

BLUEFIELD STATE COLLEGE

Board of Governors

June 20, 2013

Members Present: Ms. Anne Lantry (via conf. call), Mr. James Palmer, III, Dr. Sarita Rhonemus, Mr. Dakota Dotson, Dr. Norman Mirsky, Mr. Larry Ratliff, Mr. Robert Perkinson (via conf. call), Mr. Garry Moore, Ms. Lois Manns

Members Absent: Mr. Norris Kantor, Mr. Roger Topping, Mr. Richard Bezjak

President's Staff: Dr. Marsha Krotseng, Mr. John Cardwell, Mr. Jim Nelson, Dr. Lewis Jones, Ms. Shelia Johnson, Dr. Tracey Anderson, Mr. Terry Brown, Ms. Betty Carroll, Ms. Jonette Aughenbaugh, Ms. Anita Barilla

Guests: Mr. Jerry Perdue, Ms. Deirdre Guyton, Mr. JJ Oliver, Ms. Fay Vint, Mr. Daniel Frost, Mr. Russell Manns

Welcome, Chair's Remarks, and Call to Order – Chairman Larry Ratliff

Mr. Ratliff called the meeting to order in the Bluefield State College Othello Harris-Jefferson Private Dining Room at 6:45 p.m. and announced that today is West Virginia's 150th Birthday.

President's Report – Dr. Marsha Krotseng

Dr. Krotseng reviewed activities on campus and related them to the Goals established for the institution. She informed the Board that several college groups competed in regional and national competitions during the spring term and reviewed the honors received by each.

The President announced that BSC has signed an agreement with the WVIAC to be the repository for the archives. A grant has been received from the WVIAC which will pay for the costs of moving and displaying the materials. There will be a ribbon cutting ceremony when everything is in place.

Dr. Krotseng announced that BSC has once again received a Home Depot Retool Your School Grant and invited the BOG to participate in a campus-wide BSC workday on Friday, September 27, 2013.

Approval of the Minutes of April 18, 2013

A motion was made (NMirsky/LManns) to approve the minutes as submitted. Motion carried.

Consent Agenda

A motion was made (GMoore/LManns) to approve the Consent Agenda. Motion carried.

Enrollment Update – Mr. John Cardwell, VP Student Affairs and Enrollment Management

Mr. Cardwell reviewed the enrollment numbers and informed the group of the two orientation sessions planned for Bluefield and Beckley campuses and the Student Government's work to expand services to the Beckley campus.

Transfer Student Update

Mr. Cardwell discussed a change in transfer admissions due to an increasing default rate that may be related to transfer students enrolling with a low GPA. Discussion followed.

Financial Report and Update – Ms. Shelia Johnson, VP for Financial and Administrative Affairs

Ms. Johnson reviewed the financial material received earlier in the Board packet and announced that the fiscal year will soon be closed out. Discussion followed.

Approval of the Budget, FY 2013-2014

Ms. Johnson reviewed the budget material for the coming year and asked for approval of the Budget for FY 2013-2014. Discussion followed. A motion was made (RPerkinson/NMirsky) to approve the Budget FY 2013-2014. Motion carried.

Approval of Policy 19 – Academic Freedom, Professional Responsibility, Promotion, and Tenure.

With no comments received during the thirty-day comment period, a motion was made (NMirsky/GMoore) to approve Policy 19. Motion carried.

Approval of the Proposed Calendar, FY 2013-2014

A motion was made (GMoore/LManns) to approve the proposed calendar for Board of Governors meetings FY 2013-2014. Motion carried. The dates are as follows:

August 15, 2013
October 17, 2013
December 12, 2013 (2nd Thursday)
February 20, 2014
April 17, 2014
June 19, 2014

Election of Officers, 2013-2014

Mr. James Palmer, III, nominated Mr. Larry Ratliff as Chair for 2013-2014. With no further nominations, the nominations were closed. A motion was made (JPalmer/LManns) to elect Mr. Larry Ratliff BOG Chair for the coming year. Motion carried.

Mr. Garry Moore nominated Mr. Roger Topping as Vice Chair for 2013-2014. With no further nominations, the nominations were closed. A motion was made (GMoore/NMirsky) to elect Mr. Roger Topping as Vice Chair. Motion carried.

Athletics Update

Dr. Krotseng recapped the April meeting when she and Mr. Norris Kantor were asked by the BOG to write a letter and work with HEPC to bring some resolution to the issue of an athletic conference for BSC sports. She stated that as of early June there has been no response to the letter sent to Mr. Reid Amos, Commissioner of the Mountain East Conference, by Bluefield State or a similar correspondence from Chancellor Hill requesting specific criteria for membership in the Mountain East Conference. Discussion followed. A motion was made (GMoore/LManns) to proceed with starting the application process for the Great Midwest Athletic Conference (GMAC) while requesting the Chancellor write another letter with a copy to the Governor continuing to request a response from the Mountain East Conference and to schedule a follow-up special BOG meeting in July. Motion carried.

Special Presentations

The group recognized the following people with Resolutions for service:

- In honor of Mr. John Cardwell's years of service as VP Student Affairs and Enrollment Management.
- In honor of Dr. Sarita Rhonemus for her service on the Board of Governors as Classified Staff Representative.
- In honor of Mr. James Palmer, III for his years of service as Chair, Vice Chair and a member of the Board of Governors.

Dr. Rhonemus, Classified Representative to the BOG, requested time to read a statement concerning the Holiday Schedule drafted at the Classified Council meeting earlier in the day.

Statement of the Classified Staff Council of Bluefield State College

June 20, 2013

Re: Past Precedence- Alternate Holidays

The lack of communication at all levels of Bluefield State College has led to employees losing 3.75 hours of holiday time which is designated in Policy 8.

Fourteen (14) holidays total according to Policy 8 were awarded to employees during the 2012-13 fiscal year. The Classified Staff Council has been given the responsibility to set the holiday calendar by the President of BSC. Those 14 days were placed on the calendar with alternative days set aside in the event that a proclamation by the President of the United States, Governor of WV, or other duly appointed authority granted additional days.

The Governor proclaimed 1/2 day on December 24, 2012. The Classified Staff Council selected our first alternate as May 24, 2013. This would have resulted in employees receiving all fourteen designated holidays. However, much confusion regarding policy, procedure, and communication has led to that time not being awarded.

As a result, the Classified Staff Council wishes to present this information to the Board of Governors.

Numerous attempts have been made to resolve the issue beginning with the December 13, 2012 Classified Staff Council meeting where members assumed based on the previous years that the 1st alternate May 24, 2013 would be utilized to allow us the number of designated holidays awarded employees according to Policy 8.

The attached survey was distributed to 119 Classified and Non-Classified employees regarding their opinions on this situation. The results are provided for your information.

Discussion followed.

Possible Executive Session Relating to personal action and complaint against public officer under the Authority of WV Code 6-9A4(b)

A motion was made (GMoore/LManns) to go into Executive Session at 8:30 p.m.

A motion was made (GMoore/NMirsky) to return to Regular Session at 9:30 p.m.

Next meeting Date – August 15, 2013

With no further business to discuss, the meeting was adjourned at 9:35 p.m.

Respectfully submitted,
Anita Barilla


Larry Ratliff, Chairman