

BOARD OF GOVERNORS  
BLUEFIELD STATE COLLEGE  
August 24, 2017

Conley Hall, Room 201, Boyd Conference Room

MINUTES

**Members Present:** Chairman Robert E. Perkinson, Jr., Vice Chairman Garry Moore, Bob Buzzo (via conference call), Lois Manns (via conference call), Harold Wells (arrived at 6:57 p.m.), Dane Rideout, Norris Kantor, Esq., Cathy Deeb, Dr. Norman Mirsky, Daniel Frost, Amber Sagady, and Dr. Jesse Calloway.

**President's Staff:** Dr. Marsha Krotseng, Betty Carroll, Dr. Tracey Anderson, Dr. Angela Lambert, Shelia Johnson, John Lewis, Dr. Jo-Ann Robinson, and Jonette Aughenbaugh.

**Guests:** Tyler Butt, Sherri Williams, Michelle Noe, Cody Chambers, Roy Pruett, and Shelia Hallman-Warner.

**Welcome and Call to Order – Chairman Robert E. Perkinson, Jr.**

Chairman Perkinson called the meeting to order at 6:31 p.m. and welcomed all in attendance.

**Public Comment Period**

No one signed up to speak during the Public Comment Period. Therefore, the meeting continued with the next agenda item.

**Oath of Office for New Board Members**

Dane Rideout, Cathy Deeb, Daniel Frost, and Dr. Jesse Calloway were given the Oath of Office and sworn in as new Board members.

**Chair's Remarks – Chairman Robert E. Perkinson, Jr.**

Chairman Perkinson welcomed the new members of the BSC Board of Governors.

**President's Report – Dr. Marsha Krotseng**

Dr. Krotseng provided a brief explanation of the action by the U.S. Department of Education to place all public higher education institutions on heightened cash monitoring status. She stated that this is an additional load on staff who are already working very hard. In addition to the requirement that federal funds for financial aid cannot be received until after aid is disbursed, new programs now have to be approved by the Department of Education. Dr. Krotseng stated that BSC is still going full speed

ahead with approving new programs. She asked if any Board members have any questions or concerns, and discussion followed.

Dr. Krotseng provided a USDA update. The loan application was submitted to the USDA many months ago. A meeting with USDA representative, Janna Lowery, was held at BSC on August 7 with broad representation including the Chancellor and members of the BSC Board of Governors, the Foundation Board, and the community. BSC personnel are continuing to respond to the USDA with additional information requested. Once Ms. Lowery approves the application at the state level, it goes to Washington. Dr. Krotseng stated that Ms. Lowery said that BSC would have a decision by the end of this calendar year. Also relating to the residence hall project, Dr. Krotseng reported on a meeting with the HEPC Vice Chancellor for Finance and the Director for Design and Planning that took place on August 23. BSC has received its first \$50,000 gift on the Shott Challenge. Discussion of this initiative followed.

Dr. Krotseng reported that she met with faculty and staff leadership recently. The shared goal is that everybody wants open communication, and this is the premise on which they are all working together. Dr. Krotseng also noted the following: Congressman Jenkins visited BSC on July 10<sup>th</sup> to learn more about the ARC grant; there are great opportunities to partner with the National Energy Technology Laboratory; Senator Capito will visit campus on August 25 to learn more about the CEME and the residence hall; the Erma Byrd Center celebrated its 10<sup>th</sup> anniversary on August 4<sup>th</sup>; the Boy Scouts' landscape work on campus this summer; Fulbright Scholar in Residence Jackson Tamba; and upcoming events including the International Student Reception and the Lemonade Festival.

#### **MOODLE Past, Present, Future – Dr. Angela Lambert**

Dr. Lambert introduced Cody Chambers for a MOODLE presentation. Mr. Chambers is working on his Masters degree in Web Development. Mr. Chambers provided an overview about BSC's past, present, and future in online delivery. Mr. Chambers stated that BSC has moved the entire campus to MOODLE as its single LMS in five months. They had to transfer classes and do training for students and faculty in time for both summer sessions. 100 faculty members have been trained. Mr. Chambers mentioned the possibility of starting an online helpdesk, a video helpdesk, or searchable solutions. He stated that this was a great move to an exceptional learning system that saved the school money. Dr. Lambert stated that the move to a single LMS also puts BSC in alignment for a common modality for the 2021 Higher Learning Commission visit.

#### **Progress Toward Strategic Plan – Dr. Tracey Anderson**

Dr. Anderson reviewed the report in the packet which contains data covering the last quarter of year four. In October, there will be the first quarter report for year five. Dr. Anderson commented on the following activities in the report: STEM activities K-12; increased dual credit activities; the Fulbright Scholar who will impact approximately 1,500 K-12 students; increased use of early alert; participation in the Persistence & Completion Academy which will serve as the year 5-9 quality initiative for the HLC accreditation process; participation in INCEPTIA to help BSC graduates reduce the

student loan default rate; and the technology conference BSC participated in. Chairman Perkinson mentioned to the new Board members that Dr. Anderson reports regularly to the Board on the progress of the plan.

#### **Approval of Minutes of June 15, 2017 Meeting**

The first action item was approval of the minutes from the June 15, 2017 meeting. Mr. Kantor made a motion to approve the minutes from June 15, 2017 meeting. The motion was seconded by Dr. Mirsky. Discussion followed. The motion to approve the minutes from the June 15, 2017 meeting carried with one nay vote.

#### **Financial Report and Update – Ms. Shelia Johnson**

Ms. Johnson reported that last year was a very challenging year for BSC. She reviewed the financial information for the year just ended and responded to questions regarding the FY 2018 budget.

#### **Recommendation on Policy 27: Immunization – Dr. Jo-Ann Robinson**

Dr. Robinson reported that Policy 27 was approved to go out for 30-day comment at the June 15, 2017 BSC Board of Governors meeting. She stated that Sherri Williams responded to comments received during this time. She asked if members of the Board have any questions for Ms. Williams. Discussion followed. Dr. Robinson stated that BSC is not going to prevent attendance and will work with affected students to obtain the required vaccinations. Dr. Robinson stated that this policy will not hinder enrollment. Mr. Frost made a motion to approve Policy 27 as presented. The motion was seconded by Mr. Kantor. The motion carried.

#### **Recommendation on Policy 33: Classified Employee Salary Policy**

Ms. Aughenbaugh provided some background on what has been transpiring in West Virginia pertaining to Human Resources (HR). HB 2542 was passed during the 2017 legislative session and became effective June 12, 2017. As a result, HEPC has had to develop more modern compensation practices. On August 11<sup>th</sup>, HEPC approved a new Compensation Management Program for implementation September 1, 2017. BSC's Policy 33 now contains provisions that are outdated and inconsistent with HEPC. Ms. Aughenbaugh recommended that Policy 33 be rescinded immediately in order to be consistent with the new HEPC program. Mr. Frost made a motion to approve rescinding Policy 33 as presented. The motion was seconded by Mr. Kantor. The motion carried.

#### **Recommendation on Policy 25: Personnel Administration**

Ms. Aughenbaugh explained the background information that applies to Policy 25. She recommended that the Board approve this policy to be distributed for 30-day comment. Vice Chairman Moore made a motion to approve Policy 25 as presented. The motion was seconded by Mr. Rideout.

Dr. Mirsky proposed the following amendment to Policy 25:

*Amended version of Section 9.1 of BOG Policy 25*

*9.1 Bluefield State College adopts the WV Higher Education Policy Commission Compensation Management Program as approved by the Commission. All classified employee actions taken by the President or the President's designee(s) regarding the Compensation Management Program are subject to review and audit by the Commission.*

Dr. Mirsky made a motion to approve the proposed amendment as part of Policy 25. The motion was seconded by Vice-Chairman Moore. The motion carried.

A motion was made by Mr. Kantor to approve Policy 25 with the addition of the approved amendment. The motion was seconded by Vice Chairman Moore. The motion to approve Policy 25 with the amendment carried.

#### **Recommendation on Policy 26: Productivity of Faculty and Administrators and Employment of Adjunct Part-Time Faculty**

Due to West Virginia Code changes, language relevant to the productivity portion of this policy was removed. It was requested that the Board approve Policy 26 as presented.

Vice Chairman Moore made a motion to approve Policy 26 as presented. The motion was seconded by Dr. Mirsky. The motion carried.

#### **Academics in Action Update – Dr. Angela Lambert**

The Academics in Action report is in the Board meeting materials packet. The dual credit expansion is now offering from last fall 37 students that are in provisional status. Sixty students are enrolled in dual credit courses. Dr. Lambert has been working on the LMS system and the SARA application. It has been submitted, accepted, and paid for. Dr. Lambert reported that BSC received a glowing ABET report, and the College has 100% job placement in radiology and nursing.

#### **Recruitment and Retention Update – Dr. Jo-Ann Robinson**

Dr. Robinson reported that current BSC enrollment is higher than this time last year, due, in part, to increased numbers of both metro rate students and transfers. She stated that there is work to do in the area of retention strategies and described some retention initiatives that are under way. These include follow up by the Retention Specialist, early alerts, and the Peer Mentor Program.

#### **Adjournment**

A motion was made by Mr. Frost to adjourn the meeting. The motion was seconded by Mr. Kantor. The motion carried. The meeting adjourned at 9:19 p.m.

Respectfully submitted,



Robert E. Perkinson, Jr.