

X. Announcements and Next Meeting

Monthly meeting will be held on Tuesday's at 1pm. Next meeting is October 13th.

XI. Adjournment

Motion to adjourn made by Randy Carroll. Seconded by Kim Reed. Motion carried unanimously.